

## MEETING NOTICE

DATE: May 17, 2024  
TO: Library Board, Mayor, City Clerk, and City Attorney  
FROM: Ryan Wieber, Library Director  
SUBJECT: Library Board Meeting

DATE AND PLACE OF MEETING: Tuesday, May 21, 2024  
Bennett Martin Public Library  
136 S. 14th  
Lincoln, NE 68508

STARTING TIME OF MEETING: 8:00 a.m.  
CHAIR OF MEETING: Dan Sloan, President  
PURPOSE OF MEETING: Monthly Business Meeting

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### AGENDA

1. Call to Order and Announcement of Open Meetings Law
2. Approval of Agenda\*
3. Public Comment on Agenda Items
4. Approval of April 16, 2024, Meeting Minutes\*
5. Standing Committee Reports
  - a. Committee on Administration
  - b. Committee on Finance
    - i. Approval of Monthly Recap of Expenditures for April 2024\*
6. Special Committee Reports
  - a. Foundation Executive Director Report: Gail McNair
7. New Business
  - a. a. Financial Report: Cash Flow for Buildings & Grounds, and Media Budget vs Actuals
8. President's Report
9. Assistant Library Director's Report
  - a. SRC Report
10. Library Director's Report
11. Public Comment – Anyone wishing to address the board on a matter not on this agenda may do so at this time.

\*Action Item

*Proposed agenda kept continually current and available for inspection at the Administrative Office of the Bennett Martin Public Library. The Board shall have the right to modify the agenda at said public meeting when convened.*

**ACCOMMODATION NOTICE** The City of Lincoln complies with Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973 guidelines. Ensuring the public's access to and participating in public meetings is a priority for the City of Lincoln. In the event you are in need of a reasonable accommodation in order to attend or participate in a public meeting conducted by the City of Lincoln, please contact the Lincoln Commission on Human Rights at 402-441-7624, or the City Ombudsman at 402-441-7511, as soon as possible before the scheduled meeting date in order to make your request. *Open Meetings Act of the State of Nebraska posted in meeting room.*

# Library Board Meeting Minutes

TUESDAY, APRIL 16, 2024, 6:00 p.m.  
EISELEY BRANCH LIBRARY  
LINCOLN, NEBRASKA

## BOARD MEMBERS PRESENT

Present: Dan Sloan, Joe Shaw, Jackie Ostrowicki, Rhonda Seacrest, Lisa Hale, Morgan Gerteisen, Patty Beutler, Nichole Bogen. A quorum was present.

## CALL TO ORDER AND ANNOUNCEMENT OF POSTING OF OPEN MEETINGS ACT

President Sloan called the meeting to order at 6:00 p.m. and announced the Open Meetings Law was posted and available for review.

## APPROVAL OF AGENDA

Sloan noted that the Agenda/Meeting Notice was posted according to the Open Meetings Act of the State of Nebraska. Sloan asked for a motion to approve the Agenda as posted. Beutler so moved. Gerteisen seconded. There was no discussion. **ROLL CALL VOTE:** Sloan, Shaw, Seacrest, Hale, Gerteisen, Beutler—AYE. Not present—Ostrowicki. Motion carried 6-0.

## PUBLIC COMMENT ON AGENDA ITEMS

No Public Comment.

## APPROVAL OF MARCH 19, 2024 MEETING MINUTES

Sloan noted that the March 19<sup>th</sup> meeting minutes had been distributed and asked for a motion to approve. Shaw so moved. Beutler seconded. Ostrowicki arrived at this time. There was no discussion. **ROLL CALL VOTE:** Shaw, Seacrest, Gerteisen, Beutler, Sloan, Ostrowicki—AYE. Hale—Abstained. Motion carried 6-0 with one abstention.

## STANDING COMMITTEE REPORTS

### Committee on Administration

The committee met. Director Wieber shared they'd discussed the board appointment process, staff changes, the Strategic Plan and copies of the policies to be reviewed were shared after the meeting. Sloan asked for a review of the new board appointment process, Dale provided a review of the process: In April, the City Council and Mayor's office are contacted regarding the regular process, and to receive any applications sent to the Mayor. Requests for applications are posted through May when all applications are sent to the Committee on Administration to be read and evaluated. Applications are also shared with the other board members at this time. Prior to the June 18<sup>th</sup> meeting, the Committee on Admin meets to discuss and make their top three choices. After the June 18<sup>th</sup> meeting, the top three

applicants are interviewed, and a report of the committee's recommendations is sent to the rest of the Board. Board members may ask to speak with any or all of the candidates during this time if needed. By July 10<sup>th</sup>, the Committee on Administration meets to debrief and make their first choice. The Agenda and Board Packet for the July 16<sup>th</sup> meeting include: The committee's top choice, the top three applications and a list of all the applicants' names. At the July 16 meeting, the board votes on which applicant to recommend to the City Council. Following this meeting, the Director arranges to bring the new member to a pre-Council meeting for an introduction, then there is a first and second reading by the City Council prior to the final appointment. Sloan encouraged the Board to actively recruit for new members and to plan to participate and share information throughout the process. Ostrowicki asked for a follow-up email including the application for sharing.

## Committee on Finance

### Approval of Monthly Recap of Expenditures for February 2024

Treasurer Ostrowicki shared that the Total Operational Expenditures for March were \$895,098.76. The Total Expenditures of Other Funds were \$10,172.95 for Total Expenditures for the month of \$905,271.71. Ostrowicki motioned approval and asked for a second. Hale seconded. **ROLL CALL VOTE:** Ostrowicki, Seacrest, Hale, Gerteisen, Beutler, Sloan, Shaw—AYE. Motion carried 7-0.

Director Wieber noted that the Finance Committee had met and reviewed the budget, the City of Lincoln's Capital Improvement Program (CIP) requests, and welcomed new Library Accountant, Ali Larson to her first meeting with the committee. Discussion included ideas for how the regular reports she creates could be made more informative and useful to the Board. Beutler asked if the funds for the new carpeting at Bennett Martin came from the CIP. Wieber replied that it had been re-appropriated during the mid-year review of the current budget year. The price was between \$70-\$75,000.

## SPECIAL COMMITTEE REPORTS

### Foundation Executive Director Report

Gail McNair shared copies of the *Bookmark* – the Foundation Newsletter, with members. She encouraged them to share the Library's good news. She reminded members that the Wine and Dine event was upcoming in the next week, at which outgoing One Book One Lincoln Chair, David Smith, is to be honored with the Foundations, *Library Star Award* which is given in recognition of volunteers who have gone above and beyond to support the libraries. Many interesting items have been donated to the auction.

*Coffee on the Patio* will be held this year at the Mill Telegraph on May 27<sup>th</sup> to announce the top three One Book One Lincoln titles. She shared thanks to the Mill and their staff for their excellence providing this annual program.

The Lincoln Community Foundation's (LCF) *Give to Lincoln Day* is Thursday, May 30<sup>th</sup> and donations will be accepted throughout the month of May. Donations to the Foundation for Lincoln City Libraries will be designated for children's books and services unless otherwise specifically designated by the donor. Donations are matched by LCF. Donations can be made online or via check, see details at [givetolincoln.com](http://givetolincoln.com).

