

MEETING NOTICE

DATE: July 17, 2026
TO: Library Board, Mayor, City Clerk, and City Attorney
FROM: Ryan Wieber, Library Director
SUBJECT: Library Board Meeting

DATE AND PLACE OF MEETING:

Tuesday, July 21, 2026
Bennett Martin Public Library
136 S. 14th St.

STARTING TIME OF MEETING: 8:00 a.m.

CHAIR OF MEETING: Jackie Ostrowicki, President
PURPOSE OF MEETING: Monthly Business Meeting

AGENDA

1. Call to Order and Announcement of Open Meetings Law
2. Approval of Agenda*
3. Public Comment on Agenda Items
4. Approval of June 16, 2026 Minutes*
5. Standing Committee Reports
 - a. Committee on Administration
 - b. Committee on Buildings & Grounds
 - c. Committee on Technology
 - d. Committee on Finance
 - i. Approval of Monthly Recap of Expenditures for June 2026*
6. Other Reports
 - a. Review of Donations and Grants (LCL Accountant, Jennifer Hatfield)
 - b. Foundation for LCL
 - c. Central Library
7. New Business
 - a. Approval of Behavior Policy Update*
 - b. Approval of Municipal Code Changes*
8. President's Report
9. Assistant Library Director's Report
10. Director's Report
11. Board Observations
12. Public Comment – Anyone wishing to address the board on a matter not on this agenda may do so at this time.

*Action Item

Proposed agenda kept continually current and available for inspection at the Administrative Office of the Bennett Martin Public Library. The Board shall have the right to modify the agenda at said public meeting when convened.

ACCOMMODATION NOTICE The City of Lincoln complies with Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973 guidelines. Ensuring the public's access to and participating in public meetings is a priority for the City of Lincoln. In the event you are in need of a reasonable accommodation in order to attend or participate in a public meeting conducted by the City of Lincoln, please contact the Lincoln Commission on Human Rights at 402-441-7624, or the City Ombudsman at 402-441-7511, as soon as possible before the scheduled meeting date in order to make your request. *Open Meetings Act of the State of Nebraska posted in meeting room.*

Library Board Meeting Minutes

TUESDAY, JUNE 16, 2026, 6:00 p.m.

ANDERSON BRANCH LIBRARY

LINCOLN, NEBRASKA

BOARD MEMBERS PRESENT

Present: Jacki Ostrowicki, Morgan Gerteisen, Patty Beutler, Terri Dunlap, Joe Shaw, Nichole Bogen. Lisa Hale and Marilyn Moore arrived later.

City of Lincoln Staff present: Libraries; Ryan Wieber, Jodene Glaesemann, Jennifer Hatfield, Lisa Olivigni, Kimberly Shelley, Sarah Dale. Lincoln City Libraries Interns: Ashton Reichmuth, Reanna Othling, Harrison Yost, Fatima Aljumayaat, Naden Benbow and Rowen Satterfield. Foundation for LCL Executive Director, Tiffani Hill.

CALL TO ORDER AND ANNOUNCEMENT OF POSTING OF OPEN MEETINGS ACT

President Ostrowicki called the meeting to order at 6:00 p.m. and announced the Open Meetings Law was posted and available for review.

APPROVAL OF AGENDA*

Ostrowicki noted that the Agenda was posted according to the Open Meetings Act of the State of Nebraska. Gerteisen moved approval of the Agenda. Shaw seconded. **ROLL CALL VOTE:** Gerteisen, Beutler, Ostrowicki, Dunlap, Shaw – AYE. Motion carried 5-0.

PUBLIC COMMENT ON AGENDA ITEMS

No Public Comment.

APPROVAL OF MAY, 2026 MEETING MINUTES*

Gerteisen moved approval of the May Minutes. Beutler seconded. **ROLL CALL VOTE:** Beutler, Ostrowicki, Dunlap, Shaw, Gerteisen – AYE. Motion carried 5-0.

STANDING COMMITTEE REPORTS

Committee on Administration

Moore arrived at this time. Ostrowicki stated that the Committee on Administration met regarding the selection of a new board member. They reviewed 18 applications, and interviewed three yesterday (June 15). Will discuss under New Business.

Committee on Buildings and Grounds

Did not meet.

Committee on Technology

Did not meet.

Committee on Finance

**Approval of Monthly Recap of Expenditures*

Treasurer Dunlap reported that Total Operational Expenditures from May 2026 were \$933,243.13, Total Expenditures from Other Funds were \$320,634.01 for a Total of \$1,253,877.14. There was no discussion. **ROLL CALL VOTE:** Beutler, Ostrowicki, Hale, Dunlap – YAY. Motion passed 4-0. Shaw arrived at this time.

SPECIAL COMMITTEE REPORTS

Foundation for Lincoln City Libraries

Executive Director Tiffani Hill shared thanks to the entire board for their attendance at the joyful and energy filled Foundation mixer event. She noted that the Community Campaign is kicking off this month. The fundraising goal has risen to \$26.5 million, \$21.3 of which has already been raised. She gave updates on the Foundation's website changes and new volunteers and interns working together on the campaign. Brief discussion followed. Hale arrived at this time.

Central Library Update

Director Wieber gave an update on Central Library progress. Tomorrow (June 17) the Mayor's Office will hold a news conference to point to the June 25 event at the Foundation Gardens. Wieber shared that it is time for Sampson to go out for bids on the work lined up by the architects. Demolition is expected to begin around Labor Day. Leases, detailed space uses and plans for the third floor uses all continue through the planning process. Discussion followed.

Wieber introduced Lisa Olivigni, Eiseley and Williams Branch Manager to introduce the Summer Interns. Olivigni shared that the group is on their second group adventure. Past intern groups were very excited to do things together, so this year, the interviewers made sure everyone would be available for all the shared events. Each intern introduced themselves and gave some details about their history and experiences at their branches. Olivigni explained that the funding for the interns comes mostly from a grant from the Nebraska Library Commission, with additional funds added by Lincoln City Libraries to ensure the interns are earning minimum wage. Brief discussion followed.

NEW BUSINESS

**Approval of Recommendation for New Library Board Member*

President Ostrowicki spoke about the process of narrowing down the 18 applicants to three and interviews those three on Monday June, 15. The committee's choice for the next Library Board Member is Jeff Yost. Ostrowicki shared that Yost is President and CEO of the Nebraska Community Foundation and has decades of experience with working in government offices, advising boards, and is a strong believer in a community hub. Hale moved approval. Ostrowicki seconded. There was brief discussion. **ROLL CALL VOTE:** Ostrowicki, Dunlap, Shaw, Moore, Gerteisen, Hale, Beutler – AYE. Motion passed 7-0.

**Approval of Holiday and Closing Dates for FY 2026-2027*

Director Wieber summarized the dates and how they are determined. There was brief discussion. Gerteisen moved approval. Dunlap seconded. **ROLL CALL VOTE:** Dunlap, Shaw, Moore, Gerteisen, Hale, Beutler, Ostrowicki – AYE. Motion passed 7-0.

PRESIDENT'S REPORT

President Ostrowicki shared a poem titled, "The Library" by Dasha Kelly Hamilton, the Poet Laureate of Wisconsin. She reviewed the Summer Reading and One Book One Lincoln programs, and reminded the board that last summer's Summer Reading numbers were record breaking and is looking forward to seeing how this summer compares. She reminded the board about the upcoming Community Campaign kickoff event and thanked the board for their advocacy and good work promoting the library.

