

MEETING NOTICE

DATE: October 17, 2025
TO: Library Board, Mayor, City Clerk, and City Attorney
FROM: Ryan Wieber, Library Director
SUBJECT: Library Board Meeting

DATE AND PLACE OF MEETING: Tuesday, October 21, 2025
Walt Branch Library
6701 S. 14th
Lincoln, NE 68512

STARTING TIME OF MEETING: 6:00 p.m.
CHAIR OF MEETING: Jackie Ostrowicki, President
PURPOSE OF MEETING: Monthly Business Meeting

AGENDA

1. Call to Order and Announcement of Open Meetings Law
2. Approval of Agenda*
3. Public Comment on Agenda Items
4. Approval of September 16, 2025 Minutes*
5. Standing Committee Reports
 - a. Committee on Administration
 - b. Committee on Buildings & Grounds
 - c. Committee on Finance
 - i. Approval of Monthly Recap of Expenditures for August 2025*
 - ii. Approval of Monthly Recap of Expenditures for September 2025*
6. Special Committee Reports
 - a. Foundation for Lincoln City Libraries
 - b. One Book One Lincoln
7. New Business
 - a. Board Observations
 - b. Approval of Contract for Services with Project Control, not to Exceed \$570,600*
 - c. Approval of Contract for Library Van Delivery Service with Mail Management Services, not to exceed \$88,000*
8. President's Report
9. Assistant Library Director's Report
10. Director's Report
 - a. Walt Branch Manager Report
 - b. Central Library
 - c. Organizational Structure Overview
11. Public Comment – Anyone wishing to address the board on a matter not on this agenda may do so at this time.

*Action Item

Proposed agenda kept continually current and available for inspection at the Administrative Office of the Bennett Martin Public Library. The Board shall have the right to modify the agenda at said public meeting when convened.

ACCOMMODATION NOTICE The City of Lincoln complies with Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973 guidelines. Ensuring the public's access to and participating in public meetings is a priority for the City of Lincoln. In the event you are in need of a reasonable accommodation in order to attend or participate in a public meeting conducted by the City of Lincoln, please contact the Lincoln Commission on Human Rights at 402-441-7624, or the City Ombudsman at 402-441-7511, as soon as possible before the scheduled meeting date in order to make your request. *Open Meetings Act of the State of Nebraska posted in meeting room.*

Library Board Meeting Minutes

TUESDAY, SEPTEMBER 16, 2025, 8:00 a.m.
BENNETT MARTIN PUBLIC LIBRARY
LINCOLN, NEBRASKA

BOARD MEMBERS PRESENT

Present: Jackie Ostrowicki, Lisa Hale, Joe Shaw, Morgan Gerteisen, Patty Beutler, Marilyn Moore, Nichole Bogen.

City of Lincoln Staff present: Ryan Wieber, Sarah Dale, Jennifer Hatfield, LeeAnn Sergeant, Jocelyn Golden.

CALL TO ORDER AND ANNOUNCEMENT OF POSTING OF OPEN MEETINGS ACT

President Ostrowicki called the meeting to order at 8:05 a.m. and announced the Open Meetings Law and today's agenda were posted and available for review.

APPROVAL OF AGENDA*

Ostrowicki noted that the Agenda was posted according to the Open Meetings Act of the State of Nebraska. She noted one correction to the Agenda ("Approve August 5, 2025 Special Meeting Minutes" should read "Approve August 19, 2025 Meeting Minutes.") Shaw moved approval of the corrected Agenda. Beutler seconded. **ROLL CALL VOTE:** Gerteisen, Hale, Beutler, Ostrowicki, Dunlap, Shaw, Moore – AYE. Motion carried 7-0.

PUBLIC COMMENT ON AGENDA ITEMS

No Public Comment.

INTRODUCTION OF NEW BOARD MEMBER, MARILYN MOORE

Ostrowicki welcomed Moore and invited her to introduce herself. Moore spoke of her career as an educator – a Middle school Teacher, LPS District Administrator and President of Bryan Health Sciences until her retirement a year ago, and her feelings on Lincoln Libraries ("just gems") that she visits regularly. She shared her current read, *Good Soil: The Education of an Accidental Farmhand*, and her delight at listening to the author last week – a wonderful gift to readers.

APPROVAL OF AUGUST 19, 2025 MEETING MINUTES*

Hale moved to approve the August 19, 2025 meeting minutes. Dunlap seconded. There was no discussion. **ROLL CALL VOTE:** Hale, Beutler, Ostrowicki, Dunlap, Shaw, Gerteisen – AYE. Moore – Abstained. Motion passed 6-0 with one (1) abstention.

STANDING COMMITTEE REPORTS

Committee on Administration

Did not meet.

Committee on Buildings and Grounds

Did not meet.

Committee on Finance

Did not meet.

Approval of Monthly Recap of Expenditures

Director Wieber noted that normally at this point, Treasurer Dunlap would report on the monthly expenditures from August, however this month's report is lacking the Purchasing Card (P-card) activity, due to bank downtime making the figures from the Finance Department late. He noted that the regular vote to approve the expenditures would need to wait until October, in order to have the completed report.

SPECIAL COMMITTEE REPORTS

Foundation for Lincoln City Libraries

Tiffani Hill was absent. Wieber shared her report. He noted that the Tiffani will be part of the annual staff Inservice – she will give an overview of the Foundation. The NLHA Adult Spelling Bee is slated for Thursday, October 9th, from 5:00 p.m. – 8 p.m. at Screammers. Please save the date for a Wine Tasting/Mixer for Library Board and Foundation Board members October 15, details to come. The Foundation's executive committee met with their accountants and will be donating \$500,000 to the Central Library Project, pending approval at their monthly board meeting, with plans to donate an additional \$500,000 down the road. Discussion followed.

One Book One Lincoln

Gerteisen reported that the winning author had shown great excitement, posting on her social media that she was in the competition and encouraging her fans to vote. She shared high voting numbers this year, and discussion followed as to whether she would be available in person or online for the upcoming author talk and celebration. Wieber informed the board that negotiations are currently in the works, if not to bring the author in person, which is the hope, but at a minimum to have her online. Travel costs in this instance are high as the author is currently living in Kyrgyzstan. She is, however, excited to come to Lincoln and eager to find a way to make it work.

NEW BUSINESS

Board Observations

Ostrowicki introduced a new section of the meeting, an opportunity to share lived library experiences, news and ideas about libraries and give board members a regular chance to engage in the meetings. Ostrowicki shared an observation from a friend whose son had a great experience with the intern hiring process at Walt Branch. She opened the floor to others. Beutler shared her experience of beginning a book at a library while on vacation, then putting it on hold here so she could finish it, and receiving it seamlessly the next day. Gerteisen shared an anecdote from her book club, a family celebrated their first foray into Summer Reading by visiting every branch to attend programming. Hale shared she'd had a chance to participate in the sustainability workshop for the new library, and commended how well organized and interactive and informative it was. Shaw brought an article to share from another library system that successfully fostered community with their new facility, and shared their great ideas. He also shared some details from his visit to the Foundation Board meeting, and his feeling that we are in good hands. Dunlap shared her questions about what exactly makes a "modern library." Wieber responded with a couple of notes: adaptable spaces, infrastructure that supports adaptations, and the increased number and varied sizes of study spaces/meeting rooms being planned. In addition to the physical space, bringing partners into the picture to support one another to create new and desirable programming and services for customers.

PRESIDENT'S REPORT

Ostrowicki shared her Local View article from the Journal Star 7.25.25, noting that some of the answers to the "modern library" question is also addressed, showing that while the traditional library

offered books and librarians, the modern version encompasses more of a community gathering space atmosphere. She also shared a New York Times article on tool libraries, and the model to maintain a *library of things* that reduces waste and increases equitability and encouraged thinking creatively about new library offerings that fit the needs of the Lincoln community.

She shared plans to survey members' preferences for receiving data for meetings, and discussed the new committee memberships and chairs. She encouraged members to come for all or part of the staff Inservice.

ASSISTANT LIBRARY DIRECTOR'S REPORT

Assistant Director Glaesemann was absent due to a travel delay.