Gail noted the *Book Nook Blast* book sale held on March 23<sup>rd</sup> at Anderson received an excellent response from the Anderson neighbors who happily waited in line for a turn at the books. The next sales will be held on June 1<sup>st</sup> at Walt, August 24<sup>th</sup> at Eiseley, and October 26<sup>th</sup> at Gere. The smaller sales will be reviewed at the end of the year to determine their profitability.

McNair shared this year's Foundation Membership campaign brought in slightly less money than last year, but several new donors which she found positive. She thanked all members, volunteers and staff for the work they do.

### One Book One Lincoln (OBOL) Report

Librarian Jen Jackson reported that they have been busy with work and changes since David Smith's retirement as OBOL Committee Chair. She commended new Chair, Alyssa Diehl, for her wonderful organizational skills and calm and collected leadership. Jen noted that all four of the newest committee members, Katie Becker, Sarah Baltensperger, Sarah Friend and Dana Krannawitter all volunteered to record video presentations of the top ten choices – an online feature that was begun last year and proved popular. This year, the committee received 71 vetted titles for consideration. A couple of unexpected personnel changes have occurred, one member withdrew due to health issues and Librarian Caitlin Lombardo accepted a position in Altoona, IA. She shared that the committee was scheduled to meet the following night to determine the top three titles to be announced at the Memorial Day event at the Mill. She shared her hopes for an in-person author visit this year.

Beutler commended Jackson for being on top of the work needed to share items between committee members so everyone has enough time to read all assigned titles. She also commended Chair Diehl's process utilizing online pre-voting by members which then expedites the work done at the in-person meetings. Beutler also commented on the passion shown by the committee members this year, and discussions have been excellent as well as very friendly.

### Report by Communications Intern – Anna Youell

Director Wieber introduced Foundry Intern, Anna Youell, a UNL Honors student working on a marketing project to record patron impact stories digitally using various media. Youell shared that she's a Junior in Advertising and Public Relations, grew up in Omaha and has always loved libraries. She shared that her idea was to seek out patrons and share their stories about how they'd been impacted by libraries, and then synthesize those stories into things people can easily digest. For her project, she is putting together a series of Facebook posts, posters, and YouTube videos to increase public awareness to share LCL's story with the community. All the material can be used in various ways going forward. Youell shared slides and videos with the board. Stories will continue to be posted for the next several weeks and can be used into the future. She invited board members to drop by her open house on Wednesday May 8<sup>th</sup> from 4-6pm at Bennett Martin to see the work.

Shaw asked about getting the videos onto YouTube, Youell responded that she'd worked with City Communications to get those posted and a private donor's funds covered costs. Ostrowicki asked about the research used, and Youell cited the work done for LCL by Parlay Consulting last year. Sloan commended the idea that the work has future use potential.

## NEW BUSINESS

### Approval of a Contract Renewal with BMI for Janitorial Services\*

Wieber indicated that this is the first annual renewal on this contract and that BMI's work continues to be good. The cost is not to exceed \$129,500. Seacrest moved approval. Ostrowicki seconded. There was no discussion. **ROLL CALL VOTE:** Seacrest, Hale, Gerteisen, Beutler, Sloan, Shaw, Ostrowicki—AYE. Motion carried 7-0.

### Approval of a Contract with Custom Edges for Lawn Care Services\*

Wieber shared this is a new contract with a new company with whom communication has been positive. This is a standard contract for one year with three one-year renewals allowed. Seacrest asked the cost, Wieber reported: \$50,520. Hale asked what the difference in cost was, Wieber didn't have the number and would send it out. Sloan indicated that this was the lowest responsive bid. Wieber confirmed the cost will remain the same for each renewal. Shaw motioned approval. Gerteisen seconded. There was no further discussion. **ROLL CALL VOTE:** Hale, Gerteisen, Beutler, Sloan, Shaw, Ostrowicki, Seacrest—AYE. Motion carried 7-0.

### Approval of a Contract with Farber Specialty Services for Purchase of Two (2) Library Vehicles\*

Wieber explained that this contract is for two gas-powered 24-ft sprinter van-sized bookmobiles. The library had to pull away from the original plan to make one of the two an EV because the payload capacity would have been insufficient and it lacked some specific amenities needed for providing bookmobile service. The timeframe will be 16-24 months before the vehicles arrive, and the library is excited about increased reliability and usefulness. He shared that the smaller, more nimble size will allow access to more locations and events, and that it will not require operators to have CDLs. The cost is slightly over \$557,000 which is over the CIP budgeted amount. Hale asked, there's not much negotiating possible with a specialty vehicle like this? Wieber responded that this was also a bid process.

Wieber noted that a lot of work has gone into it by the team of Former Assistant Director Glass, Eiseley Library Manager Olivigni and Bookmobile Manager Hueske. Hale asked if the new smaller vehicles will be able to carry a sufficient quantity of books to satisfy customers. Olivigni explained that the current schedule allows for visits every other week to the county, with the off weeks in-town. Two vehicles will allow for more frequent visits as well as an increased ability to visit smaller events and venues like parks and farmers markets. She also explained that Bookmobile staff are very aware of their customers and can tailor the books specifically to each stop. Ostrowicki asked how much smaller these are than the existing bookmobile? Wieber and Olivigni replied, based on existing garage space, they're slightly more than half the size of the old bookmobile. Ostrowicki asked how the new vehicles will be painted or generally look, and if that was included in the cost? Olivigni answered that Farber will install a specially designed wrap on the vehicles. Sloan asked if accessories will cost extra? Olivigni and Wieber indicated the cost includes all accessories, including a rear lift door for access.

Hale moved approval. Ostrowicki seconded. There was no further discussion. **ROLL CALL VOTE:** Gerteisen, Beutler, Sloan, Shaw, Ostrowicki, Seacrest, Hale —AYE. Motion carried 7-0.

### Adoption of Policy Revisions to: Authorization to Purge Late Fines and Fees from Library Circulation Records Policy\*

Sloan indicated that the Committee on Administration had reviewed the changes and they were all minor. Wieber indicated that regular policy reviews are required, and sometime no changes are indicated, and there are only minor changes today.

Regarding the *Authorization to Purge Late Fines and Fees from Library Circulation Records Policy*: “Late fines” is stricken from the title and first paragraph. “ConnectED” is changed to “Library OneCard” and the last paragraph is modified to allow for school districts beyond just LPS. Hale moved approval. Beutler seconded. There was no discussion. **ROLL CALL VOTE**: Sloan, Shaw, Ostrowicki, Seacrest, Hale, Gerteisen, Beutler—AYE. Motion carried 7-0.

### Adoption of Policy Revisions to: Circulation of Library Materials Policy\*

Wieber noted that each of these policies have gone through review by the Library Management Team as well as Law. In paragraph 2 of the *Circulation of Library Materials Policy*, “A library customer's record is blocked from checkout if total charges exceed \$10.00.” is replaced with, “A library customer’s record is blocked from checkout if total charges are \$10.00 or more” for clarity. In paragraph 3, “ConnectED accounts may not exceed five (5) items checked out at any one time” is replaced with, “Library OneCard accounts, and student accounts associated with any other school district partnerships may not exceed five (5) items checked out at any one time.” There was no discussion. Seacrest moved approval. Gerteisen seconded. There was no discussion. **ROLL CALL VOTE**: Beutler, Sloan, Shaw, Ostrowicki, Seacrest, Hale, Gerteisen,—AYE. Motion carried 7-0.