ASSISTANT LIBRARY DIRECTOR'S REPORT

Glaesemann gave a staffing update, sharing that the new full-time positions for public service and the one new position for maintenance will likely be posted in July. She shared that we're losing two Librarians from Bennett Martin, and those positions will also be open soon.

Glaesemann gave an update on the programs created by the new Innovation Grants program, where LCL staff are encouraged to create new and innovative programs and services, and apply for a portion of the grant money

allotted each year by the Foundation to make their ideas real. Recent programs have included *Checking Out Birds* where patrons visited 9-mile Prairie, many for the first time, to observe birdlife with the new binoculars funded by the grant. The program saw new visitors to the library, first library cards granted and new collaborations with community groups fostered. She shared the successes of other programs, including the *Mini RenFaire* at Walt, the new Switch at Bennett Martin and various programs involving working on, swapping and even racing to complete puzzles in teams. Program planners have learned great lessons about collaborations, contracts, budgets, progress reporting and promotion. Discussion followed.

DIRECTOR'S REPORT

Wieber introduced Anderson and Bethany Branch Manager, Kimberly Shelley who gave a brief update on Summer Reading and attendance. She noted how many Outreach events her staff attends regularly to ensure that folks in the Northeast part of town get excellent service. She reported that her staff has such good relationships with neighborhood families that sometimes their regular patrons call in to let staff know if they won't be in for a while, so nobody worries.

Wieber gave an update on activities surrounding the planning for the new Central Library, notably plans for decommissioning Bennett Martin. He also shared that plans to accommodate new services like the teaching kitchen, Makerspace, an RFID system and Heritage Room/Polley collaborations are beginning now.

Wieber gave an overview of the Library budget. He shared that the library is getting a 23% budget increase in the next year, mainly for new staff and debt service payments. There will be no cuts to services our hours. Year two will see some increased Central Library costs, which he will have more detail on as this year proceeds. CIP amounts are still available and will be used. He gave a breakdown of the funding summary. Discussion followed.

BOARD OBSERVATIONS

Ostrowicki opened the floor for observations. Beutler shared that she attended Discovery Days at East Campus and one of the new Bookmobiles was in attendance, and filled with people. Beutler said there was a line to check books out. Moore had positive comments about Ostrowicki's op-ed. Ostrowicki gave a shout out to Mr. Greg at South Branch who has known their family since their daughter was born. Bogen shared how grateful she was that Walt Branch was so convenient to her daughter's high school and great for after-school time.

PUBLIC COMMENT

There was no public comment.

There being no further business, the meeting was adjourned at 7:24 p.m.



Memo to the Library Board

July 2026

Please note: this month's Board meeting on July 21 is at Bennett Martin Library at 8am.

FISCAL YEAR 2025-2026 BUDGET: The actual percent of budget expended year to date is 80.25%, compared to the budgeted 83.33%. Annual adjusted expenditures to date are 83.73%.

APPROVAL OF June 16, 2026 MINUTES

STANDING COMMITTEE REPORTS

Committee on Administration

The committee met twice in June regarding Board candidates.

Committee on Buildings and Grounds

They met on June 24 to discuss Capital Improvement Plan revised priorities for 2026-2028, and a CLP update.

Committee on Technology

This committee did not meet.

Committee on Finance

**Approval of Monthly Recap of Expenditures—Action Item*

Reports are attached. The Board will consider approval of June expenditures.

OTHER REPORTS

Library Accountant Jennifer Hatfield will provide an overview of the Library's Donations and Grants accounts.

Foundation for Lincoln City Libraries update: Executive Director, Tiffani Hill, will provide a Central Library fundraising report and general news.

With Project Control's Anthony Fitzgerald, I'll give an status update on the library project, specifically the latest information on project costs and activities.

Eiseley/Williams Branch Manager and Intern Coordinator, Lisa Olivigni, will introduce this year's summer Interns, who are serving across the system.

7. NEW BUSINESS

A. *Approval of Behavior Policy Changes. - approval needed*

Per consultation with City Law, we have added a phrase in the behavior policy that addresses use of illicit drugs [not allowed] under a Level 4 Offense:

- Drinking and/or possessing open alcoholic beverages **or other illicit drugs**. Patrons entering the library with sealed containers of alcohol are advised of the relevant Library Rules and required to remove the container from the premises. If there is no place to store said property, they are excluded until such time as they can dispose of the item.

Also, under "Appeal of Banning Order," we're adding (in bold):

- Upon receipt of a Notice of Appeal of Banning Order, the Director shall set a date certain for a hearing on the appeal within thirty (30) days from receipt of the Notice of Appeal of Banning Order. This time period may be extended with the written consent of the Appellant. The Appellant shall be notified of this date by regular mail to the address indicated on the Notice of Appeal of Banning Order **or by email the banned individual has engaged in email communication.**
- At the hearing, evidence may be presented. The Appellant shall not be required to offer evidence at the hearing. **The hearing should not last more than thirty (30) minutes, subject to the Director's discretion.**

B. *Approval of Municipal Code Changes.*

City Law has worked with the Library in making minor language changes to the City's Municipal Code, and the Committee on Administration has reviewed the recommended changes. A copy of the proposed changes will be delivered separately to Board members, and here are three items I want to call to your attention:

2.25.040 Library Director; Performance Review.

- Added "an annual" performance review.

2.76.070 Classified Service; What Constitutes.

- Removed "and shall include all employees of the Library Board."

4.20.040 Annual Report

- Added "with the assistance of the Library Director"
- Changed due date of annual report from 2nd Monday in Nov, to 2nd Monday in February. This now matches State statute (51-213) on due date for library annual reports to local governments.

Here's a link to the City's Municipal Code: <https://online.encodeplus.com/regs/lincoln-ne/doc-viewer.aspx#secid-6474>.

PRESIDENT'S REPORT**ASSISTANT DIRECTOR'S REPORT**

Jodene Glaesemann will provide a staffing and operations update.

DIRECTOR'S REPORT

I'll review the revised CIP Priorities for 2026-2028, and the June 30 Strategic Plan Measurements report.

BOARD OBSERVATIONS**PUBLIC COMMENT****CONTRACTS FILED**

<u>Business Name</u>	<u>Description</u>	<u>Date Received</u>
Chloe B. Artistry	Chloe Burgett will guide participants through drawing dinosaurs, step-by-step on June 11, 2026 at Bennett Martin Public Library, 136 S. 14, Lincoln, NE at a cost not to exceed \$200.	6/10/2026
YMCA of Lincoln	to host Library visits with stories, crafts and STEM activities through July 31, 2026 at no cost.	6/12/2026
	Appoint Carla Cosier, Steve Owen and Thomas Shafer as Acting Directors of the Transportation and Utilities Department effective from June 6, 2026 through June 10, 2026, resuming to Director Elizabeth Elliott on June 11, 2026.	6/1/2026



LINCOLN CITY LIBRARIES
136 S. 14th Street
Lincoln, NE 68508-1899

MEMORANDUM

TO: Library Board
FROM: Jennifer Hatfield, LCL Business Office

RECAP OF EXPENDITURES - June 2026

Library Operational Budget - FY 2025-26	\$ 900,972.96	
Library Enc/Reapp - From FY 2024-25	-	
Heritage Room Fund - FY 2025-26	3,020.72	
Polley Music Library - FY 2025-26	9,784.06	
Total Operational Expenditures		\$ 913,777.74
Grants	\$ 1,475.70	
Hompes Fund	730.03	
Keno	176,576.14	
Miscellaneous Library Donations Funds	23,868.78	
Capital Improvements	313,402.12	
Total Expenditures - Other Funds		516,052.77
TOTAL EXPENDITURES		\$ 1,429,830.51



LINCOLN

City Libraries

Vision: LCL: Literacy, Community, and Lifelong learning

Mission: Lincoln City Libraries provides access to information, ideas, books and lifelong learning opportunities that inform, enrich and empower every individual in our diverse community.