LIBRARY DIRECTOR'S REPORT

Director Wieber shared the progress made with LPD to find and apprehend the thief that broke into Walt Branch Library a week ago. The broken window will be costly to replace, and the two coin-bins from the printer/copier machines were stolen, along with a couple of staff iPhones and iPads. Replacements and repairs are in process. Walt staff did a great job cleaning up and getting the building open. A second security and vandalism incident at Bennett Martin occurred and police are familiar with the patron and on the lookout to arrest him. LPD has been very cooperative and responsive.

He shared information about Welcoming Week. The library participates in the community-wide event that brings together neighbors and promotes communication. Special storytimes are planned, as well as various adult programs including Lotería, Mah Jongg and a Heritage Room program that brings new Americans in who have written their experiences. Their stories will be compiled and placed in the Heritage Room collection.

The final design from the Communications Department has been passed along to the company for the colorful wrap. Storage places for the two new vehicles are being discussed.

Central Library Update:

The Library took ownership last week. Superintendent Miller is keeping the utilities and security in check until the Construction Manager will take charge early next year. Skywalk entrances are being maintained and monitored with the help of Park & Go. Automated locks have been installed on the doors leading from the parking garage to the east skywalk.

The Construction Manager RFP and Coffee Shop RFPs are in process. Thanks to Law and Purchasing for all their work. The bond sale is scheduled for 9/30. Discussion followed. The architects will collaborate with the City on the Project O Street to make sure the library fits in with all the improvement plans. Wieber shared details from the sustainability workshop and the environmental considerations the architects are examining. Planners are working to achieve two "globes" in the Green Globes certification process.

Potential community partners were discussed, and the ongoing process to attract and work with those organizations. To participate in the build-out of those spaces, partners will need to be identified by December.

Wieber renewed the invitation to walk over to 1111 O St.

PUBLIC COMMENT

There was no public comment. There being no further business, the meeting was adjourned at 9:01 a.m.



LINCOLN

City Libraries

Memo to the Library Board October 2025

Please note: this month's Board meeting on October 21 is at **Walt Branch, at 6pm.** After the meeting, Walt staff will provide board members the opportunity for a branch tour.

FISCAL YEAR 2024-2025 BUDGET: The actual percent of budget expended year to date is 7.74%, compared to the budgeted 8.33%. Annual adjusted expenditures to date are 9.08%. Please note that the actual and adjusted expenditures do not reflect August purchasing card expenses.

APPROVAL OF SEPTEMBER 16, 2025 MINUTES

STANDING COMMITTEE REPORTS

Committee on Administration

The committee met on October 3rd and discussed Central Library funding, potential central library partners, and an advocacy committee.

Committee on Buildings and Grounds

The committee met on October 2nd and heard a review of current library maintenance projects from Dan Miller, public art at the library; discussed placement of library vehicles, and brief review of the Central Library project.

Committee on Technology

The committee did not meet.

Committee on Finance

**Approval of Monthly Recap of Expenditures—Action Item*

Reports are attached. The Board will consider approval of expenditure reports **for both August and September** (the August report was incomplete last month due to a lack of purchase card data).

SPECIAL COMMITTEE REPORTS

Foundation for Lincoln City Libraries update: Executive Director, Tiffani Hill, will provide a Central Library fundraising report and general news

Morgan Gerteisen or Patty Beutler will report on any news for the One Book One Lincoln program.

NEW BUSINESS

- a. Board Member Observations
President Ostrowicki will lead in the sharing of library-related information, for purposes of awareness, engagement, and discussion.
- b. Approval of a Contract with Project Control for Central Library Project Services, not to exceed \$570,600

This is for consideration of a new contract with Project Control for owner's representative services necessary for the duration of the Central Library Project. We have been amending this work for the past couple years, but this contract will reflect the work required of PC for the construction of the new library. PC performs the crucial role of construction management advisement for the city/library covering planning, compliance, and construction matters. The contract amount falls within the budgeted amount for the project. Caleb Swanson of PC will be on hand to give an overview of their services, and answer any questions. I've included a copy of their scope of work for your review and reference in the packet material.

- c. Approval of a Contract for Library Van Delivery Service with Mail Management Services, not to exceed \$88,000*

This is the 3rd and final (allowable) renewal under the current contract, and holds to the same contractual price as last year. Mail Management provides the 6-day per week inter-branch delivery of materials, and we are pleased with their work.

PRESIDENT'S REPORT

ASSISTANT DIRECTOR'S REPORT

Jodene Glaesemann will provide a staffing update, bookmobile and other operational news. She'll also introduce Wyatt Packard, Manager at Walt Branch, who will give a review of branch activities and news.

DIRECTOR'S REPORT

I'll provide a Central Library Project update and an overview of the library's organizational structure and staffing levels, and identified current needs.

CONTRACTS FILED

<u>Business Name</u>	<u>Description</u>	<u>Date Received</u>
Marissa Martini, Speech Language Pathologist	To co-lead an adapted storytime demonstrating Augmentative and Alternative Communication (AAC) on October 29, 2025 at Bennett Martin Public Library for a fee not to exceed \$90.	9/23/2025
Bob Hall, Author	To give a recorded interview and reading for the Ames Reading Series on Sunday, September 28, 2025, in the Heritage Room of Nebraska Authors at Bennett Martin Public Library, 136 S. 14th St., Lincoln NE 68508 at no cost.	9/25/2025
Asa Lufa for the Society for Creative Anachronism, Barony of Mag Mor; a 501c3 non-profit	To provide an informational presentation of pre-seventeenth-century skills, arts, combat, and culture at the Walt Branch Library Mini RenFaire on December 6, 2025 at no cost.	9/25/2025
Handweavers Guild of Lincoln - a 501c3 non-profit	To provide an informative handweaving demonstration at the Walt Branch Library Mini RenFaire on December 6, 2025 at no cost.	9/25/2025
Holly Kutschkau, Potter	To provide an informative pottery demonstration at the Walt Branch Library Mini RenFaire on December 26, 2025 at no cost.	9/25/2025
Linked2Literacy	To create a cooperative undertaking with Lincoln City Libraries to participate in and promote the NEA's "Big Read" featuring "The House on Mango Street" through spring 2026.	9/8/2025



LINCOLN CITY LIBRARIES
136 S. 14th Street
Lincoln, NE 68508-1899

MEMORANDUM

TO: Library Board
FROM: Jennifer Hatfield, LCL Business Office

RECAP OF EXPENDITURES - AUGUST 2025

Library Operational Budget - FY 2024-25	\$ 891,231.45	
Library Enc/Reapp - From FY 2023-24	-	
Heritage Room Fund - FY 2024-25	2,557.11	
Polley Music Library - FY 2024-25	11,090.42	
Total Operational Expenditures		\$ 904,878.98
Grants	\$ 5,963.35	
Hompes Fund	142.25	
Keno	176,727.55	
Miscellaneous Library Donations Funds	17,830.35	
Capital Improvements	-	
Total Expenditures - Other Funds		200,663.50
TOTAL EXPENDITURES		\$ 1,105,542.48



LINCOLN CITY LIBRARIES
136 S. 14th Street
Lincoln, NE 68508-1899

MEMORANDUM

TO: Library Board
FROM: Jennifer Hatfield, LCL Business Office

RECAP OF EXPENDITURES - SEPTEMBER 2025

Library Operational Budget - FY 2025-26	\$ 936,770.21	
Library Enc/Reapp - From FY 2024-25	-	
Heritage Room Fund - FY 2025-26	2,900.85	
Polley Music Library - FY 2025-26	9,659.85	
Total Operational Expenditures		\$ 949,330.91
Grants	\$ 3,251.64	
Hompes Fund	211.46	
Keno	80,878.26	
Miscellaneous Library Donations Funds	19,704.72	
Capital Improvements	5,229,754.26	
Total Expenditures - Other Funds		5,333,800.34
TOTAL EXPENDITURES		\$ 6,283,131.25



LINCOLN

City Libraries

Director's Report for September 2025

Vision: *LCL: Literacy, Community, and Lifelong learning*

Mission: *Lincoln City Libraries provides access to information, ideas, books and lifelong learning opportunities that inform, enrich and empower every individual in our diverse community.*

Priorities:

1. *Maximizing Access*
2. *Communicating our Offerings*
3. *Strengthening our Potential*
4. *Growing our Support*

This year's winning OBOL author of *Dust Child*, Que Mai Phan Nguyen, is visiting Lincoln for a presentation on November 3 at Lincoln High School. Earlier that day, Ms. Nguyen is visiting with students at the high school. In addition, a special reception for her is being hosted at the Asian Community and Cultural Center on Sunday, November 2 at 6pm. Board and staff are welcome to attend that event, too!