### Adoption of Policy Revisions to: Awards, Gifts, and Prizes for Library Customers as Part of Library Programming Policy\*

The policy has been reviewed and no changes are recommended. Ostrowicki asked what prizes were referred to, and examples of Summer Reading prizes and gift cards at family nights were offered. There was no further discussion. Beutler moved approval. Gerteisen seconded. **ROLL CALL VOTE**: Shaw, Ostrowicki, Seacrest, Hale, Gerteisen, Beutler, Sloan —AYE. Motion carried 7-0.

### Presentation and Approval of the Library’s Strategic Plan\*

Wieber shared that while this is the final board action for this plan, there is still administrative and staff-level work to be done. This document lists the Priorities, Goals and Objectives, and staff will need to determine the actions needed to meet those objectives. Staff at all levels will have opportunities to contribute. Wieber gave a presentation covering the four priorities: Maximizing Access, Strengthening Our Potential, Communicating our Offerings and Growing our Funding.

Discussion followed regarding certain word choices, the importance of staff wellness, how to take action on staffing recommendations within the structure of the City, communications strategies, advocacy, grant writing, and how to put the plans in motion. Wieber reviewed next steps with staff to create specific action items and measurables. Some things are already in motion, including a biweekly staff Bulletin to improve internal communications, awareness and transparency. A yearly fourth quarter review is planned. Seacrest moved approval. Shaw seconded. There was no further discussion. **ROLL CALL VOTE**: Ostrowicki, Seacrest, Hale, Gerteisen, Beutler, Sloan, Shaw —AYE. Motion carried 7-0.

## PRESIDENT'S REPORT

President Sloan asked for the Board's help in recruiting a new member. He also encouraged everyone to attend the Volunteer Recognition Event on Sunday at 2:30 p.m.

## ASSISTANT LIBRARY DIRECTOR'S REPORT

No report.

## LIBRARY DIRECTOR'S REPORT

Director Wieber called on Eiseley Branch Manager, Lisa Olivigni. Olivigni shared the schedule of summer events for Williams Branch Library's inaugural Summer Reading Challenge in its new location.

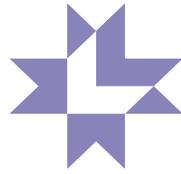
Eiseley/Williams staff is going all out to encourage as many folks as possible to visit the new facility. They are working with Rec Center staff to provide space for the larger events; Magician Jeff Quinn, Edgerton Explorit Center, Wildlife Encounters and the Salt Dogs as well as the outdoor Heavy Equipment Encounter. Thursday storytimes are scheduled and a new, "Crafty Tuesday" program for all ages has program planners very excited. There's a packed agenda, and staff hope to continue to be able to introduce the new facility to the community.

Wieber reminded all to check out the new library website that is now live. He noted that Traci Glass's last day had been Friday and Walt Manager, Jodene Glaesemann has taken on the Interim Assistant Director position for the next several months. He reported he'd spoken at the Lincoln Independent Business Association (LIBA) luncheon earlier in the day and his presentation was well received and he fielded about 30 minutes of good questions afterwards.

## PUBLIC COMMENT

There was no public comment.

There being no further business, the meeting was adjourned at 7:19 p.m.



LINCOLN  
City Libraries

## **Memo to the Library Board**

**May 2024**

**Please note:** this month's Board meeting is at **Bennett Martin Library**, May 21, at 8:00AM.

**FISCAL YEAR 2023-2024 BUDGET:** The actual budget expended year to date is 64.43%, compared to the budgeted 66.67%. Annual adjusted expenditures to date is 64.17%.

### **STANDING COMMITTEE REPORTS**

#### **Committee on Administration**

The Committee did not meet.

#### **Committee on Buildings and Grounds**

The Committee did not meet.

#### **Committee on Finance**

##### *\*Approval of Monthly Recap of Expenditures—Action Item*

Reports are attached. Jackie Ostrowicki of the Finance Committee will bring forward a motion to approve.

The committee did not meet during the month.

### **SPECIAL COMMITTEE REPORTS**

**Foundation Executive Director Report:** Gail McNair

### **NEW BUSINESS**

**a. Financial Report: Buildings & Ground Cash Flow; and Media Budget vs Actuals**

Accountant Ali Larson will present these two reports—please see your packet for the spreadsheets. No approval needed, just a report.

### **PRESIDENT'S REPORT**

### **ASSISTANT DIRECTOR'S REPORT**

Jodene will provide a staffing report update, and also report on the 2024 Summer Reading Challenge.

### **DIRECTOR'S REPORT**

MEMO TO THE LIBRARY BOARD

May, 2024

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I will provide a general update on a variety of topics. Please see my written Director’s Report for additional news.

**CONTRACTS FILED**

<u>Business Name</u>	<u>Description</u>	<u>Date Received</u>
Pinewood Bowl, Inc.	MOU to create a cooperative undertaking between Pinewood Bowl and Lincoln City Libraries (LCL) for the donation of items and presentation of special storytimes for LCL's Summer Reading Challenge through 8.31.2024 at no cost.	4/24/2024
Jack Wright, Author & Musician	Give an author talk about his book, "The Free Musics," and perform some of his improvisational music on Wednesday, May 22, 2024 at the Polley Music Library in Bennett Martin Public Library, 136 S. 14th St., Lincoln, NE 68508.	4/16/2024
Chloe Burgett, Illustrator	To give a presentation to kids on illustrating picture books at South Branch Library on July 23, 2024 for \$200.	4/22/2024
Theater Arts Academy	To provide four theater performances at Gere Branch Library at the dates and times listed in the agreement.	4/22/2024
Lincoln Saltdogs Baseball	To provide players and Homer the Haymarket Hound will visit library locations as part of the 2024 Summer Reading Challenge at the dates and times listed in the agreement.	4/16/2024
Foundation for Lincoln City Libraries	2024 Agreement between Library and Foundation for Lincoln City Libraries for office rental agreement at \$1200 per year.	4/18/2024
Lincoln City Libraries	to conduct the sale of books, periodicals, audio recordings, and other library media via the methods outlined in the agreement at a cost of 10% of the net sale proceeds, not to exceed \$25,000.	4/18/2024
Foundation for Lincoln City Libraries	Annual renewal of operating agreement between Lincoln City Libraries and Foundation for Lincoln City Libraries.	4/18/2024
Edgerton Explorit Center	for providing the programs, "Spaceflight Explorers," "Sparks," "Arctic Blast," and "Amazing Bubbles" at the dates and times noted in the agreement at a cost not to exceed \$2,950.00.	4/9/2024
Linda Kroon, Pianist	To play incidental piano music from 2:00-3:00 p.m. at the Library Volunteer Recognition event on Sunday, April 21, 2024, at the College View Church's Harvest Hall.	4/9/2024
CEDARS Youth Services, Inc.	Amendment of Agreement between City of Lincoln and CEDARS Youth Services, Inc. to revise paragraph 2B as to Library responsibilities, which Agreement was approved by Directorial Order No. 30863 dated September 26, 2023 at no cost.	4/1/2024
Jeannine Bryan, Author	Give a talk about her book, "Keep the Memories, Not the Stuff," at Walt Branch Library on 4.17.24 at 6:30 p.m. at no cost. 10% of any books sold will go to the Library.	4/1/2024