Priorities:

1. Maximizing Access
2. Communicating our Offerings
3. Strengthening our Potential
4. Growing our Support

Director's Report for June 2026

- Since the demise of Baker & Taylor last year as a primary source for materials acquisition, LCL has shifted more purchasing of physical items to Ingram Library Services, Brodart, Amazon, and potentially upcoming, Follett Content Solutions. Our Support Services team and collection development staff have worked hard in adjusting to new suppliers and procurement procedures to ensure patrons have access to the latest titles. The Baker & Taylor shakeup had big ramifications for libraries nationally, yet our team along the way has strategically—and expediently—met the challenges with quick reaction and good planning.
- LinkedIn Learning is active on the library's website and is a beautiful thing. This collection of video courses on hundreds of topics is integrated within the library's online catalog and easy to use. Patrons search for a topic and course and then are guided with simple instructions on creating an account using their library card number and PIN. Users can take courses at their own pace, and upon completion, a certificate can be printed. We're in the midst of our soft launch and expect publicity for it to occur in early August. City HR will also market it for employee professional development purposes.
- BVH/MSR Architects and the Library were recognized with an "On the Boards" interior design award for the new Central Library at the ALA Annual Conference in Chicago. Our project was also featured as part of a panel session for conference attendees on June 27, called "From Stalled to Built: Navigating Library Capital Projects with Optimism and Consensus." We had an excellent turnout for the informative session.
- Sampson Construction has received most of the construction bids and is working with the library team (Project Control, architects, engineers) to establish the Gross Maximum Price (GMP), which will happen by August. It's important to lock in pricing as soon as possible with subcontractors to avoid further escalation of costs. We'll have an update report on the project at the July Board meeting.
- We're posting the new LSAs (3) and Maintenance Worker positions this month, in addition to some positions that have recently turned over. Our goal is to have the new positions filled by early September. The new LSA's will be stationed at Eiseley, Gere, Anderson, and Walt.

- A reminder that Library Board members have access to free training opportunities through United for Libraries. Sarah Dale can assist you with registering for courses. Also, the Nebraska Library Commission has created a free opportunity for staff, board members, and Foundation board members the ability to attend the United for Libraries "Virtual 2026" online conference. Here's the link: <https://nlcblogs.nebraska.gov/nlcblog/2026/05/20/united-for-libraries-virtual-2026-free-statewide-registration/>.

Examples of the Strategic Plan in action:

- From Youth Services and Outreach Coordinator, Ali Bousquet: "A super busy month for all of the above listed departments! Summer Reading is once again off to a record-breaking year, with over 20,000 participants signed up in the month of June. Youth Services staff are seeing really large numbers at our Splish Splash Storytimes, which is a collaboration between LCL and Lincoln Parks and Recreation. Attendees get in to the pool for free and can swim for a half hour after storytime. These storytimes are especially great for the littles because the pool isn't open to the public so it is only storytime attendees. We've been seeing anywhere from 70-220+ attendees at each of these."
- Bookmobile 1 and 2 are having a great summer. BKM 2's circulation more than doubled this month, with nearly 900 circs. The entire BKM holds just over 2,000 items, so that is a pretty significant number of circulations when you consider collection size! We've had a ton of success with BKM 2 at the farmers markets and other "meet folks where they already are" type of events. BKM 1 has been having a great summer as well, with lots of engagement at Roper Elementary and Foxtail Meadows. That is a part of town that is removed from the greater Lincoln population so it has been great to get connect with those residents.
- Jonathan W., the main driver of BKM 2 wanted to specifically highlight a recent pop-up stop at Live YES!. [Live YES Studios](#) is an organization that supports folks with developmental or intellectual disabilities achieve their art and musical goals through mentorship and community. He says, "Just wanted to highlight in longer form how great the Live YES! Studio popup stop was—the patrons there were so excited to get a bookmobile visit! The woman who coordinated with Ali did a great job getting everyone on the vehicle in an orderly fashion, and almost everyone was able to find something that spoke to their interests—because they're an art-focused group, they even checked out some of our awesome ANF art books that hadn't previously circulated since launch. We got to use the wheelchair lift to get someone aboard, too. Overall, an awesome stop that increased library access to the community! "
- BKM 2 does 7 regular stops every two weeks and also does most of our pop-up stops. Here's the stats from this month's pop-up stops:
BKM2 pop-up stops:
 - College View Farmer's Market: 170 attendees, 138 checkouts, 6 registrations, 3 SRC pickups
 - Belmont Free Book Fair: 41 attendees, 32 checkouts, 16 SRC pickups/registrations (115 table attendees)
 - Lincoln Children's Museum: 12 attendees, 21 checkouts
 - East Campus Discovery Days: 179 attendees, 116 checkouts, 4 registrations
 - Hub Cafe Farmer's Market: 39 attendees, 42 checkouts, 1 registration
 - Live YES! Studio: 15 attendees, 32 checkouts
 - LincOne Food Truck Rally: 69 attendees, 19 checkouts, 3 registrations
- At the end of the month, Anderson Branch Library hosted two sessions of **Dino Day!** Karrie S. commented, "This was the first time I've ever tried an afternoon session, followed by an evening session

of a program – **Dino Day!** My goal was to reach the afternoon kids and give families an option that works with their schedules. It worked great! We had good attendance at both events, and we only had to set up/prepare once. I know scheduling was challenging, but I think it was well worth the weird schedules that day.” Branch Manager Kim S. concurs. It was definitely worth it! Attendance at the afternoon session was 95, and attendance in the evening was 60. This was definitely an “all hands on deck event,” and everyone at NESU helped make the day a success.

- Anderson’s hosting of teen events has definitely been a group effort. Nancy E. helped with **Bingo** (6/1), Kolette S. assisted with **Doodle Art** (6/8), Stephanie E. helped with **Button Making** (6/15), and Tracy B. co-hosted **Friendship Bracelets** (6/29). On June 22, in lieu of a program, Karrie had a VolunTEEN meeting with 9 attendees. Karrie said of the meeting, “We did some brainstorming for future teen programs, and they helped me pull books for upcoming June displays.” Karrie also noted, “VolunTEENS contributed 80 hours of help in the month of June.” Summer Intern Rowen S. has been a huge help, assisting with all 4 teen events and the VolunTEEN meeting.
- Vicki C. (Walt) shared, “A preschool child has been regularly tutored in Spanish in the Collaborative Learning Lab. He comes once a week with one of his parents. One day, both parents came to the session and the four of them played UNO en Español.
- Courtney S. (Walt) wrote, “Two sessions of the Breakout Box: Dino Disaster for Tweens were held on June 30th. Between the two sessions, 17 participants raced to find clues and solve puzzles to find the ‘stolen’ fossils locked in the box. Each participant was able to take home their own 3D printed dinosaur fossil!”
- For self-directed activities, Walt saw:
 - 117 uses of board games
 - 165 uses of Learning Lab resources
 - 133 uses of LEGO sets
 - 720 participants in the Nebraska endangered animal Seek and Find
- Shannon K. (Walt) reported that 32 people attended the Learn to Play Brick Like This program on 6/22. “A huge thank you to Laurie for helping me. Everyone seems to like the game. This program would be fun for an adult program too. It is a different way to think about using LEGOs.” This program was supported in part thanks to an LCL Staff Innovation Grant and a Youth Grant for Excellence awarded by the Nebraska Library Commission.
- Lisa W. (Eiseley) reported, “Fossil Frenzy was a tremendous success, attracting approximately 125 attendees on Thursday, June 11, from 5:30 to 7:00 p.m. Several engaging stations were set up in the meeting rooms and youth area, allowing kids to dive into the world of paleontology. A special guest from UNL’s Morrill Hall provided a small fossil dig that kept everyone busy throughout the evening. Additional activities included a Jurassic Fishing Hole; Rocks, Gems, and Crystals Area; Dino tours (kids sat in pretend jeeps and watched a slide show about Dinosaurs and took a quiz about Dino Fact and Myths); and a Dinosaur Timeline.
- Kayla L. (Eiseley) shared this: A patron shared with me that she was newly expecting and wanted to tell her parents the news by having them read a book about big sisters to her daughter. We picked out the title *Hello in There: A Big Sister’s Book of Waiting* by Jo Witek. How special that our material will be a part of this family’s very special announcement.