The LCL Staff Inservice day on September 19 was another productive day for training and reuniting with staff from across the system. Many thanks to Brenda Ealey and her committee for putting together a quality day filled with informative sessions and timely topics. We heard from several presenters, including outside partners who spoke on opioid addiction/Narcan application and adverse child experiences, and staff who won innovation grants presented overviews of their projects. Trustee Nichole Bogen led off the day with a thoughtful and inspiring welcome message.

Our team helped provide a variety of impactful programming during Lincoln's 2025 Welcoming Week with story times, a Heritage Room program that drew in over forty participants, and the offering of a tour of Bennett Martin Library for newer Americans. Jodene Glaesemann led the planning efforts on behalf of the library.

A reminder that the Board will have the opportunity to visit and tour the Columbus, NE Library on November 15. This library was designed by BVH and incorporates many similar features planned for the new Central Library. A rep for BVH will be on hand as well as Columbus' Library Director, Jeri Hopkins.

Central Library Planning Brief Report:

- The MIBS sale (bonds to finance the library project) took place on September 30; there were 9 bidders and 44 bids resulting in a competitive and productive sale. The winning offer came in at a true interest rate of 4.0%, which was lower than anticipated, and the proceeds received by the City were \$23.77 million.
- The coffee shop RFP closed in late September, and we expect to have a selection soon in order to have that partner help with design assist services during the schematic design phase. A lease agreement will then be developed and brought before the board and city council later this fall.
- Interviews with finalists for the construction manager at risk took place on October 16, and I expect the selected company to be awarded during the week of October 20.

- We're strongly considering solar array panels on the library roof or on the parking garage roof to reduce energy costs.
- We have a couple of potential building partners who are interested in occupying the partner space and being ready for opening in spring 2028; I'll speak in more detail on this at the board meeting.
- At the Library board meeting, President Ostrowicki will introduce the idea for the Library Advocacy committee, who will be instrumental for championing the new library project and helping inform and inspire the community during the project. Also- Caleb Swanson of Project Control will introduce himself and speak of his team's important role for the Central Library work as the owner's rep.

So many great things happen every day at Lincoln City Libraries, and our team makes a difference in the lives of residents with expert help and caring service. Below is just a miniscule listing of examples that happen at library locations and the way our dedicated staff interact with patrons.

Examples of the Library's Vision, Mission and Priorities in our daily work:

- A retired couple came in to Eiseley to print their itinerary and tickets for a train trip to the Northwest. They both commented on how nice Eiseley is and that they had not been in the library for years. They were excited about their trip, but not confident of their tech skills. Lisa O. helped them print the information they wanted from their phone and they were very thankful. Fifteen minutes later, after Celeste had taken over at the AS Desk, they returned somewhat stressed. They had called the tour company and realized that they needed to scroll to the bottom of the itinerary to print their tickets. They didn't think it would be good to show up for their tour without their tickets! Celeste helped them with this and they left quite happy to have everything they needed.
- Pam C. (Eiseley) shared this: I had a Ghost Painting program at Eiseley on September 29. Sixteen patrons attended. Adults and teens created eerie artwork by adding ghostly figures and spooky elements to a variety of prints and landscapes. We used paint pens, paints, and stencils and had a relaxing time creating some fun home decor for the upcoming spooky season. This program will be repeated at Williams on October 1.
- Jill D. (Eiseley) shared this: While working the YS desk, I asked a long-time patron walking through the area if she needed help with anything. She said "No, I'm just enjoying the ambience. I used to bring my son here lots and now he's a teen. Lots of good memories here."
- Tami B. (Eiseley) mentioned this: One day, she stopped to get gas at Casey's. She was wearing a t-shirt that celebrated libraries – with "Libraries Are Life" printed on it. When she went to pay at the register, the woman helping her said "Isn't that the truth?!" Tami agreed and the woman went on "It's not just books. You've got DVDs, video games, magazines. Libraries are wonderful." Tami agreed again, and then the woman said "I'd like to work in a library someday!"
- Susan S. and Lisa O. (Eiseley-Will) staffed a table at Belmont Community Center's Trivia Night on September 19. We had library information and Eiseley trivia available. There were numerous community members in attendance who stopped by our table to visit with us about Mary Ellen Rice. Mrs. Rice started a library at the Center years ago and it eventually became part of LCL. These folks had such wonderful memories of Mrs. Rice from their childhood. That library later moved to the Belmont Recreation Center but was closed when Eiseley was built in 2002. Eiseley's children's area was named in honor of Mary Ellen Rice. Thank you to Kim J. for providing historical information that was used in Belmont's Trivia Night.

- Courtney S. (Walt) shared, "A young patron asked me one day for a tour of the library as part of earning his Boy Scouts reading badge. I showed him and his mother around the library, and they were excited about some of the stuff they saw. The mother was especially interested in the resources in the Collaborative Learning Lab. He was also excited to see the plays we had in our youth nonfiction section, as he was also working on earning his theater badge. It was really neat to see how our library resources could help him with his Boy Scouts projects!"
- Lisa W. shared, "A couple commented that they liked the Circulation Display 'Archaeology vs Paleontology.' One of the two is an anthropologist working with archaeology and the other is a paleontologist, and they both work at Morrill Hall. The couple was attending their first baby storytime with their baby. The couple took their picture by the display."
- Wyatt P. and Vicki C. attended the YMCA Healthy Seniors event at the Cooper YMCA on 9/10. Wyatt reported that "We had great interactions with 40 people." Vicki C. wrote, "One bookmark I offered was especially meaningful to a woman. She said it was her first day back to the Y in a long time and she really needed someone to reach out to her. Who knew it would be someone from the library, which she said has always been a safe and stable place for her. After sharing many library connections, she also mentioned that she had attended a watercolor class at Walt a year or so ago and it reintroduced her to something she loved and has continued to take online classes. In parting, she said, 'This is just what I needed today,' waving her bookmark."
- The LEGO set resource that Shannon K. (Walt) manages continues to be incredibly popular, with 127 uses in September. 63% of people checking out a set return at least once to complete it, meaning we see the same families in the library regularly to engage.
- Thanks in part to a \$5,838 grant from AARP, Technology Basics workshops began at Walt in September. 35 adults attended the first four sessions, during which participants gained hands-on experience with computers, the internet, email, and cybersecurity. Wyatt P. (Walt), Yoel S. T. (Gere/South), and Selena S. (Eiseley/Williams) led and assisted during the workshops.
- Wyatt P. presented a webinar for the Public Library Association, "Using Grant-Funded Projects to Attract New Partners and Funders," on 9/17. 180 library workers attended the live session, and over 470 registered. PLA staff expect many will watch the recording.
- The Polley Music Library Show on KZUM had four episodes in September, which featured the first radio edition of the Listen Lincoln! listening club information, a book on 70s jazz fusion, a new book about the work of composer Elaine Radigue, and a pair of new books that discuss the folk tradition of murder ballads from different perspectives.
- The Olli Non-Fiction Book Club had a tour of the Heritage Room and discussion with Curator Deb Arenz on September 10.
- A special Ames Reading Series event was held September 21 in conjunction with, and as part of, Lincoln Welcome Week events. Six new-Americans shared their personal stories, which will be included in a book to be published next year. Forty-four people attended and the event was live streamed on YouTube and Facebook and received over 2.2K views.
- An Ames Reading Series event featuring Bob Hall and Richard Graham on the subject of Nebraska Comic Books was held September 28 and 22 people attended.