**LINCOLN CITY LIBRARIES**  
136 S. 14th Street  
Lincoln, NE 68508-1899

**MEMORANDUM**

**TO:** Library Board

**FROM:** Ali Larson, Business Office

**RECAP OF EXPENDITURES - APRIL 2024**

Library Operational Budget - FY 2023-24	\$ 756,212.09	
Library Enc/Reapp - From FY 2022-23	-	
Heritage Room Fund - FY 2023-24	2,404.55	
Polley Music Library - FY 2023-24	9,361.18	
	<hr/>	
<b>Total Operational Expenditures</b>		<b>\$ 767,977.82</b>
Grants	\$ 3,876.23	
Hompes Fund	-	
Keno	80,270.80	
Miscellaneous Library Donations Funds	3,663.71	
Capital Improvements	-	
	<hr/>	
<b>Total Expenditures - Other Funds</b>		<b>87,810.74</b>
		<hr/>
<b>TOTAL EXPENDITURES</b>		<b>\$ 855,788.56</b>
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LINCOLN

City Libraries

## Director's Report for April 2024

- City operational updates:
  - 1) Lincoln's Health Department is working with all city departments in creating an Extreme Heat Response Plan with guidance on heat thresholds for the various National Weather Service-issued stages and coordinated communications. As always, the Library is a cooling center and a source for disseminating information and necessary city communications.
  - 2) Human Resources in coordination with representatives from several departments have created a comprehensive new employee onboarding program to ensure a quality start to someone's employment. Weekly orientation sessions will be provided to all new employees beginning in late June. The Library will follow this with our own "Welcome to the Library" orientation process later this year to ensure staff receive a consistent introduction to the library.
  - 3) As part of its Climate Action Plan, the city is creating a grant-funded "Municipal Building Energy Management Plan," with representatives from each department, with the goal to assess buildings and systems for improving efficiencies and sustainability—with a mission to eventually reduce greenhouse gas emissions by 80% by 2035. I'm currently serving on the committee and expect future assistance from our building superintendent, too.
- The library currently has several staffing vacancies with positions posted or coming up for announcement. Open Library Service Associate positions are available at Bennet Martin and Gere, and a Librarian position at Bennett Martin will be reposted this summer. The Assistant Director posting ends May 19, and the Youth Services and Outreach Coordinator posting will go live by the week of May 20. The Library Services Supervisor at Walt is on its way to being filled, and overall, many managers and supervisors have been involved in interviewing and soon, training. We have nearly on board all new interns and temporary employees for the summer, too, and we are grateful for the many hours devoted to this important work over the past month!
- LCL is grateful for the Library Foundation and the superb turnout at the annual Wine and Dine fundraiser on April 27. The library has incredible support from so many across Lincoln and Lancaster County who value what happens here, and who know that every dollar is important in providing a great library.
- As usual many hands are on deck in preparing for the Summer Reading Challenge, and we're nearing readiness for the thousands of happy kids, adults, and families who take part every year. Summer is a fun time for patrons and staff—please take some time this summer to not only participate in the challenge, but visit one of the fun activities.

- Virtual Services has recently finished installing new staff computers across the system, and will begin the same for a large number of public-facing stations.
- We are soon replacing our long-standing online calendar software as a service product with a new version, and one that allows for patron self-reservation of many of our spaces. We project it to go live by August.

## **Monthly Examples of the Strategic Plan in Action in March 2024**

### **Our Vision: The Library Experience—setting a distinctive tone in promoting and providing lifelong education for our entire community**

#### **Interactions**

- Pam C. [Eiseley/Williams] shared this story from her growing Williams family storytime: On April 25, we had a Seed Storytime at Williams Library. I had 16 children and parents and we read stories and sang songs about planting seeds. After storytime, we went out on the patio and put some dirt in cups and planted bean seeds. We also took a look at the little caterpillars from the butterfly kit. We talked about how they will grow and hatch into butterflies in the next few weeks. The children and parents were excited and really enjoyed themselves!
- Aubrey Shumake shared: “As I was checking out DVDs for someone at the front desk – they were all nature and travel documentaries - the customer told me that she checks the ‘Discoveries – America: Alaska’ DVD out all the time. She guessed she’s probably checked it out a total of 30 times at this point, because she loves to see all of the wild animals they show. She said she shuts the curtains, puts the DVD on, and she has magically traveled to Alaska!”

#### **Collaboration**

- Cally O. and Ronda H. hosted Family night at Gere on the 2<sup>nd</sup>, and also hosted at South on the 18<sup>th</sup>. Community Crops staff provided the program at Gere and had lots of activities for families. Ronda said one of the most popular was digging in dirt to find things hidden below. They also got to plant seeds in cups and take them home, as well as do some seed identifying and seed matching at a station, too. There were 62 attending.

#### **Community Engagement**

- Gere Library had 225 Book Bundles this month with a total of 675 books; and a total of 383 study room users in April.

## Programming

- From Kim S.: “Bluey Family Night was the big event at Anderson this month. Bluey seems to be the super-hot topic right now, and we hit the buzz at the exact right time! It was amazing how many people came in costume or Bluey t-shirts (including dads!). We had several stations with crafts and imaginative play. One-hundred and seventy-seven people attended.”
- Saratoga School Night was at South Library on the 12<sup>th</sup> hosted by Melanie N., Ronda H. and Jenae D. with 50 attending. Staff put out crafts of tissue paper flowers and beaded bracelets. They also had a scavenger hunt to find the different sections and offerings of the library and after completing selected a free book. Then pizza was served to students and their families and information shared on the upcoming Summer Reading Challenge. Melanie said: “At least 8 students used their Library One Cards for the first time and were delighted to take home items, especially from the Graphic Novel Collection.”
- Yoel S. [Eiseley/Williams] has started a new, unique, and fun program—“Laughing Yoga”—that has seen good participation.
- Leanne D. and Melanie N. [Gere] hosted an Indigenous Authors Books Talk at Gere on the 10<sup>th</sup> with 8 attending. Their selections included YA, youth, and adult fiction and nonfiction, as well as some movies and audiobooks. Authors included Sherman Alexie, Cherie Dimaline, Chelsea Vowel, Louise Erdrich and Tommy Orange – along with others. They had a very receptive audience eager to offer input who also shared their applause for Melanie’s and Leanne’s work at the conclusion.
- From Polley Music Librarian Scott S.: “There were 5 weekends for Polley Library radio programs in April, and featured the following topics: “3 Shades of Blue” about Miles Davis, John Coltrane, and Bill Evans (with a good helping of info on Ornette Coleman as well), the first academic survey of “rock guitar virtuosos,” the book “Transfigured New York” that covers the city’s music in the 1980s, “Musician as Philosopher” which documents NYC music developments in the 60s and 70s, and Ian Brennan’s latest book “Missing Music,” which covers his song collecting travels around the world and the US during the COVID era.
- From Kim S.: “Bluey Family Night was the big event at Anderson this month. Bluey seems to be the super-hot topic right now, and we hit the buzz at the exact right time! It was amazing how many people came in costume or Bluey t-shirts (including dads!). We had several stations with crafts and imaginative play. One-hundred and seventy-seven people attended.”