- Catherine S. (Eiseley) shared this: I had a lovely interaction today. An older woman stopped by the front desk where Kate and I were working. The only thing she wanted was to tell us how much she had been loving the inflatable dinosaur costumes walking around and interacting with the kids. She had just been watching it for a while and thought it was so fun she needed to complement the staff. It seems our Jurassic Journey program wasn't just a hit with the kids!
- Tami Rust (Eiseley) held a Dinosaur Adoption event. This was an overwhelming hit! There were 130 dinosaurs adopted by 260 parents and children. Each available dinosaur had lifestyle and habit information available for those looking to adopt. All adopted dinosaurs came with a paper crate and information on how to take care of them. It was so fun to watch the families participate. Some were very serious and Mom or Dad would read all of the descriptions for their children before they made their choice. Parents could be overheard saying things such as "Now it says that this one roars a lot. Do you think that will scare our dog?" Or "This one likes fruit. Will you share your fruit with him?" Other families chose right away, falling in love with the dinosaur's name or the way the dinosaur looked. Tami had books on pet adoption and pet care on display along with her event. This program went faster than we had anticipated and all dinosaurs found a good home within 3 days. Some of the new adopters sent us photos of their dinosaurs having fun around town.
- Edgerton: Raptorology was very popular at both Eiseley and Williams. On June 4, Eiseley had 110 patrons. On June 3, Williams had 92 patrons.
- Throughout the month of June at Williams, 128 patrons participated in weekly Crafty Tuesday sessions. This continues to be a popular summer reading program at Williams. Many of Eiseley/Williams staff sign up to be responsible for a session every year.
- Ronda H. (Gere) shared this customer interaction: "Someone came into South Branch to see if we had a copy of the Omaha World Herald from a few months before. They were looking for a specific picture. I showed them how to use our databases. We found the picture, but they wanted to print it on larger paper than our printer would allow. He said that he could print it at his place of employment. I explained that if he had a library card he could open the databases outside of the library. He was excited and signed up for a library card. He told me that he would be coming back soon to check out books."
- Ronda H. shared: "I helped an older gentleman add Hoopla and Libby to his iPhone. I showed him how to load the apps and then how to use them. He was all excited because he was going to use them in his car for an upcoming trip. As he was leaving he turned and looked at me and said, 'That was tremendously helpful.'"
- Loved this customer interaction shared by Yoel: "At South Branch, Melanie N. helped a family get registered for SRC and later I helped them get checked out by looking up their Library OneCards. As they were leaving the 10-year-old said 'you're the best library people ever!'"
- Justine E. shared this interaction: "At Gere I helped foster parents apply for Fresh Start Waivers for their new foster children! The kids had been on an outing to the bookmobile with a rec center and learned there were old bills on their accounts. It was so nice to be able to help the foster parents provide access to the library to their foster kids!"
- Melanie N. was at Antelope Park for Hop, SCIP, Jump and Run on the 5th. Melanie said they spoke to well over 200 people about the all-ages summer reading program and had special booklists focused on health, mental health, safety and talking up the summer slide features on the Homework Help Now resource.

- The fourth annual Family Fun Night: Ice Cream Social was held at Gere on the 10th and hosted by Cally O., Reanna O. and Ronda H. with 205 attending. Cally said there was a steady stream of customers stopping by the meeting room for Ice Cream, Popsicles, or Italian Ice and staying to paint with watercolors. When they were done, they could do the crayon scavenger hunt, get a glitter tattoo, play giant checkers or mini beanbags, or go outside to make bubbles or use the sidewalk chalk. And of course, pick up their summer reading registration packets if they hadn't already done so.
- Diane V. reported on 10 Baby Storytimes with 187 attending and themes of Trains; Birds; Construction; Fish; and Summer. Diane shared this from a mom who stopped to say thank you at the end of storytime: "We really appreciate you having this and giving us a place to come. He (her baby) loves it." She also had another mom let her know she was going back to work so that week was their last storytime though she said she had a little flexibility in her schedule so she was going to try to come when she could.
- Camp Read-a-Lot programs at Gere were on the 11th with Toni Yost, and Greg Welch hosting and the 25th with Toni Yost and Diane Vanek hosting. There were 120 attending. For one of the Camp Read-a-Lot's this month, Toni put together a Rock Discovery STEM activity and brought in specimens of a dozen different rocks and made a worksheet for kids to find correct descriptions. She also had magnifying glasses for kids to use along with their own senses to inspect their rocks.
- Penny L. (BMPL) welcomed a new patron to the library system, "Helped convert a daily computer guest pass user to a library card holder. He was unaware that he could use his Clarity card as ID to obtain a library card. He frequents the library daily and this is a way to return autonomy while opening up access to the resources beyond the computers that the library has to offer."
- Jackie S. relayed this customer interaction: "A woman came in who needed help typing up her resume. I mentioned American Job Center across the street and the work they do. She had already been over there, and just needed help here getting started on her document. I helped her sign on to a computer and got her going in Microsoft Word. When she finished she was not sure how to save the document. I mentioned both logging on to her email or using a jump drive to save the document. I helped her log in to her email and demonstrated how to save one within your email and where to find it. We also printed out the resume so she would have a hard copy for herself. She was very appreciative of the help."
- Laura N. helped a customer check out a number of CD audiobooks. The customer told her that no new cars came with CD players anymore. Because he loves books on CD and didn't want to "mess with a good thing," his friend bought him a CD player that plugs into his new car. He was excited to be able to continue to utilize the CD audiobooks.