- Domonique H. (Gere) shared this interaction: "A patron called with a question about using Libby on her Kindle without an Amazon Prime membership. She sounded elated, praising us for offering Libby to our patrons for free and with so many options to check out. She was especially grateful that she wouldn't need to keep paying for a Prime membership for their E-book service."
- Yoel S.-T. (Gere) was part of the team for the Tech Basics Class at Walt on the 4th, 11th, 18th and 25th. Yoel presented on computer basics on the 4th with 14 attendees, and also on the 18th for email basics and 7 attending. Yoel shared this from the Computers Basics class: "One gentleman got kinda lost but he said he learned that there is a right-hand button the mouse! Even just learning one thing make it worth it and demonstrates the need for services like this."
- Ronda H. (Gere) shared this interaction: "There is an elderly gentleman who comes in multiple times a week to use our computers. He needed help one day with his computer. As I was assisting him, he told me that the reason he comes in so often is to keep in touch with his son who teaches in Taiwan. He has not seen him for 15 years, but they keep in touch by sending emails to each other. He comes to the library to check to see if he has received any new messages."
- Sensory Storytime at Gere hosted by Diane V. had themes of Welcome; Opposites; Apples; and Leaves. Kara G. (Eiseley) was the guest host on the 27th. Sixty-seven attended the 4 sessions.
- Toni Y. (Gere) offered use of the new walker at Gere to assist a customer who expressed difficulty walking any distance. She then had another customer a few days later with a walking boot who asked about a rolling chair and she was able to offer the walker instead. Toni said: "She gladly used it – so that, device seems to be a needed and appreciated addition."
- Greg W. (Gere) helped a Spanish speaking customer at South on the 10th in getting a copy from her phone for a document she needed for the Dr. She made a point to share with Brenda Ealey how grateful she was for his assistance and the trouble shooting he provided when they had a couple issues to ensure success in spite of the language barrier.
- Diane V. (Gere) shared this interaction: "A customer came into Gere asking for assistance. She is blind and she told me she had a talking book device she had gotten in 2017 when her husband was still alive and they lived in Norfolk. She now lives in Lincoln and wanted to turn in her device for a new one and get a new book since she had only had the one of the Bible she got in 2017 to listen to. I explained that the Talking Book program was part of the Nebraska Library Commission and if she contacted them they would be able to help her. She didn't think she would be able to do that so I offered to call and find out what her next steps should be. I spoke with an absolutely lovely person at the commission and between the two of us we were able to confirm she was still in their records, update her information and confirm her device was still working and then I put her on the phone and she placed a request for books that would arrive by the end of the week. She left extremely happy and said she would be back."
- Ronda H. and Chad S. hosted four Circle of Friends gatherings with 168 attending. Themes this month were Lego Batman movie; Friends; Talk like a Pirate; and Owls. Ronda said: "This was such a fun theme. We made pirate hats, which many were sporting afterward out in the library. We put out the balance beam to make our friends "walk the plank". They used the following paper to discover their pirate name. Of course, everyone enjoyed talking like a pirate."
- Claire S. (BMPL) planned special programming this month to celebrate Welcoming Week. This included playing Loteria, and a special Welcoming Week storytime followed by a bubble party. A UNL

College of Journalism student interviewed Claire about the Welcoming Week events. Claire said, "I got to share my vision behind the event and tell her about the library's mission to be a welcoming place for all, year-round."

- Caralyn K. (BMPL) relayed this lovely interaction with a Home Services patron, "I have a Home Patron who sent back books but since I didn't have anything on her lists, I needed to give her a call. The first time I tried she didn't answer so I left a voicemail. The following week, I hadn't heard from her so I tried again. This time she answered and was so happy to get my call, said she'd been in the hospital and gets to come home today. She told me she loves the lists of books we send to her and she has several circled, but that list is at home. She said she'd call me as soon as she got home. When I asked if she needed me to give her our number, she said 'Oh, no! I've got you on speed dial!'"
- Anthony V. (BMPL) said, "I had a pretty cool experience with an elderly couple that had a tough time seeing small texts from printouts that they brought in themselves. I told them we had a machine that could magnify the text and blow it up on the computer monitor. We took the elevator to the second floor and I directed them to the magnifier machine. They didn't know this type of technology existed and I told them there are a lot of cool technology out there and this is one of them. When we magnified their documents they were really impressed. It was a wholesome moment. They also collected coins and I told them they could magnify it on the machine if they wish to for next time. We all had a good laugh out of it!"
- Penny L. (BMPL) had a pleasant interaction she described, "Young patron was having an amazing time cooking and entertaining his mom in the kids picture book room. Toward the end of the night, I noticed him cleaning up his mess. When he made it out to the table to do a little crafting, I complimented him on cleaning up after himself and thanked him for his efforts. We talked a little bit about where he attends school and the fact that I at one time many moons ago attended the same elementary."
- Kim J. (BMPL) received heartwarming positive feedback about other genealogy requests she helped with, with a customer calling and expressing "deep appreciation for the genealogy services that LCL offers. In particular, she gave a glowing review to the thorough research, kind heart, and amazing work of our very own Kim J. in assisting her with family history research request."
- Anderson Branch Library kicked off the month with a very special event. NESU Librarian Karrie S. shared: Christina S. had the great idea to do a *Stuffie Sleepover*! We'd seen other libraries do it, and it looked like so much fun. On Friday September 5, kids could drop their stuffie off at the library. During drop-off, we took a picture of each child and their stuffed toy, and we had them fill out an intake form telling us their stuffie's likes and preferences. After the library closed, Christina and I stayed busy entertaining 37 stuffies: games, crafts, snacks, cart-races, movie-night, storytime, hide-and-seek, and a dog-pile were just some of the fun had that evening. Christina made the cutest booklet in Canva, and we uploaded photos of the stuffie-fun into it for each child to take home. Christina did an amazing job of organizing, promoting and following through on every aspect of this event, and I greatly appreciate her amazing work on it.

The next morning, 90 kids and parents returned to pick up their stuffies, the crafts their stuffies had made overnight, and their scrapbooks! I did a pajama storytime, and we served donuts. The parents were in awe of all the hard work and the cute swag the kids got to take

home. I loved how many dads were in attendance! We received so many compliments, and I have been asked several times if we're going to do it again. Way to go Christina!"

Top Twenty Website Pages for September 2025:

Page title	Views
Home	46,558
Locations and Hours	23,400
Events Calendar	1,920
Get a Library Card	1,154
Meeting Rooms and Study Rooms	993
Storytimes	964
One Book One Lincoln	961
Databases and Research	943
Due and Renew	762
eBooks and Audiobooks	757
Author Alerts	708
Borrow and Learn	692
Kids	664
Print, Scan and Copy	662
New Books and DVDs	655
Programs and Events	639
Our Apps	381
Book Groups	366
Holds	359
Central Library Project	351

Ryan Wieber,
Library Director
10.16.25

Lincoln City Libraries
September 2025 Fiscal Year To Date Use Report

Location	Loans/Circulation			Visits		
	Loans/ Circulation FY 25-26 YTD	Loans/ Circulation FY 24-25 YTD	YTD Change	Visits FY 25-26 YTD	Visits FY 24-25 YTD	YTD Change
Bennett Martin Public Library	12,147	12,568	-3.35%	10,250	14,254	-28.09%
Anderson Branch	12,525	11,835	5.83%	6,186	5,689	8.74%
Bethany Branch	7,574	7,044	7.52%	2,695	2,764	-2.50%
Eiseley Branch	20,274	21,815	-7.06%	8,997	9,511	-5.40%
Gere Branch	51,832	52,836	-1.90%	15,678	18,704	-16.18%
South Branch	9,299	8,570	8.51%	4,019	3,852	4.34%
Walt Branch	40,458	37,689	7.35%	13,117	12,281	6.81%
Williams Branch	965	972	-0.72%	1,519	1,011	50.25%
Lied Bookmobile	1,424	1,457	-2.26%	235	299	-21.40%
InterLibrary Loan	164	196	-16.33%	0	0	0.00%
System Outreach	0	0	0.00%	0	0	0.00%
SUBTOTAL	156,662	154,982	1.08%	62,696	68,365	-8.29%
DownloadStream Audio	49,181	43,768	12.37%	0	0	0.00%
Download/Stream eBooks	34,150	30,089	13.50%	0	0	0.00%
Stream Video	1,073	1,011	6.13%	0	0	0.00%
Download SUBTOTAL	84,404	74,868	12.74%	0	0	0.00%
Total	241,066	229,850	4.88%	62,696	68,365	-8.29%