## Outreach

- Nancy E. [NESU] visited the Donald D. Sherrill Education Center on April 23. Within just a couple of short hours, Nancy presented to 92 students. Upon her return from this outreach visit, Nancy commented: “I just returned from Don Sherrill Elementary School after providing information about the Lincoln City Libraries and the 2024 Summer Reading Program. This was such a positive experience for students, teachers and myself. The students were curious and enthusiastic about everything. After participating in some fun activities and listening to my hype on how magnificent our Lincoln Libraries are, they had many great questions to ask about participating in our summer reading program, getting library cards and using their Library OneCards.”

### **Early Childhood**

- At Gere in April: Storytime attendance was 1,644 kids and adults attending 42 programs. Toddler Storytime had 5 sessions with 299 attending, and Music & Movement had 21 sessions with 920 attending.

### **Building up the Culture of Lincoln**

#### **All Students**

- Courtney S. [Eiseley/Williams] provided an Animal Origami program at Williams as part of the Afterschool Special programming.
- From Karrie S.: "On April 29, Anderson hosted a Norwood Park School Night. Twenty-one people came for crafts and a story time. They enjoyed taking home free books and eating cookies. Two kids got new library cards, and most families checked out. After the event, Pam Hale, long-time Norwood Principal, who is retiring this year, said "I just want to thank you for all you've done for us and everything you've done for this community!"
- Walt hosted a Family School Night for the Blessed Sacrament School (K-8) this month. Fifty-five people attended. Vicki Clarke created a Blueey scavenger hunt which led children on a tour of the youth services area (30 children completed).

### **Celebrating Diversity**

- Leanne D. [Gere] shared this interaction: "Helped a patron who did not speak English well print documents from his email; he was very grateful to have been assisted by someone who understood what he was trying to communicate. He expressed that it made him nervous to ask questions when the other person seemed impatient with him and was glad that I took the time to understand him and not rush him."

### **Low-Income Families**

- During February, numerous citizens utilized the free tax help at Anderson Branch Library provided by the Volunteer Income Tax Assistance [VITA] program. Unfortunately, as is always the case, there is much more demand for the service than sessions available.

### **Services to our Aging Population**

- Aubrey S. [Gere] shared: "I assisted a group of Madonna residents in setting up library cards. Most wanted to get cards set up specifically because they had heard we had some sort of service to provide homebound patrons with books - this was a very rare outing for them as they are all completely bound to the facility. After getting cards set up, I printed them off applications, they were so excited about the service they wanted to get their applications filled out right away! Both the residents of Madonna and the staff who brought them were thrilled to hear about HOM service."
- An elderly patron came to Walt to make copies of materials for taxes. Meagan M. assisted her with how the copier functions, printed her the forms that she needed for both Nebraska and

Kansas. She mentioned that she had moved within the last year, so her tax returns were twice as detailed and frustrating. She thanked Meagan for helping her, mentioning that she felt like she might actually succeed with her tasks given the proper forms.

Ryan Wieber, Library Director

May 17, 2024

**Lincoln City Libraries  
April 2024 Use Report**

Location	Loans	Visits	Computer Reservations	Program & Outreach Attendance	April 2024 Total Use	April 2023 Total Use	CHANGE
Bennett Martin Public Library	14,430	11,630	2,256	697	29,013	26,257	10.50%
Anderson Branch	11,715	5,863	855	683	19,116	19,465	-1.79%
Bethany Branch	7,065	2,917	278	220	10,480	11,237	-6.74%
Eiseley Branch	21,872	9,950	1,500	1,090	34,412	35,383	-2.74%
Gere Branch	58,290	19,582	1,262	1,849	80,983	83,204	-2.67%
South Branch	8,868	3,765	461	285	13,379	13,636	-1.88%
Walt Branch	39,703	13,839	1,256	2,201	56,999	55,914	1.94%
Williams Branch	796	710	107	107	1,720	1,913	-10.09%
Lied Bookmobile	1,474	437	0	41	1,952	2,879	-32.20%
InterLibrary Loan	189	0	0	0	189	202	-6.44%
<b>SUBTOTAL</b>	<b>164,402</b>	<b>68,693</b>	<b>7,975</b>	<b>7,173</b>	<b>248,243</b>	<b>250,090</b>	<b>-0.74%</b>
DownloadStream Audio	43,415	0	0	0	43,415	37,018	17.28%
Download/Stream eBooks	30,494	0	0	0	30,494	28,390	7.41%
Stream Video	1,067	0	0	0	1,067	820	30.12%
<b>Download SUBTOTAL</b>	<b>74,976</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>74,976</b>	<b>66,228</b>	<b>13.21%</b>
<b>TOTAL CIRCULATION</b>	<b>239,378</b>	<b>68,693</b>	<b>7,975</b>	<b>7,173</b>	<b>323,219</b>	<b>316,318</b>	<b>2.18%</b>

<b>WiFi Sessions</b>	131,952	110,878	19.01%
<b>WiFi Users</b>	9,814	9,925	-1.12%
<b>Website Users</b>	101,399	61,392	65.17%
<b>Website Sessions</b>	138,153	115,377	19.74%
<b>Database Use</b>	8,568	11,567	-25.93%

Holdings Report	PRINT		NON PRINT		Total	REGISTRATIONS	2024	2023	Change
	Adult	Youth	Adult	Youth		Purged			
<b>Owned</b>	361,034	315,952	79,420	33,203	789,609	Active			
<b>Added</b>	2,018	2,533	279	220	5,050	Resident	147,696	146,640	0.72%
<b>Withdrawn</b>	-45	-5	0	-2	-52	ConnectED	48,185	42,698	12.85%
<b>Current</b>	363,007	318,480	79,699	33,421	794,607	County	9,028	9,117	-0.98%
						NonResident	934	938	-0.43%
						Reciprocal	489	485	0.82%
						Limited Use	9,665	8,488	13.87%
						<b>Total Active</b>	<b>215,997</b>	<b>208,366</b>	<b>3.66%</b>