Top 20 Website page hits

Page title
Home
Locations and Hours
Events Calendar
Summer Reading Challenge
Storytimes
Get a Library Card
One Book One Lincoln
Programs and Events
Databases and Research
Bookmobile Service

Meeting Rooms and Study Rooms
Due and Renew
Borrow and Learn
Central Library Project
Print, Scan and Copy
Author Alerts
Kids
Our Apps
Visit
America 250 Event Schedule

Ryan Wieber

6/12/2026

June 2026 Use Compared to June 2025
Lincoln City Libraries

Location	Print Checkouts		Print Loan	Non-Print Checkouts		Non-Print	Total Checkouts		Total Loan
	2026	2025	Change	2026	2025	Loan Change	2026	2025	Change
B MPL	11,901	12,823	-7.19%	2,269	2,532	-10.39%	14,170	15,355	-7.72%
Anderson	13,147	14,039	-6.35%	2,022	2,378	-14.97%	15,169	16,417	-7.60%
Bethany	8,228	8,538	-3.63%	884	954	-7.34%	9,112	9,492	-4.00%
Eiseley	24,678	24,460	0.89%	2,780	2,610	6.51%	27,458	27,070	1.43%
Gere	58,685	60,133	-2.41%	6,395	7,547	-15.26%	65,080	67,680	-3.84%
South	9,416	9,776	-3.68%	1,396	1,249	11.77%	10,812	11,025	-1.93%
Walt	47,896	47,843	0.11%	4,926	5,715	-13.81%	52,822	53,558	-1.37%
Williams	1,313	1,364	-3.74%	134	113	18.58%	1,447	1,477	-2.03%
Bookmobile 1	1,602	1,073	49.30%	112	115	-2.61%	1,714	1,188	44.28%
Bookmobile 2	769		0.00%	47		0.00%	816	0	0.00%
InterLibrary Loan	171	141	21.28%	0	0	0.00%	171	141	21.28%
Subtotal Checkouts	177,806	180,190	-1.32%	20,965	23,213	-9.68%	198,771	203,403	-2.28%
Download/Stream Audio	0	0	0.00%	54,332	49,533	9.69%	54,332	49,533	9.69%
Download/Stream eBook	0	0	0.00%	33,887	33,800	0.26%	33,887	33,800	0.26%
Stream Video	0	0	0.00%	1,176	1,148	2.44%	1,176	1,148	2.44%
TOTAL CHECKOUTS	177,806	180,190	-1.32%	110,360	107,694	2.48%	288,166	287,884	0.10%

Location	Youth Checkouts		Youth Loan	Adult Checkouts		Adult Loan	Visits	Visits	Visits
	2026	2025	Change	2026	2025	Change	2026	2025	Change
B MPL	6,538	6,598	-0.91%	7,632	8,757	-12.85%	11,833	11,996	-1.36%
Anderson	9,392	9,748	-3.65%	5,777	6,669	-13.38%	8,100	7,449	8.74%
Bethany	6,079	6,244	-2.64%	3,033	3,248	-6.62%	3,720	3,553	4.70%
Eiseley	19,584	19,253	1.72%	7,874	7,817	0.73%	11,522	11,176	3.10%
Gere	41,710	42,605	-2.10%	23,370	25,075	-6.80%	22,600	21,132	6.95%
South	6,687	6,956	-3.87%	4,125	4,069	1.38%	5,074	4,774	6.28%
Walt	39,246	39,215	0.08%	13,576	14,343	-5.35%	19,626	18,188	7.91%
Williams	1,208	1,199	0.75%	239	278	-14.03%	1,357	1,387	-2.16%
Bookmobile 1	1,214	719	68.85%	500	469	6.61%	405	156	159.62%
Bookmobile 2	151		0.00%	665		0.00%	85		0.00%
InterLibrary Loan	0	0	0.00%	171	141	21.28%	0	0	0.00%
Subtotal Checkouts	131,809	132,537	-0.55%	66,962	70,866	-5.51%	84,322	79,811	5.65%
Download/Stream Audio	7,884	7,097	11.09%	46,448	42,436	9.45%	0	0	0.00%
Download/Stream eBook	7,540	7,031	7.24%	26,347	26,769	-1.58%	0	0	0.00%
Stream Video	0	0	0.00%	1,176	1,148	2.44%	0	0	0.00%
TOTAL CHECKOUTS	147,233	146,665	0.39%	140,933	141,219	-0.20%	84,322	79,811	5.65%

Location	Program & Outreach Attendance - Youth		P&O Att - Youth Change	Program & Outreach Attendance - Adult		P&O Att - Adult Change	Computer Use		Computer
	2026	2025	Change	2026	2025	Change	2026	2025	Change
B MPL	1,793	1,745	2.75%	190	183	3.83%	3,016	2,797	7.83%
Anderson	1,130	1,794	-37.01%	41	50	-18.00%	801	632	26.74%
Bethany	347	384	-9.64%	28	24	16.67%	237	203	16.75%
Eiseley	2,258	1,639	37.77%	53	29	82.76%	1,587	1,465	8.33%
Gere	2,969	2,930	1.33%	737	449	64.14%	1,347	1,193	12.91%
South	712	508	40.16%	0	12	-100.00%	446	463	-3.67%
Walt	3,163	2,230	41.84%	357	217	64.52%	1,609	1,120	43.66%
Williams	710	489	45.19%	10	81	-87.65%	87	178	-51.12%
Bookmobile 1	283	20	1315.00%	241	87	177.01%	0	0	0.00%
Bookmobile 2	367		0.00%	342		0.00%	0		0.00%
System Outreach	1,000	725	37.93%	695	605	14.88%	0	0	0.00%
TOTAL	14,732	12,464	18.20%	2,694	1,737	55.09%	9,130	8,051	13.40%

Location	Meeting Room Attendance		Meeting Room Att Change	Study Room Attendance		Study Room Att Change			
	2026	2025	Change	2026	2025	Change	2026	2025	
B MPL	104	266	-60.90%	87	44	97.73%			0.00%
Anderson	121	41	195.12%	0	0	0.00%			0.00%
Bethany	0	0	0.00%	0	0	0.00%			0.00%
Eiseley	152	192	-20.83%	344	281	22.42%			0.00%
Gere	460	335	37.31%	430	283	51.94%			0.00%
South	0	0	0.00%	0	0	0.00%			0.00%
Walt	193	177	9.04%	419	348	20.40%			0.00%
Williams	0	0	0.00%	0	0	0.00%			0.00%
Lied Bookmobile	0	0	0.00%	0	0	0.00%			0.00%
TOTAL	1,030	1,011	1.88%	1,280	956	33.89%	0	0	0.00%

Lincoln City Libraries
June 2026 Use Report

Location	Loans/Circulation			Visits			June 2026 Other Use					June 2025 Other Use					Change:
	June 2026	June 2025	Change	June 2026	June 2025	Change	Computer Reservations	Program & Outreach Attendance	Meeting Room Attendance	Study Room Attendance	Total Other Use	Computer Reservations	Program & Outreach Attendance	Meeting Room Attendance	Study Room Attendance	Total Other Use	Total Other Use
Bennett Martin Public Library	14,170	15,355	-7.72%	11,833	11,996	-1.36%	3,016	1,983	104	87	5,190	2,797	1,928	266	44	5,035	3.08%
Anderson Branch Library	15,169	16,417	-7.60%	8,100	7,449	8.74%	801	1,171	121	0	2,093	632	1,844	41	0	2,517	-16.85%
Bethany Branch Library	9,112	9,492	-4.00%	3,720	3,553	4.70%	237	375	0	0	612	203	408	0	0	611	0.16%
Eiseley Branch Library	27,458	27,070	1.43%	11,522	11,176	3.10%	1,587	2,311	152	344	4,394	1,465	1,668	192	281	3,606	21.85%
Gere Branch Library	65,080	67,680	-3.84%	22,600	21,132	6.95%	1,347	3,706	460	430	5,943	1,193	3,379	335	283	5,190	14.51%
South Branch Library	10,812	11,025	-1.93%	5,074	4,774	6.28%	446	712	0	0	1,158	463	520	0	0	983	17.80%
Walt Branch Library	52,822	53,558	-1.37%	19,626	18,188	7.91%	1,609	3,520	193	419	5,741	1,120	2,447	177	348	4,092	40.30%
Williams Branch Library	1,447	1,477	-2.03%	1,357	1,387	-2.16%	87	720	0	0	807	178	570	0	0	748	7.89%
Bookmobiles	2,530	1,188	112.96%	490	156	214.10%	0	1,233	0	0	1,233	0	107	0	0	107	1052.34%
InterLibrary Loan	171	141	21.28%	0	0	0.00%	0	0	0	0	0	0	0	0	0	0	0.00%
System Outreach	0	0	0.00%	0	0	0.00%	0	1,695	0	0	1,695	0	1,330	0	0	1,330	27.44%
SUBTOTAL	198,771	203,403	-2.28%	84,322	79,811	5.65%	9,130	17,426	1,030	1,280	28,866	8,051	14,201	1,011	956	24,219	19.19%
DownloadStream Audio	54,332	49,533	9.69%	0	0	0.00%	0	0	0	0	0	0	0	0	0	0	0.00%
Download/Stream eBooks	33,887	33,800	0.26%	0	0	0.00%	0	0	0	0	0	0	0	0	0	0	0.00%
Stream Video	1,176	1,148	2.44%	0	0	0.00%	0	0	0	0	0	0	0	0	0	0	0.00%
Download SUBTOTAL	89,395	84,481	5.82%	0	0	0.00%	0	0	0	0	0	0	0	0	0	0	0.00%
TOTAL	288,166	287,884	0.10%	84,322	79,811	5.65%	9,130	17,426	1,030	1,280	28,866	8,051	14,201	1,011	956	24,219	19.19%