	FY 25-26 YTD	FY 24-25 YTD	YTD Change
Online Registrations	139	64	117.19%
Overall Registrations	1,627	1,167	39.42%

	FY 25-26 YTD	FY 24-25 YTD	YTD Change
WiFi Sessions	134,703	124,134	8.51%
WiFi Users	8,937	9,325	-4.16%
Website Users	70,282	86,504	-18.75%
Website Sessions	123,806	117,857	5.05%
Database Use	9,141	7,026	30.10%

Year-to-Date Holdings Report	PRINT		NON PRINT		Total
	Adult	Youth	Adult	Youth	
Owned 9/1/2025	341,902	307,684	74,444	32,485	756,515
Added YTD	2,238	1,149	225	159	3,771
Withdrawn YTD	-2,439	-2,020	-565	-136	-5,160
Current - 9/30/2024	341,701	306,813	74,104	32,508	755,126

Location							Other Use								
	Computer Reservations FY 25-26 YTD	Computer Reservations FY 24-25 YTD	YTD Change	**Program & Outreach Attendance FY 25-26 YTD	Program & Outreach Attendance FY 24-25 YTD	YTD Change	Meeting Room Attendance FY 25-26 YTD	Meeting Room Attendance FY 24-25 YTD	YTD Change	Study Room Attendance FY 25-26 YTD	Study Room Attendance FY 24-25 YTD	YTD Change	Total Other Use FY 25-26 YTD	Total Other Use FY 24-25 YTD	YTD CHANGE
Bennett Martin Public Library	2,805	2,591	8.26%	749	1,104	-32.16%	284	190	49.47%	68	51	33.33%	3,906	3,936	-0.76%
Anderson Branch	715	878	-18.56%	629	312	101.60%	96	180	-46.67%	0	0	0.00%	1,440	1,370	5.11%
Bethany Branch	268	202	32.67%	244	198	23.23%	0	0	0.00%	0	0	0.00%	512	400	28.00%
Eiseley Branch	1,303	1,579	-17.48%	946	1,295	-26.95%	279	265	5.28%	386	287	34.49%	2,914	3,426	-14.94%
Gere Branch	1,190	1,002	18.76%	2,204	1,438	53.27%	469	542	-13.47%	294	340	-13.53%	4,157	3,322	25.14%
South Branch	470	533	-11.82%	284	217	30.88%	0	0	0.00%	0	0	0.00%	754	750	0.53%
Walt Branch	1,263	943	33.93%	1,934	1,399	38.24%	474	394	20.30%	396	346	14.45%	4,067	3,082	31.96%
Williams Branch	391	175	123.43%	179	187	-4.28%	0	0	0.00%	0	0	0.00%	570	362	57.46%
Lied Bookmobile	0	0	0.00%	93	55	69.09%	0	0	0.00%	0	0	0.00%	93	55	69.09%
InterLibrary Loan	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%
System Outreach	0	0	0.00%	887	0	0.00%	0	0	0.00%	0	0	0.00%	887	0	0.00%
Total	8,405	7,903	6.35%	8,149	6,205	31.33%	1,602	1,571	1.97%	1,144	1,024	11.72%	19,300	16,703	15.55%

*Study Room Attendance tracking began 9/1/2024

September 2025 Use Compared to September 2024
Lincoln City Libraries

Location	Print Checkouts		Print Loan	Non-Print Checkouts		Non-Print	Total Checkouts		Total Loan
	2025	2024	Change	2025	2024	Loan Change	2025	2024	Change
BMPL	9,729	10,296	-5.51%	2,418	2,272	6.43%	12,147	12,568	-3.35%
Anderson	10,767	9,804	9.82%	1,758	2,031	-13.44%	12,525	11,835	5.83%
Bethany	6,776	6,391	6.02%	798	653	22.21%	7,574	7,044	7.52%
Eiseley	17,972	19,728	-8.90%	2,302	2,087	10.30%	20,274	21,815	-7.06%
Gere	45,773	47,250	-3.13%	6,059	5,586	8.47%	51,832	52,836	-1.90%
South	8,146	7,487	8.80%	1,153	1,083	6.46%	9,299	8,570	8.51%
Walt	36,232	33,720	7.45%	4,226	3,969	6.48%	40,458	37,689	7.35%
Williams	840	801	4.87%	125	171	-26.90%	965	972	-0.72%
Lied Bookmobile	1,295	1,361	-4.85%	129	96	34.38%	1,424	1,457	-2.26%
InterLibrary Loan	164	196	-16.33%	0	0	0.00%	164	196	-16.33%
Subtotal Checkouts	137,694	137,034	0.48%	18,968	17,948	5.68%	156,662	154,982	1.08%
Download/Stream Audio	0	0	0.00%	49,181	43,768	12.37%	49,181	43,768	12.37%
Download/Stream eBook	0	0	0.00%	34,150	30,089	13.50%	34,150	30,089	13.50%
Stream Video	0	0	0.00%	1,073	1,011	6.13%	1,073	1,011	6.13%
TOTAL CHECKOUTS	137,694	137,034	0.48%	103,372	92,816	11.37%	241,066	229,850	4.88%

Location	Youth Checkouts		Youth Loan	Adult Checkouts		Adult Loan	Visits	Visits	Visits
	2025	2024	Change	2025	2024	Change	2025	2024	Change
BMPL	4,277	4,218	1.40%	7,870	8,350	-5.75%	10,250	14,254	-28.09%
Anderson	7,030	6,041	16.37%	5,495	5,794	-5.16%	6,186	5,689	8.74%
Bethany	4,832	4,096	17.97%	2,742	2,948	-6.99%	2,695	2,764	-2.50%
Eiseley	13,128	15,058	-12.82%	7,146	6,757	5.76%	8,997	9,511	-5.40%
Gere	30,123	30,549	-1.39%	21,709	22,287	-2.59%	15,678	18,704	-16.18%
South	5,554	4,847	14.59%	3,745	3,723	0.59%	4,019	3,852	4.34%
Walt	28,296	26,162	8.16%	12,162	11,527	5.51%	13,117	12,281	6.81%
Williams	792	760	4.21%	173	212	-18.40%	1,519	1,011	50.25%
Lied Bookmobile	974	988	-1.42%	450	469	-4.05%	235	299	-21.40%
InterLibrary Loan	0	0	0.00%	164	196	-16.33%	0	0	0.00%
Subtotal Checkouts	95,006	92,719	2.47%	61,656	62,263	-0.97%	62,696	68,365	-8.29%
Download/Stream Audio	7,520	6,226	20.78%	41,661	37,542	10.97%	0	0	0.00%
Download/Stream eBook	8,270	5,174	59.84%	25,880	24,915	3.87%	0	0	0.00%
Stream Video	0	0	0.00%	1,073	1,011	6.13%	0	0	0.00%
TOTAL CHECKOUTS	110,796	104,119	6.41%	130,270	125,731	3.61%	62,696	68,365	-8.29%

Location	Program & Outreach Attendance - Youth		P&O Att - Youth	Program & Outreach Attendance - Adult		P&O Att - Adult	Computer Use		Computer
	2025	2024	Change	2025	2024	Change	2025	2024	Change
BMPL	582	223	160.99%	167	881	-81.04%	2,805	2,591	8.26%
Anderson	625	312	100.32%	4	0	0.00%	715	878	-18.56%
Bethany	204	156	30.77%	40	42	-4.76%	268	202	32.67%
Eiseley	934	1,228	-23.94%	12	67	-82.09%	1,303	1,579	-17.48%
Gere	1,937	1,260	53.73%	267	178	50.00%	1,190	1,002	18.76%
South	279	209	33.49%	5	8	-37.50%	470	533	-11.82%
Walt	1,580	1,278	23.63%	354	121	192.56%	1,263	943	33.93%
Williams	170	179	-5.03%	9	8	12.50%	391	175	123.43%
Lied Bookmobile	45	20	125.00%	48	35	37.14%	0	0	0.00%
System Outreach	102	0	0.00%	785	0	0.00%	0	0	0.00%
TOTAL	6,458	4,865	32.74%	1,691	1,340	26.19%	8,405	7,903	6.35%