**April 2024 Use Compared to April 2023  
Lincoln City Libraries**

Location	Print Checkouts		Print Loan	Non-Print Checkouts		Non-Print	Total Checkouts		Total Loan
	2024	2023	Change	2024	2023	Loan Change	2024	2023	Change
BMPL	11,732	9,886	18.67%	2,698	2,444	10.39%	14,430	12,330	17.03%
Anderson	9,647	10,147	-4.93%	2,068	2,300	-10.09%	11,715	12,447	-5.88%
Bethany	6,255	6,790	-7.88%	810	992	-18.35%	7,065	7,782	-9.21%
Eiseley	19,273	19,542	-1.38%	2,599	3,343	-22.26%	21,872	22,885	-4.43%
Gere	51,171	54,747	-6.53%	7,119	7,425	-4.12%	58,290	62,172	-6.24%
South	7,861	8,056	-2.42%	1,007	1,226	-17.86%	8,868	9,282	-4.46%
Walt	34,725	36,231	-4.16%	4,978	4,885	1.90%	39,703	41,116	-3.44%
Williams	605	589	2.72%	191	240	-20.42%	796	829	-3.98%
Lied Bookmobile	1,317	1,297	1.54%	157	165	-4.85%	1,474	1,462	0.82%
InterLibrary Loan	189	202	-6.44%	0	0	0.00%	189	202	-6.44%
<b>Subtotal Checkouts</b>	<b>142,775</b>	<b>147,487</b>	<b>-3.19%</b>	<b>21,627</b>	<b>23,020</b>	<b>-6.05%</b>	<b>164,402</b>	<b>170,507</b>	<b>-3.58%</b>
Download/Stream Audio	0	0	0.00%	43,415	37,018	17.28%	43,415	37,018	17.28%
Download/Stream eBook	0	0	0.00%	30,494	28,390	7.41%	30,494	28,390	7.41%
Stream Video	0	0	0.00%	1,067	820	30.12%	1,067	820	30.12%
<b>TOTAL CHECKOUTS</b>	<b>142,775</b>	<b>147,487</b>	<b>-3.19%</b>	<b>96,603</b>	<b>89,248</b>	<b>8.24%</b>	<b>239,378</b>	<b>236,735</b>	<b>1.12%</b>

Location	Youth Checkouts		Youth Loan	Adult Checkouts		Adult Loan	Visits	Visits	Visits
	2024	2023	Change	2024	2023	Change	2024	2023	Change
BMPL	5,219	4,519	15.49%	9,211	7,811	17.92%	11,630	10,648	9.22%
Anderson	5,797	6,394	-9.34%	5,918	6,053	-2.23%	5,863	5,827	0.62%
Bethany	4,074	4,618	-11.78%	2,991	3,164	-5.47%	2,917	2,920	-0.10%
Eiseley	13,966	14,975	-6.74%	7,906	7,910	-0.05%	9,950	9,302	6.97%
Gere	33,614	35,996	-6.62%	24,676	26,176	-5.73%	19,582	18,643	5.04%
South	4,990	5,248	-4.92%	3,878	4,034	-3.87%	3,765	3,495	7.73%
Walt	26,877	28,582	-5.97%	12,826	12,534	2.33%	13,839	12,510	10.62%
Williams	518	586	-11.60%	278	243	14.40%	710	761	-6.70%
Lied Bookmobile	937	1,010	-7.23%	537	452	18.81%	437	647	-32.46%
InterLibrary Loan	0	0	0.00%	189	202	-6.44%	0	0	0.00%
<b>Subtotal Checkouts</b>	<b>95,992</b>	<b>101,928</b>	<b>-5.82%</b>	<b>68,410</b>	<b>68,579</b>	<b>-0.25%</b>	<b>68,693</b>	<b>64,753</b>	<b>6.08%</b>
Download/Stream Audio	6,210	5,142	20.77%	37,205	31,876	16.72%	0	0	0.00%
Download/Stream eBook	5,374	4,295	25.12%	25,120	24,095	4.25%	0	0	0.00%
Stream Video	0	0	0.00%	1,067	820	30.12%	0	0	0.00%
<b>TOTAL CHECKOUTS</b>	<b>107,576</b>	<b>111,365</b>	<b>-3.40%</b>	<b>131,802</b>	<b>125,370</b>	<b>5.13%</b>	<b>68,693</b>	<b>64,753</b>	<b>6.08%</b>

Location	Program & Outreach Attendance - Youth		P&O Att - Youth	Program & Outreach Attendance - Adult		P&O Att - Adult	Computer Use		Computer
	2024	2023	Change	2024	2023	Change	2024	2023	Change
BMPL	481	719	-33.10%	216	324	-33.33%	2,256	2,236	0.89%
Anderson	676	427	58.31%	7	0	0.00%	855	764	11.91%
Bethany	194	254	-23.62%	26	34	-23.53%	278	247	12.55%
Eiseley	1,057	1,874	-43.60%	33	6	450.00%	1,500	1,316	13.98%
Gere	1,783	1,200	48.58%	66	9	633.33%	1,262	1,180	6.95%
South	280	366	-23.50%	5	10	-50.00%	461	483	-4.55%
Walt	1,910	1,009	89.30%	291	93	212.90%	1,256	1,186	5.90%
Williams	92	228	-59.65%	15	0	0.00%	107	95	12.63%
Lied Bookmobile	0	729	-100.00%	41	41	0.00%	0	0	0.00%
<b>TOTAL</b>	<b>6,473</b>	<b>6,806</b>	<b>-4.89%</b>	<b>700</b>	<b>517</b>	<b>35.40%</b>	<b>7,975</b>	<b>7,507</b>	<b>6.23%</b>

**Lincoln City Libraries**  
**April 2024 Fiscal Year To Date Use Report**

Location	Loans			Visits			Computer Reservations			Program & Outreach Attendance			Total Use		
	FY 23-24 YTD	FY 22-23 YTD	YTD Change	FY 23-24 YTD	FY 22-23 YTD	YTD Change	FY 23-24 YTD	FY 22-23 YTD	YTD Change	FY 23-24 YTD	FY 22-23 YTD	YTD Change	FY 22-23 YTD	FY 21-22 YTD	YTD CHANGE
Bennett Martin Public Library	110,844	103,486	7.11%	86,530	84,748	2.10%	17,774	19,043	-6.66%	6,355	6,270	1.36%	221,503	213,547	3.73%
Anderson Branch	90,128	91,568	-1.57%	42,654	39,841	7.06%	5,908	5,525	6.93%	5,511	5,475	0.66%	144,201	142,409	1.26%
Bethany Branch	58,724	65,981	-11.00%	23,007	23,196	-0.81%	1,999	1,857	7.65%	1,905	2,182	-12.69%	85,635	93,216	-8.13%
Eiseley Branch	177,455	187,969	-5.59%	72,935	68,227	6.90%	10,691	9,169	16.60%	10,849	12,249	-11.43%	271,930	277,614	-2.05%
Gere Branch	458,627	494,683	-7.29%	146,978	139,619	5.27%	8,622	9,915	-13.04%	11,529	10,075	14.43%	625,756	654,292	-4.36%
South Branch	72,238	74,593	-3.16%	27,771	26,688	4.06%	3,534	3,579	-1.26%	1,589	2,056	-22.71%	105,132	106,916	-1.67%
Walt Branch	313,338	318,625	-1.66%	99,247	93,134	6.56%	8,286	8,000	3.58%	10,000	8,140	22.85%	430,871	427,899	0.69%
Williams Branch	7,609	6,201	22.71%	13,161	5,269	149.78%	1,026	477	115.09%	969	823	17.74%	22,765	12,770	78.27%
Lied Bookmobile	11,343	13,318	-14.83%	2,390	3,503	-31.77%	0	0	0.00%	918	2,580	-64.42%	14,651	19,401	-24.48%
InterLibrary Loan	1,218	1,618	-24.72%	0	0	0.00%	0	0	0.00%	0	0	0.00%	1,218	1,618	-24.72%
<b>SUBTOTAL</b>	<b>1,301,524</b>	<b>1,358,042</b>	<b>-4.16%</b>	<b>514,673</b>	<b>484,225</b>	<b>6.29%</b>	<b>57,840</b>	<b>57,565</b>	<b>0.48%</b>	<b>49,625</b>	<b>49,850</b>	<b>-0.45%</b>	<b>1,923,662</b>	<b>1,949,682</b>	<b>-1.33%</b>
DownloadStream Audio	335,348	285,122	17.62%	0	0	0.00%	0	0	0.00%	0	0	0.00%	335,348	285,122	17.62%
Download/Stream eBooks	251,478	225,467	11.54%	0	0	0.00%	0	0	0.00%	0	0	0.00%	251,478	225,467	11.54%
Stream Video	7,246	6,804	6.50%	0	0	0.00%	0	0	0.00%	0	0	0.00%	7,246	6,804	6.50%
	<b>594,072</b>	<b>517,393</b>	<b>14.82%</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>594,072</b>	<b>517,393</b>	<b>14.82%</b>
<b>TOTAL LOANS</b>	<b>1,895,596</b>	<b>1,875,435</b>	<b>1.08%</b>	<b>514,673</b>	<b>484,225</b>	<b>6.29%</b>	<b>57,840</b>	<b>57,565</b>	<b>0.48%</b>	<b>49,625</b>	<b>49,850</b>	<b>-0.45%</b>	<b>2,517,734</b>	<b>2,467,075</b>	<b>2.05%</b>