Holdings Report	PRINT		NON PRINT		Total	REGISTRATIONS	2026	2025	Change
	Adult	Youth	Adult	Youth		Purged	1,538	998	54.11%
Owned	341,234	303,484	70,265	29,983	744,966	Active			
Added	1,903	3,278	356	179	5,716	Resident	119,578	148,869	-19.68%
Withdrawn	-653	-956	-775	-149	-2,533	Library OneCard	42,643	53,399	-20.14%
Current	342,484	305,806	69,846	30,013	748,149	County	7,058	8,852	-20.27%
						NonResident	862	988	-12.75%
						Reciprocal	370	490	-24.49%
						Limited Use	9,463	10,485	-9.75%
						Total Active	179,974	223,083	-19.32%

	2026	2025	Change
WiFi Sessions	131,833	133,436	-1.20%
WiFi Users	9,269	9,196	0.79%
Website Users	79,783	75,812	5.24%
Website Sessions	141,454	137,352	2.99%
Database Use	8,598	8,351	2.96%

Lincoln City Libraries
June 2026 FYTD

Location	Loans/Circulation			Visits			Computer Reservations			Program & Outreach Attendance			Meeting Room Attendance			Study Room Attendance			TOTAL Other Use		
	Loans/Circ			Visits FYTD			25-26 FYTD			25-26 FYTD			25-26 FYTD			25-26 FYTD			25-26 FYTD		
	FYTD Change			Change			Computer			Program & Outreach			Meeting Room			Study Room			Total Other		
							Reservations			Attendance			Attendance			Attendance			Use		
	25-26 FYTD	24-25 FYTD	FYTD Change	25-26 FYTD	24-25 FYTD	Change	25-26 FYTD	24-25 FYTD	FYTD Change	25-26 FYTD	24-25 FYTD	FYTD Change	25-26 FYTD	24-25 FYTD	FYTD Change	25-26 FYTD	24-25 FYTD	FYTD Change	25-26 FYTD	24-25 FYTD	FYTD Change
nett Martin Public Library	123,147	133,372	-7.67%	99,749	109,390	-8.61%	25,317	23,979	5.58%	10,503	7,217	45.53%	2,048	2,131	-3.89%	758	558	35.84%	38,626	33,885	13.99%
Anderson Branch Library	122,027	125,916	-3.09%	63,565	60,803	4.54%	6,656	7,736	-13.96%	9,302	8,467	9.86%	1,481	1,838	-19.42%	0	0	0.00%	17,439	18,041	-3.34%
Bethany Branch Library	76,804	81,756	-6.06%	28,256	29,296	-3.55%	2,463	2,219	11.00%	2,673	2,505	6.71%	0	0	0.00%	0	0	0.00%	5,136	4,724	8.72%
Eiseley Branch Library	214,393	221,540	-3.23%	92,247	98,882	-6.71%	12,922	13,703	-5.70%	14,563	13,563	7.37%	2,960	3,110	-4.82%	3,299	2,941	12.17%	33,744	33,317	1.28%
Gere Branch Library	534,413	558,597	-4.33%	173,415	190,576	-9.00%	12,655	12,065	4.89%	24,461	18,403	32.92%	5,319	5,806	-8.39%	3,155	2,880	9.55%	45,590	39,154	16.44%
South Branch Library	92,994	90,780	2.44%	40,172	39,532	1.62%	4,185	4,445	-5.85%	3,110	2,443	27.30%	0	0	0.00%	0	0	0.00%	7,295	6,888	5.91%
Walt Branch Library	408,980	399,304	2.42%	140,704	135,921	3.52%	13,723	11,299	21.45%	23,263	14,720	58.04%	3,904	3,562	9.60%	4,162	3,450	20.64%	45,052	33,031	36.39%
Williams Branch Library	12,954	10,400	24.56%	12,580	12,890	-2.40%	2,352	2,368	-0.68%	3,420	2,860	19.58%	38	20	90.00%	0	0	0.00%	5,810	5,248	10.71%
Bookmobiles	14,506	14,991	-3.24%	3,151	3,396	-7.21%	0	0	0.00%	2,941	980	0.00%	0	0	0.00%	0	0	0.00%	2,941	980	200.10%
InterLibrary Loan	1,630	1,614	0.99%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%
System Outreach	0	0	0.00%	0	0	0.00%	0	0	0.00%	6,151	5,104	20.51%	0	0	0.00%	0	0	0.00%	6,151	5,104	20.51%
SUBTOTAL	1,601,848	1,638,270	-2.22%	653,839	680,686	-3.94%	80,273	77,814	3.16%	100,387	76,262	31.63%	15,750	16,467	-4.35%	11,374	9,829	15.72%	207,784	180,372	15.20%
DownloadStream Audio	507,216	480,843	5.48%	0	0	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ownload/Stream eBooks	346,860	346,656	0.06%	0	0	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stream Video	11,201	10,943	2.36%	0	0	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Download SUBTOTAL	865,277	838,442	3.20%	0	0	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	2,467,125	2,476,712	-0.39%	653,839	680,686	-3.94%	80,273	77,814	3.16%	100,387	76,262	31.63%	15,750	16,467	-4.35%	11,374	9,829	15.72%	207,784	180,372	15.20%

Holdings Report	PRINT		NON PRINT		Total
	Adult	Youth	Adult	Youth	
Owned	339,354	300,089	70,574	32,272	742,289
Added	18,722	18,721	2,139	1,040	40,622
Withdrawn	-20,000	-23,200	-5,967	-3,439	-52,606
Current	338,076	295,610	66,746	29,873	730,305

	FY 25-26 YTD	FY 24-25 YTD	YTD Change
Online Registrations	1,277	1,147	11.33%
Overall Registrations	10,108	9,763	3.53%

	25-26 FYTD	24-25 FYTD	Change
WiFi Sessions	1,246,419	1,193,911	4.40%
WiFi Users	91,961	92,082	-0.13%
*Website Users	755,536	848,762	-10.98%
Website Sessions	1,287,996	1,240,270	3.85%
Database Use	101,366	78,386	29.32%

Lincoln City Libraries
Lincoln, Nebraska

**POLICY TITLE: BEHAVIOR POLICY:
INAPPROPRIATE, DISRUPTIVE, AND/OR ILLEGAL CONDUCT**

PURPOSE

Lincoln City Libraries has established this Behavior Policy to ensure that library buildings are safe, welcoming and provide equitable access to materials and services for all library users and staff. In addition to compliance with library rules appropriate library conduct includes activities such as reading, studying, quiet reflection, properly using library materials/equipment, attending programs, meetings, and other similar conduct normally associated with a public library. Responses to inappropriate disorderly, unacceptable, disruptive, harassing, or threatening conduct and/or illegal activity are outlined here.