Location	Meeting Room Attendance		Meeting Room Att	Study Room Attendance		Study Room Att			
	2025	2024	Change	2025	2024	Change	2025	2024	
BMPL	284	190	49.47%	68	51	33.33%			0.00%
Anderson	96	180	-46.67%	0	0	0.00%			0.00%
Bethany	0	0	0.00%	0	0	0.00%			0.00%
Eiseley	279	265	5.28%	386	287	34.49%			0.00%
Gere	469	542	-13.47%	294	340	-13.53%			0.00%
South	0	0	0.00%	0	0	0.00%			0.00%
Walt	474	394	20.30%	396	346	14.45%			0.00%
Williams	0	0	0.00%	0	0	0.00%			0.00%
Lied Bookmobile	0	0	0.00%	0	0	0.00%			0.00%
TOTAL	1,602	1,571	1.97%	1,144	1,024	11.72%	0	0	0.00%

Lincoln City Libraries
September 2025 Use Report

Location	Loans/Circulation			Visits			September 2025 Other Use					September 2024 Other Use					Change: Total Other Use		
	Sept 2025	Sept 2024	Change	Sept 2025	Sept 2024	Change	Program & Outreach		Meeting Room		Study Room	Total Other Use	Program & Outreach		Meeting Room			Study Room	Total Other Use
							Computer Reservations	Attendance	Attendance	Attendance			Attendance	Attendance	Attendance	Attendance			
Bennett Martin Public Library	12,147	12,568	-3.35%	10,250	14,254	-28.09%	2,805	749	284	68	3,906	2,591	1,104	190	51	3,936	-0.76%		
Anderson Branch Library	12,525	11,835	5.83%	6,186	5,689	8.74%	715	629	96	0	1,440	878	312	180	0	1,370	5.11%		
Bethany Branch Library	7,574	7,044	7.52%	2,695	2,764	-2.50%	268	244	0	0	512	202	198	0	0	400	28.00%		
Eiseley Branch Library	20,274	21,815	-7.06%	8,997	9,511	-5.40%	1,303	946	279	386	2,914	1,579	1,295	265	287	3,426	-14.94%		
Gere Branch Library	51,832	52,836	-1.90%	15,678	18,704	-16.18%	1,190	2,204	469	294	4,157	1,002	1,438	542	340	3,322	25.14%		
South Branch Library	9,299	8,570	8.51%	4,019	3,852	4.34%	470	284	0	0	754	533	217	0	0	750	0.53%		
Walt Branch Library	40,458	37,689	7.35%	13,117	12,281	6.81%	1,263	1,934	474	396	4,067	943	1,399	394	346	3,082	31.96%		
Williams Branch Library	965	972	-0.72%	1,519	1,011	50.25%	391	179	0	0	570	175	187	0	0	362	57.46%		
Lied Bookmobile	1,424	1,457	-2.26%	235	299	-21.40%	0	93	0	0	93	0	55	0	0	55	69.09%		
InterLibrary Loan	164	196	-16.33%	0	0	0.00%	0	0	0	0	0	0	0	0	0	0	0.00%		
System Outreach	0	0	0.00%	0	0	0.00%	0	887	0	0	887	0	0	0	0	0	0.00%		
SUBTOTAL	156,662	154,982	1.08%	62,696	68,365	-8.29%	8,405	8,149	1,602	1,144	19,300	7,903	6,205	1,571	1,024	16,703	15.55%		
DownloadStream Audio	49,181	43,768	12.37%	0	0	0.00%	0	0	0	0	0	0	0	0	0	0	0.00%		
Download/Stream eBooks	34,150	30,089	13.50%	0	0	0.00%	0	0	0	0	0	0	0	0	0	0	0.00%		
Stream Video	1,073	1,011	6.13%	0	0	0.00%	0	0	0	0	0	0	0	0	0	0	0.00%		
Download SUBTOTAL	84,404	74,868	12.74%	0	0	0.00%	0	0	0	0	0	0	0	0	0	0	0.00%		
TOTAL	241,066	229,850	4.88%	62,696	68,365	-8.29%	8,405	8,149	1,602	1,144	19,300	7,903	6,205	1,571	1,024	16,703	15.55%		

Holdings Report	PRINT		NON PRINT		Total	REGISTRATIONS	2025	2024	Change
	Adult	Youth	Adult	Youth		Purged	767	692	10.84%
Owned	341,902	307,684	74,444	32,485	756,515	Active			
Added	2,238	1,149	225	159	3,771	Resident	148,685	148,228	0.31%
Withdrawn	-2,439	-2,020	-565	-136	-5,160	Library OneCard	57,454	52,270	9.92%
Current	341,701	306,813	74,104	32,508	755,126	County	8,759	8,944	-2.07%
						NonResident	993	955	3.98%
						Reciprocal	495	490	1.02%
						Limited Use	10,701	9,845	8.69%
						Total Active	227,087	220,732	2.88%

	2025	2024	Change
WiFi Sessions	134,703	124,134	8.51%
WiFi Users	8,937	9,325	-4.16%
*Website Users	70,282	86,504	-18.75%
Website Sessions	123,806	117,857	5.05%
Database Use	9,141	7,026	30.10%

*Website users down due to changes in Google Analytics' reporting terminology rather than actual changes in usage.

LINCOLN CITY LIBRARIES

Monthly Categorical Report

August 31, 2025

	Budget Amount	Budgeted Year-to-Date	Expended Year-to-Date	Balance	Current Month Expended
Administration-Div. 1					
Personnel	\$ 992,911.00	\$ 992,911.00	\$ 930,287.01	\$ 62,623.99	\$ 77,805.32
Supplies	33,000.00	33,000.00	34,738.70	(1,738.70)	512.39
Services & Charges	170,885.00	170,885.00	174,181.49	(3,296.49)	2,436.23
Other	7,000.00	7,000.00	-	7,000.00	-
Total	\$ 1,203,796.00	\$ 1,203,796.00	\$ 1,139,207.20	\$ 64,588.80	\$ 80,753.94
Percent Expended		100.00%	94.63%		
Buildings & Grounds-Div. 2					
Personnel	\$ 133,429.00	\$ 133,429.00	\$ 133,400.48	\$ 28.52	\$ 10,512.76
Supplies	26,000.00	26,000.00	127,224.04	(101,224.04)	6,577.24
Services & Charges	1,459,636.00	1,459,636.00	1,224,766.03	234,869.97	118,712.64
Other	258,900.00	258,900.00	186,335.28	72,564.72	-
Total	\$ 1,877,965.00	\$ 1,877,965.00	\$ 1,671,725.83	\$ 206,239.17	\$ 135,802.64
Percent Expended		100.00%	89.02%		
Public Service-Div. 3					
Personnel	\$ 6,287,345.00	\$ 6,287,345.00	\$ 5,754,954.63	\$ 532,390.37	\$ 486,317.86
Supplies	81,900.00	81,900.00	49,313.64	32,586.36	2,892.51
Services & Charges	62,900.00	62,900.00	70,762.33	(7,862.33)	8,561.83
Other	-	-	-	-	-
Total	\$ 6,432,145.00	\$ 6,432,145.00	\$ 5,875,030.60	\$ 557,114.40	\$ 497,772.20
Percent Expended		100.00%	91.34%		
Support Services-Div. 4					
Personnel	\$ 1,300,778.00	\$ 1,300,778.00	\$ 1,276,290.95	\$ 24,487.05	\$ 90,012.25
Supplies	62,000.00	62,000.00	112,262.78	(50,262.78)	4,082.97
Services & Charges	434,203.00	434,203.00	561,809.03	(127,606.03)	34,144.64
Other	1,005,000.00	1,005,000.00	937,527.73	67,472.27	48,662.81
Total	\$ 2,801,981.00	\$ 2,801,981.00	\$ 2,887,890.49	\$ (85,909.49)	\$ 176,902.67
Percent Expended		100.00%	103.07%		
Total Library Operational					
Personnel	\$ 8,714,463.00	\$ 8,714,463.00	\$ 8,094,933.07	\$ 619,529.93	\$ 664,648.19
Supplies	202,900.00	202,900.00	323,539.16	(120,639.16)	14,065.11
Services & Charges	2,127,624.00	2,127,624.00	2,031,518.88	96,105.12	163,855.34
Other	1,270,900.00	1,270,900.00	1,123,863.01	147,036.99	48,662.81
Total	\$ 12,315,887.00	\$ 12,315,887.00	\$ 11,573,854.12	\$ 742,032.88	\$ 891,231.45
Percent Expended		100.00%	93.97%		
Other Library Fund Appropriations	Amount Appropriated		Expended Year-to-Date	Balance	Current Month Expended
FY 2023-24 Reappropriated	\$ 706,661.00		\$ 706,661.00	\$ -	\$ -