	FY 23-24 YTD	FY 22-23 YTD	YTD Change
Online Registrations	909	0	0.00%
Overall Registrations	7394	7053	4.83%

WiFi Sessions	970,923	925,373	4.92%
WiFi Users	75,772	87,900	-13.80%
Website Users	686,195	487,044	40.89%
Website Sessions	920,539	954,219	-3.53%
Database Use	65,410	99,794	-34.45%

# LINCOLN CITY LIBRARIES

## Monthly Categorical Report

April 30, 2024

	Budget Amount	Budgeted Year-to-Date	Expended Year-to-Date	Balance	Current Month Expended
<b>Administration-Div. 1</b>					
Personnel	\$ 884,268.00	\$ 589,512.00	\$ 607,764.40	\$ 276,503.60	\$ 75,493.29
Supplies	33,000.00	22,000.00	22,315.10	10,684.90	6,827.84
Services & Charges	93,474.00	62,316.00	71,193.98	22,280.02	3,671.00
Other	-	-	-	-	-
<b>Total</b>	<b>\$ 1,010,742.00</b>	<b>\$ 673,828.00</b>	<b>\$ 701,273.48</b>	<b>\$ 309,468.52</b>	<b>\$ 85,992.13</b>
<b>Percent Expended</b>		<b>66.67%</b>	<b>69.38%</b>		
<b>Buildings &amp; Grounds-Div. 2</b>					
Personnel	\$ 125,474.00	\$ 83,649.33	\$ 81,925.00	\$ 43,549.00	\$ 9,866.71
Supplies	25,000.00	16,666.67	17,377.33	7,622.67	1,741.70
Services & Charges	1,026,920.00	684,613.33	704,153.26	322,766.74	52,784.04
Other	90,900.00	60,600.00	45,415.82	45,484.18	-
<b>Total</b>	<b>\$ 1,268,294.00</b>	<b>\$ 845,529.33</b>	<b>\$ 848,871.41</b>	<b>\$ 419,422.59</b>	<b>\$ 64,392.45</b>
<b>Percent Expended</b>		<b>66.67%</b>	<b>66.93%</b>		
<b>Public Service-Div. 3</b>					
Personnel	\$ 5,847,868.00	\$ 3,898,578.67	\$ 3,642,924.46	\$ 2,204,943.54	\$ 440,716.39
Supplies	65,500.00	43,666.67	35,603.27	29,896.73	948.87
Services & Charges	46,750.00	31,166.67	29,127.46	17,622.54	1,188.46
Other	-	-	-	-	-
<b>Total</b>	<b>\$ 5,960,118.00</b>	<b>\$ 3,973,412.00</b>	<b>\$ 3,707,655.19</b>	<b>\$ 2,252,462.81</b>	<b>\$ 442,853.72</b>
<b>Percent Expended</b>		<b>66.67%</b>	<b>62.21%</b>		
<b>Support Services-Div. 4</b>					
Personnel	\$ 1,222,052.00	\$ 814,701.33	\$ 780,039.05	\$ 442,012.95	\$ 90,617.36
Supplies	63,500.00	42,333.33	30,546.79	32,953.21	820.39
Services & Charges	474,019.00	316,012.67	260,863.20	213,155.80	40,938.11
Other	955,000.00	636,666.67	728,398.20	226,601.80	30,597.93
<b>Total</b>	<b>\$ 2,714,571.00</b>	<b>\$ 1,809,714.00</b>	<b>\$ 1,799,847.24</b>	<b>\$ 914,723.76</b>	<b>\$ 162,973.79</b>
<b>Percent Expended</b>		<b>66.67%</b>	<b>66.30%</b>		
<b>Total Library Operational</b>					
Personnel	\$ 8,079,662.00	\$ 5,386,441.33	\$ 5,112,652.91	\$ 2,967,009.09	\$ 616,693.75
Supplies	187,000.00	124,666.67	105,842.49	81,157.51	10,338.80
Services & Charges	1,641,163.00	1,094,108.67	1,065,337.90	575,825.10	98,581.61
Other	1,045,900.00	697,266.67	773,814.02	272,085.98	30,597.93
<b>Total</b>	<b>\$ 10,953,725.00</b>	<b>\$ 7,302,483.33</b>	<b>\$ 7,057,647.32</b>	<b>\$ 3,896,077.68</b>	<b>\$ 756,212.09</b>
<b>Percent Expended</b>		<b>66.67%</b>	<b>64.43%</b>		
<b>Other Library Fund Appropriations</b>					
	<b>Amount Appropriated</b>		<b>Expended Year-to-Date</b>	<b>Balance</b>	<b>Current Month Expended</b>
FY 2022-23 Reappropriated	\$ 898,514.20		\$ 350,234.75	\$ 548,279.45	\$ 95,059.22

**LINCOLN CITY LIBRARIES - FUND BALANCES**  
**April 2024**

	<b>Beginning Balance</b>	<b>Receipts</b>	<b>Expended</b>	<b>Ending Balance</b>
<b><u>GRANT FUNDS</u></b>				
Net Lender Fund	\$ 676.80	\$ 304.80	\$ -	\$ 981.60
NLC NE eReads Grant 2023	47,242.00	-	-	47,242.00
NLC Youth Grant 2023	789.35	-	-	789.35
State Aid 2022	4,000.23	-	3,876.23	124.00
State Aid 2023	52,321.00	-	-	52,321.00

**DONATED FUNDS**

Heritage Room	\$ 167,010.35	\$ 389.99	\$ 2,404.55	\$ 164,995.79
Polley Music Library	300,136.61	890.67	9,361.18	291,666.10
Joseph J. Hompes	123,705.35	8,209.46	-	131,914.81
Misc. Library Donations	745,301.90	1,972.55	3,663.71	743,610.74
Alice Nielsen	83,194.19	213.09	-	83,407.28
Dorothy Holland	119,670.92	306.52	-	119,977.44
Glennis Leapley	63,655.93	163.05	-	63,818.98
Lincoln Cares	26,948.08	435.59	-	27,383.67