OVERVIEW

No individual may engage in inappropriate, disorderly, unacceptable, disruptive, harassing, or threatening conduct on the premises of Lincoln City Libraries. Such conduct includes any individual or group activity which is disruptive to other individuals lawfully using library buildings, materials/equipment and/or premises or is otherwise inconsistent with activities such as reading, studying, quiet reflection, properly using library materials and other similar conduct normally associated with a public library. Examples of various offenses are representative and not comprehensive. See Also: Code of Conduct.

DEFINITIONS

Premises shall include inside and outside areas of Lincoln City Libraries' property, including parking lots.

Banning shall prohibit an individual from being present in and/or on the premises of Lincoln City Libraries, and shall prohibit a customer from checking out physical items.

Public area shall include Lincoln City Libraries' premises that are open for public use.

Non-public area shall mean area where the public is not allowed.

Minor shall mean an unmarried person under the age of 19.

Adult shall mean a person age 19 or over, or a married person.

Director shall mean the Director of the Lincoln City Libraries, or designated representative.

Library shall include the premises, material, and services of the Lincoln City Libraries.

Staff shall mean employees of the City of Lincoln, Lincoln City Libraries.

Suspension shall prohibit an individual from being present in and/or on the premises of Lincoln City Libraries for a period of seven (7) days.

Exclusion shall prohibit an individual from being present in and/or on the premises of Lincoln City Libraries for the remainder of the day.

Inappropriate Conduct shall mean conduct not consistent with appropriate use of the library, see Level 1 Offense.

Disorderly Conduct shall mean conduct not consistent with appropriate use of the library and disruptive in nature, see Level 2 Offense.

Unacceptable Conduct shall mean conduct not consistent with appropriate use of the library and offensive or objectionable in nature, see Level 3 Offense.

Conduct disruptive, harassing, or threatening in nature to customers or staff shall mean shall mean conduct not consistent with appropriate use of the library and dangerous or aggressive in nature, see Level 4 Offense.

Permanent Banning shall mean a lifetime Ban, which may be appealed only once every three (3) years.

LEVEL 1 OFFENSE

The following are examples of conduct that shall be deemed inappropriate. and not consistent with appropriate use of the library. Including but not limited to:

- Eating or drinking in non-designated areas.
- Sleeping.
- Engaging in disruptive conversations/discussions above normal conversation noise levels.
- Bringing any animal into library buildings, except trained service animals and animals for Lincoln City Libraries' sponsored programs.
- Interfering with staff in the performance of their duties.
- Leaving personal packages, such as bags, backpacks, and sleeping bags, unattended, or impeding walkways and public spaces with personal belongings.
- Moving tables, chairs, or other furniture without staff permission or putting feet on furniture.
- Persons 4 years of age and older not wearing shoes and shirts in the library.
- Other activities that are inconsistent with the normal use of public library materials and buildings.

RESPONSE TO LEVEL 1 OFFENSE

- Customer warned for first violation of any offense and warned that continued behavior will result in Exclusion from the premises for the remainder of the day.
- Second violation of any offense will result in a minimum of Exclusion for the remainder of the day.
- Any attempted reentry onto library premises during an Exclusion will result in a 7-day Suspension.
- Any attempted reentry onto library premises during a 7-day Suspension will result in a Ban for trespassing and LPD will be called.
- Staff response may be documented and used in conjunction with the Lincoln City Libraries' response to customer's behavior in the future.
- Staff Supervisor may notify parents/guardians of a minor's violation(s) of Level 1 Offenses.

LEVEL 2 OFFENSE

The following are examples of conduct that shall be deemed disorderly and not consistent with appropriate use of the library. Including but not limited to:

- Extensive staring at customers or staff, which annoys and/or disturbs.
- Skateboarding, scooter riding, bicycle riding or rollerblading in or on premises.
- Bathing, shaving or changing clothes, except for changing of a diaper.
- Canvassing, selling, bartering, soliciting or engaging in any other commercial activity.
- Leaving minors under the age of 8 unattended. Note: Minors under the age of 8 must be closely accompanied at all times by a responsible person age 13 or older.
- Using another person's library card to reserve a computer.
- Inappropriate use of youth service areas by an adult. Example: An adult observed in the Youth Services department or in the children's area of a library that is spending an unusual amount of time in that department or area and is not involved in the appropriate use of children's materials and/or is not accompanied by a child.
- Customers not following staff instructions and posted guidelines relating to addressing public health emergencies.
- Individuals with body hygiene that is so offensive it is intolerable to other individuals*.

RESPONSE TO LEVEL 2 OFFENSE

- *Individuals with offensive body hygiene will be excluded for the day.
- Customer warned that continued behavior will result in being immediately Excluded from the premises for the remainder of the day.
- Second violation of any offense in a one-week period will result in the customer being Excluded from the premises for at least the remainder of the day.
- Third violation of any offense within 30 days will result in a 7-day Suspension.
- Any attempted reentry onto library premises during a 7-day Suspension will result in a Ban for trespassing and LPD will be called.
- Staff Supervisor may notify parents/guardians of a minor's violation(s) of Level 2 Offenses.

LEVEL 3 OFFENSE

The following are examples of conduct that shall be deemed unacceptable and not consistent with acceptable library behavior. Including but not limited to:

- Being in a state of intoxication.
- Loud, abusive, indecent, or drunken conversation and/or behavior in person, by phone or by electronic means.
- Harassment or bullying of library staff, security staff, or customers.
- Minors not authorized to use unfiltered Internet using another person's library card to access a computer with unfiltered Internet access.
- Repeated violation of Level 2 Offenses (more than 3 times in a 30-day period).
- Usage of a device to intentionally expose staff to sexually graphic images.
- Usage of the computer and/or Internet so as to jeopardize the security of the computer network or other networks on the Internet or elsewhere, compromise the safety and

security of others, or provide access by a minor to material that is inappropriate for a minor.

- Knowingly entering non-public areas of premises.
- Falsifying identity to obtain a library card.

RESPONSE TO LEVEL 3 OFFENSE

- Customer will be subject to being Excluded from the premises immediately for the remainder of the day. No warning will be given.
- Staff will end phone conversation or electronic communication.
- Staff Supervisor may notify parents/guardians of a minor's violation(s) of Level 3 Offenses.
- Customer may be Suspended for seven (7) days.

LEVEL 4 OFFENSE

The following are examples of conduct that shall be deemed disruptive, harassing, or threatening in nature to customers or staff. Including but not limited to:

- Smoking, Vaping*, use of tobacco products or electronic smoking devices inside premises.
- Drinking and/or possessing open alcoholic beverages or other illicit drugs. Patrons entering the library with sealed containers of alcohol are advised of the relevant Library Rules and required to remove the container from the premises. If there is no place to store said property, they are excluded until such time as they can dispose of the item.
- Bringing a weapon into or on premises.
- Candles, incense, pyrotechnics, or any type of flame.
- Usage of the computer and/or Internet
 - to violate the law;
 - for viewing, transmitting or downloading obscenity, including child pornography, or materials that encourage others to violate the law; and/or
 - to cause harm to others or damage the property of others.
- Directing hateful speech or conduct at staff, security staff, or customers as members of a protected class, including but not limited to race, color, religion, sex (including sexual orientation), disability, national origin, familial status, ancestry, age or marital status. See LMC 11.01.020.
- Damage, defacement or destruction of library property.
- Any illegal activity, including trespassing.
- Repeated return of borrowed materials infested with insects, including but not limited to bed bugs, cockroaches, or live insects observed on body or belongings.
- Repeated violation of Level 3 Offenses (more than twice in a 30-day period).
- Repeat of behavior that resulted in the individual being Banned for one month or more within the previous year.
- If customer returns during a three-day Suspension, the customer is trespassing and the Lincoln Police Department (LPD) will be called. Written documentation shall be shared with LPD with instructions to cite the individual for trespassing. In the case of a minor, they are to be referred to the County Attorney.