LINCOLN CITY LIBRARIES - FUND BALANCES
August 2025

	Beginning Balance	Receipts	Expended	Ending Balance
<u>GRANT FUNDS</u>				
Net Lender Fund	\$ 2,122.11	\$ -	\$ -	2,122.11
NLC Misc Grants	\$ 4,294.32	\$ -	\$ (2,395.33)	6,689.65
NLC Youth Grant 2024	1,323.29		-	1,323.29
NLC NE eReads Grant 2024	-	-	-	-
State Aid 2023	5,474.90	-	5,474.90	-
State Aid 2024	46,167.74	-	2,883.78	43,283.96
State Aid 2025	53,144.00	-	-	53,144.00

DONATED FUNDS

Heritage Room	\$ 191,719.90	\$ 649.62	\$ 2,557.11	189,812.41
Polley Music Library	269,425.57	932.95	8,851.95	261,506.57
Joseph J. Hompes	159,749.96	514.93	142.25	160,122.64
Misc. Library Donations	829,197.55	15,428.99	9,755.85	834,870.69
Alice Nielsen	88,573.62	295.86	-	88,869.48
Dorothy Holland	127,409.01	425.58	-	127,834.59
Glennis Leapley	19,079.53	171.96	8,074.50	11,176.99
Lincoln Cares	34,464.62	450.59	-	34,915.21

APPROPRIATED FUNDS

	Budget	Expended		Balance
		Aug 2025	Exp-to-Date	
Heritage Room FY 2024-25	\$ 36,153.00	\$ 2,557.11	\$ 25,153.03	10,999.97
Polley Music Library FY 2024-25	124,459.00	8,851.95	113,157.05	11,301.95
Keno FY 2023-24	135,060.52	-	135,060.52	-
Keno FY 2024-25	1,039,500.00	176,727.55	935,703.05	103,796.95
Capital Improvement Projects			-	
FY 2021-22 Bookmobile	587,148.76	-	-	587,148.76
FY 2022-23 Bennett Martin Elevator 1-4	200,000.00	-	20,640.85	179,359.15
FY 2024-25 Bennett Martin Improvements	250,000.00	-	-	250,000.00

LINCOLN CITY LIBRARIES

Monthly Categorical Report

September 1, 2025

	Budget Amount	Budgeted Year-to-Date	Expended Year-to-Date	Balance	Current Month Expended
Administration-Div. 1					
Personnel	\$ 1,039,673.00	\$ 86,639.42	\$ 73,992.66	\$ 965,680.34	\$ 73,992.66
Supplies	33,000.00	2,750.00	680.42	32,319.58	680.42
Services & Charges	176,549.00	14,712.42	7,606.82	168,942.18	7,606.82
Other	-	-	-	-	-
Total	\$ 1,249,222.00	\$ 104,101.83	\$ 82,279.90	\$ 1,166,942.10	\$ 82,279.90
Percent Expended		8.33%	6.59%		
Buildings & Grounds-Div. 2					
Personnel	\$ 141,745.00	\$ 11,812.08	\$ 10,756.71	\$ 130,988.29	\$ 10,756.71
Supplies	27,000.00	2,250.00	15,668.61	11,331.39	15,668.61
Services & Charges	1,024,475.00	85,372.92	136,514.14	887,960.86	136,514.14
Other	90,900.00	7,575.00	-	90,900.00	-
Total	\$ 1,284,120.00	\$ 107,010.00	\$ 162,939.46	\$ 1,121,180.54	\$ 162,939.46
Percent Expended		8.33%	12.69%		
Public Service-Div. 3					
Personnel	\$ 6,608,087.00	\$ 550,673.92	\$ 470,507.01	\$ 6,137,579.99	\$ 470,507.01
Supplies	90,250.00	7,520.83	1,084.73	89,165.27	1,084.73
Services & Charges	61,700.00	5,141.67	6,383.40	55,316.60	6,383.40
Other	-	-	-	-	-
Total	\$ 6,760,037.00	\$ 563,336.42	\$ 477,975.14	\$ 6,282,061.86	\$ 477,975.14
Percent Expended		8.33%	7.07%		
Support Services-Div. 4					
Personnel	\$ 1,365,832.00	\$ 113,819.33	\$ 91,715.47	\$ 1,274,116.53	\$ 91,715.47
Supplies	62,000.00	5,166.67	5,657.67	56,342.33	5,657.67
Services & Charges	452,923.00	37,743.58	51,283.75	401,639.25	51,283.75
Other	950,000.00	79,166.67	64,918.82	885,081.18	64,918.82
Total	\$ 2,830,755.00	\$ 235,896.25	\$ 213,575.71	\$ 2,617,179.29	\$ 213,575.71
Percent Expended		8.33%	7.54%		
Total Library Operational					
Personnel	\$ 9,155,337.00	\$ 762,944.75	\$ 646,971.85	\$ 8,508,365.15	\$ 646,971.85
Supplies	212,250.00	17,687.50	23,091.43	189,158.57	23,091.43
Services & Charges	1,715,647.00	142,970.58	201,788.11	1,513,858.89	201,788.11
Other	1,040,900.00	86,741.67	64,918.82	975,981.18	64,918.82
Total	\$ 12,124,134.00	\$ 1,010,344.50	\$ 936,770.21	\$ 11,187,363.79	\$ 936,770.21
Percent Expended		8.33%	7.73%		

LINCOLN CITY LIBRARIES - FUND BALANCES
September 2025

	Beginning Balance	Receipts	Expended	Ending Balance
<u>GRANT FUNDS</u>				
Net Lender Fund	\$ 2,122.11	\$ -	\$ -	2,122.11
NLC Misc Grants	\$ 6,689.65	\$ 1,000.00	\$ 252.36	7,437.29
NLC Youth Grant 2024	1,323.29		-	1,323.29
NLC NE eReads Grant 2025	55,020.00	-	-	55,020.00
State Aid 2024	43,283.96	-	2,999.28	40,284.68
State Aid 2025	53,144.00	-	-	53,144.00

DONATED FUNDS

Heritage Room	\$ 189,812.41	\$ -	\$ 2,900.85	186,911.56
Polley Music Library	261,506.57	-	9,659.85	251,846.72
Joseph J. Hompes	160,122.64	-	211.46	159,911.18
Misc. Library Donations	834,870.69	100.00	15,770.22	819,200.47
Alice Nielsen	88,869.48	-	-	88,869.48
Dorothy Holland	127,834.59	-	-	127,834.59
Glennis Leapley	11,176.99	-	3,934.50	7,242.49
Lincoln Cares	34,915.21	335.10	-	35,250.31

APPROPRIATED FUNDS

	Budget	Expended Sept 2025	Exp-to-Date	Balance
Heritage Room FY 2025-26	\$ 36,153.00	\$ 2,900.85	\$ 2,900.85	33,252.15
Polley Music Library FY 2025-26	124,459.00	9,659.85	9,659.85	114,799.15
Keno FY 2024-25	924,000.00	-	-	924,000.00
Capital Improvement Projects				
FY 2021-22 Bookmobile	587,148.76	-	-	587,148.76
FY 2022-23 Bennett Martin Elevator 1-4	179,359.15	-	-	179,359.15
FY 2024-25 Bennett Martin Improvements	250,000.00	-	-	250,000.00
FY 2025-26 New Central Library	5,200,000.00	-	-	5,200,000.00

August 29, 2025

Ryan Wieber
Library Director
Lincoln City Libraries
136 S 14th St.
Lincoln, Nebraska 68508

RE: Project Management Services – Central Library Renovation

Dear Mr. Wieber:

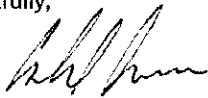
Project Control is pleased to present to you our proposed scope of services to assist the Lincoln City Libraries (Library) in the role of Project Manager for the renovation of the new downtown central library. This project represents a generational opportunity to enhance the City's Library system and the quality of life for Lincoln's residents, and we are beyond excited to help bring this project to reality. As the Library's Project Manager, our team will apply our guidance and experience to the project across a variety of disciplines, including consultant identification and selection, design coordination, cash flow projections, budgeting, procurement, construction oversight, overall coordination, and closeout.