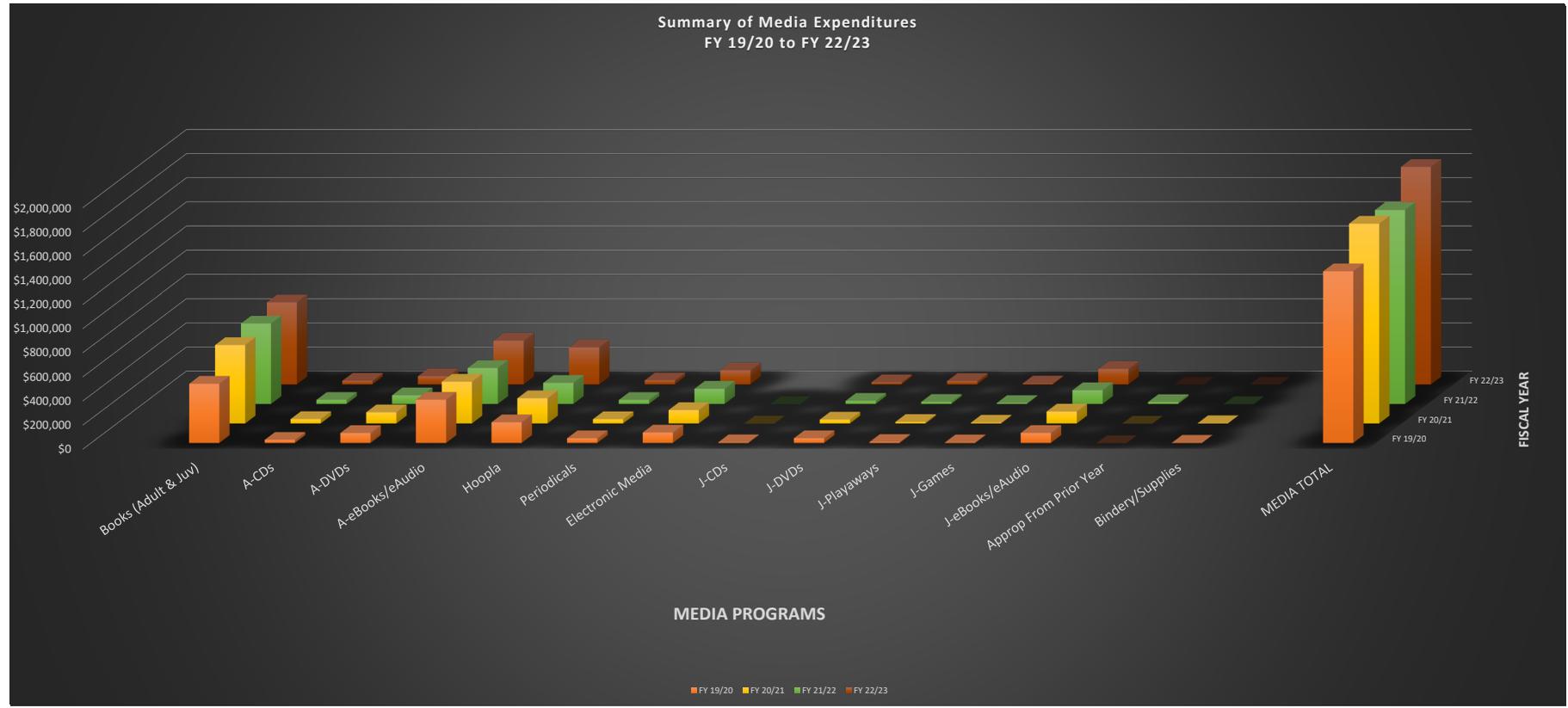
**APPROPRIATED FUNDS**

	<b>Budget</b>	<b>Expended</b>		<b>Balance</b>
		<b>April 2024</b>	<b>Exp-to-Date</b>	
Heritage Room FY 2023-24	\$ 41,073.00	\$ 2,404.55	\$ 20,407.61	\$ 20,665.39
Polley Music Library FY 2023-24	99,169.00	9,361.18	74,416.47	24,752.53
Keno FY 2022-23	157,648.00	80,270.80	106,778.80	50,869.20
Keno FY 2023-24	1,010,930.00		229,200.04	781,729.96
<b>Capital Improvement Projects</b>				
FY 2020-21 Williams	945,455.34	-	928,401.64	17,053.70
FY 2021-22 Bookmobile	450,000.00	-	-	450,000.00
FY 2022-23 Bennett Martin Elevator 1-4	200,000.00	-	-	200,000.00
FY 2023-24 Bennett Martin Carpet	7,869.00		67,131.00	(59,262.00)

**MEDIA BREAKDOWN**

Media Program	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Books (Adult & Juv)	492,779.98	651,949.35	668,791.77	682,038.76
A-CDs	27,919.23	38,000.00	35,514.56	32,000.00
A-DVDs	84,362.85	94,422.68	73,634.87	70,000.00
A-eBooks/eAudio	360,197.33	347,941.63	299,650.85	364,368.00
Hoopla	173,334.75	210,785.56	176,517.61	309,018.64
Periodicals	40,912.70	37,290.64	35,017.06	35,949.64
Electronic Media	88,493.59	112,618.24	127,784.20	119,556.04
J-CDs	7,979.95	707.80	-	-
J-DVDs	41,152.55	33,866.24	27,472.18	20,000.00
J-Playaways	10,000.00	14,452.26	19,183.86	30,000.00
J-Games	7,000.00	8,829.63	10,000.00	10,000.00
J-eBooks/eAudio	85,000.00	100,634.96	115,542.37	130,265.83
Approp From Prior Year	-	-	17,710.09	-
Bindery/Supplies	3,735.57	4,607.51	502.91	-
<b>MEDIA TOTAL</b>	<b>1,422,868.50</b>	<b>1,656,106.50</b>	<b>1,607,322.33</b>	<b>1,803,196.91</b>

FY 23/24	
Budget Total	Actual Total
646,107.00	320,041.06
27,000.00	13,269.53
65,000.00	38,515.94
381,173.00	238,976.84
325,000.00	252,313.57
40,000.00	8,212.73
133,000.00	87,267.66
20,000.00	10,692.64
30,000.00	8,040.59
10,000.00	-
140,000.00	75,728.14
-	-
6,500.00	-
<b>1,823,780.00</b>	<b>1,053,058.70</b>



**City of Lincoln**  
**Lincoln City Libraries**  
**14010 - Library Building & Maintenance**  
**Summary of Cash Flows - as of 4/30/2024**

	Total	Actuals	Projection	Total Actual +	Budget vs
	Budget	as of 4/30/2024	thru 8/31/2024	Projection	Actual
Personal Services	125,474	85,165	41,511	126,676	
Materials & Supplies	25,000	17,377	10,500	27,877	
Other Services & Charges	1,788,359	1,066,600	382,231	1,448,831	
Capital Outlay	-	21,996	-	21,996	
Debt Service	90,900	45,416	45,416	90,832	
<b>Total Expenditures - 14010</b>	<b>2,029,733</b>	<b>1,236,554</b>	<b>479,658</b>	<b>1,716,212</b>	<b>313,521</b>