Project Control is currently under a master agreement with the City to provide project and program management services on an hourly basis as needed or requested by departments, with an overall not-to-exceed cap at a City-wide level. We propose our services for this project be performed under the terms of that agreement (EO 99836). We will provide our services on an hourly as-needed basis per the personnel rates in that agreement and subsequent amendments. Please see the attached scope of services (Exhibit A) for a detailed description of our proposed scope of work for this project under the master City agreement.

The period of performance under this agreement would begin September 1, 2025, and extend through the one-year warranty period after completion of the project, which we anticipate at this time to be April 1, 2029. We would propose an hourly not-to-exceed fee limit of \$570,600. We are open to discussing and tailoring our scope to ensure the objectives of the Library are achieved.

Project Control is truly excited to assist the Lincoln City Libraries in implementing this transformative project in the heart of downtown Lincoln. Please do not hesitate to reach out with any questions on this proposal.

Respectfully,



Caleb Swanson
Regional Vice President – Midwest

Enclosures: Exhibit A: Scope of Services

EXHIBIT A – Scope of Services

PROJECT MANAGEMENT SERVICES FOR LINCOLN CITY LIBRARIES – CENTRAL LIBRARY RENOVATION

Project Understanding

Project Control shall serve as the Project Manager (the “Manager”), and understands that the Lincoln City Libraries (the “Owner”) intends to purchase and renovate an existing building of approximately 80,000 square feet in downtown Lincoln (the “Project”) to serve as a new downtown central library. Design is currently in the schematic stage, with design completion targeted for mid-2026. The project will utilize the Construction Manager at Risk delivery method, with the goal of having a Construction Manager on board the project team by late 2025. Substantial completion and occupancy of the new facility is anticipated to be by the end of the first quarter of 2028.

Personnel

Caleb Swanson will serve as the Project Executive and will provide management support to the Owner and the Manager teams. Anthony Fitzgerald will serve in the role of Project Manager, and provide day to day project management. Additional support and billing backup will be provided by administrative staff as necessary.

Proposed Scope of Services

Manager shall perform the following services, functions, responsibilities and obligations, it being understood that the items listed below are not intended to be an exclusive listing and that Manager will undertake other necessary, customary, and usual functions related to this scope of work.

Design and Contract Document Phase

1. Coordinate the design and planning activities required in the further development of the project by Owner's selected consultants. Monitor and review the design development for conformity with the Owner's approved concept, program, budget and schedule.

2. Review design development documents as they are being developed; coordinate and assist Owner in evaluations of construction feasibility of systems and design solutions, time requirements and costs in relation to market conditions.
3. Cause to be developed an overall schedule of the entire design-construction period, indicating the interface between design, bidding procurement and construction, showing essential and critical dates. Coordinate efforts of all architects, engineers, consultants and contractors relative to the schedules, and keep Owner advised at all times of the progress of the development.
4. Participate in the Owner's selection of a Construction Manager at Risk and advise the Owner throughout the selection process. Make such recommendations and investigate available data regarding performance capability. Participate in interviews when required with such identified firms and their proposed personnel to be assigned thereafter. Assist Owner in negotiation of fees and terms and conditions of agreements.
5. Develop and maintain an overall project budget encompassing project cost including design, construction, FF&E, and other cost components relative to the project.
6. Coordinate development of construction cost budgets and estimates at each significant stage of the design and planning process.
7. Review contract documents as they are being developed; coordinate and advise Owner on suggestions and recommendations received from contractors, material manufacturers and suppliers with regard to such factors as construction feasibility of various systems and design solutions.
8. Advise, assist and work closely with architect, consultants, and contractors to allow for proper planning and assist Owner in the selection of materials, equipment and furnishings.
9. Review Architect, Consultants, and other project related design phase invoices and recommend to the Owner payment or payment terms.

Construction Phase

1. Establish procedures for proper coordination among Owner, Project Manager, architect, engineers, consultants and contractors for proper management of construction schedule and cost. Be responsible for conducting project meetings,

preparing minutes of meetings and distributing minutes to concerned parties on a regular basis to allow for coordination and the resolution of any problems which interfere with orderly progress of the work.

2. Further develop schedules, based on input from the Construction Manager and subcontractors, in such a form as to serve as a working tool to expedite performance of the work. Monitor the schedule and update to reflect current progress.
3. Work closely with Owner and Construction Manager in the negotiation of all major subcontracts in the purchase of significant equipment, in order to reflect the Owner's performance requirements, criteria, and preferences.
4. Establish budget control procedures requiring a monthly detailed cost report from the Construction Manager in keeping with the budget as established during the design phase. Prepare and monitor a cash flow budget for the Owner's financial accounting purposes.
5. Advise and assist the Owner in reviewing all requests for changes in the work due to job conditions, errors and omissions, or as to approval or disapproval of such changes. Assist the Owner in negotiation of all such revisions affecting the cost of work.
6. Advise and assist the Owner in the letting of Owner material and equipment purchase orders that have significant schedule advantages.
7. Assist the Owner in managing the architect, engineers, all consultants and contractors under their contract terms, including all requests for extra services and such other separate contracts as may be executed by the Owner.
8. Review contractor, architect, consultants, and other construction phase invoices and recommend to the Owner payment or payment terms.
9. Review and assist with the project punch list and closeout process.

Warranty Phase

1. Assist in enforcing contractual closeout requirements of the Construction Manager and other contractors.
2. Assist with the management of warranty items during the warranty period and set up 11-month warranty walks prior to warranty expiration.

3. Provide Owner with final cost reporting for the project.

Project Fee

Based upon the assumed scope of services above, and the anticipated scope of work anticipated to be completed as part of this Project, we would anticipate the duration of the scope of work above to be completed by April 1, 2029. Project Control's fee shall be per the terms of the existing master agreement with the City of Lincoln at the same hourly rates in said agreement and subsequent amendments, and accounted for on an hourly basis as needed, with a not-to-exceed limit for the duration of the project to be \$570,600 . Estimated annual fee totals are shown in the table below.

Annual Estimated Totals				
	Sept. 1, 2025 – Aug. 31, 2026	Sept. 1, 2026 – Aug. 31, 2027	Sept. 1, 2027 – Aug. 31, 2028	Sept. 1, 2028 – Aug. 31, 2029
Calendar Year Estimated Total	\$210,100	\$217,300	\$135,200	\$8,000

Should the Project duration shorten or lengthen, Owner and Manager will agree to an appropriate extension or reduction of Manager's fee limit, depending on the nature of the schedule adjustment.

The rates above cover any typical expenses we will incur on projects performed within City of Lincoln limits. If for some reason non-typical expenses are incurred, they will be approved ahead of time, documented, and billed at cost.

Owner understands and agrees that nothing in this scope of services shall be construed so as to require Manager to duplicate or perform, in any fashion whatsoever, any of the services of architects, engineers, contractors, consultants, legal services, or other professions (or Businesses requiring any license). Owner understands and agrees that Manager will not directly perform any design or construction duties related to the Project. Manager shall have no obligation, responsibility, or liability for acts or omissions that are the responsibility of any of the other parties who are providing services related to this Project, in any role whatsoever.

Safety

Manager shall be responsible for the safety of their employees while on the project site. Manager shall have no obligation, responsibility or liability for safety or safety measures of

other parties who are providing services at any stage of the design and construction of this Project, and such third parties shall be responsible for establishing and following adequate safety standards and procedures and providing safe workplace conditions and equipment.