- Assault of another patron, staff member or contractor.

RESPONSE TO LEVEL 4 OFFENSE

- Staff, at their discretion, may provide warning(s) for Vaping prior to excluding patron*
- Customer engaging in conduct listed as Level 4 Offense will be immediately Excluded from the premises and will be Suspended for seven (7) days. See Suspension and Banning Procedure
- Generally, a customer may be Banned for a period of up to 36 months at the discretion of the Director. Permanent Banning is permitted based on the totality of the factual circumstances. See Suspension and Banning Procedure.
- For physical assaults, damage to library property or other illegal activity, a Ban period may be Permanent
- Customers banned for insect infestations are banned until proof of treatment is provided.
- LPD will be called for illegal activities. Witnesses are asked to stay to talk to LPD.

SUSPENSION AND BANNING PROCEDURE

- Staff will issue, or cause to be issued a written notification of Suspension, herein after referred to as Notification of Suspension, to the customer which shall give notice to the customer the reason(s) for the Suspension.
- The Suspension shall be for a maximum period of seven (7) days and shall be a Suspension from all premises of the Lincoln City Libraries.
- Staff will immediately forward a copy of the Notification of Suspension to the Director. Upon a finding by the Director that there are reasonable grounds to believe a customer should be Banned from any or all of the premises, the Director, or their designee, shall issue a written Banning order, hereinafter referred to as Banning Order. The Banning Order shall notify the customer of the Ban, length of the Ban, the reason(s) for the Banning, and to what premises
- The Banning Order shall be served upon the Banned customer by certified registered mail when such customer's address is known, or by hand delivery by any staff upon the customer's entry into any premises or by any contact with the banned customer. A copy of the Banning Order shall also be provided to LPD and City Attorney's Office. Notification of the Banning Order will be provided to all staff.
- The Banned customer shall have the ability to appeal the Banning Order. See section named Appeal Procedure of Banning Order for further appeals information.

APPEAL PROCEDURE OF BANNING ORDER

- A Banned customer may appeal the Banning Order to the Director by filing with the Secretary to the Library Board a notice of appeal within thirty (30) days of the receipt of the Banning Order, hereinafter referred to as Notice of Appeal from Banning Order. The banned customer will hereinafter be referred to as Appellant. The Notice of Appeal of Banning Order shall contain the Appellant's name and address, and telephone number if a number is available.

- Upon receipt of a Notice of Appeal of Banning Order, the Director shall set a date certain for a hearing on the appeal within thirty (30) days from receipt of the Notice of Appeal of Banning Order. This time period may be extended with the written consent of the Appellant. The Appellant shall be notified of this date by regular mail to the address indicated on the Notice of Appeal of Banning Order **or by email the banned individual has engaged in email communication.**
- Patrons who receive a Permanent Ban may appeal no more than once every three (3) years.
- In order to be assured a review of the merits at the hearing, the Appellant must be present at the hearing at which the appeal is heard. Failure of the Appellant to attend the hearing may result in a dismissal of the appeal by the Director, which by operation, will leave the Banning Order in effect.
- The hearing shall occur in the presence of the Director; the Library Board President or designated representative; and the City Attorney or designated representative.
- At the hearing, evidence may be presented. The Appellant shall not be required to offer evidence at the hearing. **The hearing should not last more than thirty (30) minutes, subject to the Director's discretion.**
- After the hearing, the Director, within fifteen (15) days of the hearing on appeal, shall make a final binding written order, hereinafter referred to as Final Order. The Final Order shall be mailed to the Appellant at the address provided in the Notice of Appeal of Banning Order. The Final Order should contain the final decision of the Director and be approved to form and legality by the City Attorney or designated representative.
- The Final Order is appealable to the proper court of law.

NON-COMPLIANCE: TRESPASSING

If a banned customer enters or refuses to leave any designated premises before the return date listed in the Banning Order or the Notification of Suspension, pursuant to staff's request to leave, the banned customer will be considered as trespassing and LPD will be called.

Adopted by Library Board: August 23, 2005

Revisions Last Approved by Library Board: July 15, 2025, March 17, 2026

Revised: October 31, 2025

Reviewed by Law Department: July 3, 2025, March 2026, **July 8, 2026**

NOTIFICATION OF 7-DAY SUSPENSION

Lincoln City Libraries – Lincoln, Nebraska

Revised 03.2026

NAME: _____

On _____ at approximately _____ you were observed at
(date mm/dd/by) (time a.m./p.m.)

- ☐ Bennett Martin Public Library ☐ Gere Branch Library
- ☐ Anderson Branch Library ☐ South Branch Library
- ☐ Bethany Branch Library ☐ Walt Branch Library
- ☐ Bookmobile ☐ Williams Branch Library
- ☐ Eiseley Branch Library

At that time, you were in violation of the following offense:

- ☐ Drinking or being in possession of alcohol or other illicit drugs
- ☐ Intoxicated behavior
- ☐ Loud or disturbing behavior towards customers or staff
- ☐ Trespassing
- ☐ Use of tobacco products or electronic smoking devices
- ☐ Bringing a weapon into or on premises
- ☐ Harassing, bullying or directing hateful behavior towards library staff, security staff or customers ☐ Any illegal activity
- ☐ Other: _____

Because of the behavior listed above, and/or other documented incidents of inappropriate conduct at Lincoln City Libraries, you are temporarily suspended from the premises and buildings of ALL library locations for seven days. If you are on the premises of Lincoln City Libraries during the suspension period, you will be considered trespassing and law enforcement shall be called.

You are suspended for the following seven days: _____ through _____
(mm/dd/yy) (mm/dd/by)

The Director of Lincoln City Libraries will review your suspension to determine if banning is appropriate for an extended period of time. You will be notified via certified mail if further action is taken.

This action is being taken in accordance with the Behavior Policy as adopted by the Library Board.

Staff Initials: _____ Date Issued _____

Original - Customer

Yellow – Director's Office

Pink – Branch Manager



City of Lincoln
LIBRARIES

DATE

HAND DELIVERY
USPS
CERTIFIED

NAME

NAME:

Please be advised that as of DATE, you are banned from all libraries and property of Lincoln City Libraries for a period of DAYS/MONTHS, through DATE. You are banned for a Level 4 offense of the library's Behavior Policy, "Behavior that is disruptive, harassing, or threatening in nature to customers or staff". The following incidents occurred at LOCATION.

Date	Description
------	-------------

The Lincoln Police Department has been notified of your being banned from all Lincoln City Libraries. Failure to adhere to this notice will be considered trespassing resulting in the Police Department being called.

If you wish to appeal this banning, you shall have 30 days from receipt of this notice to file an appeal. Permanent bannings can be appealed no more than once every three years. You may appeal this decision by filing a Notice of Appeal with the Secretary of the Library Board, Lincoln City Libraries, 136 South 14th Street, Lincoln, NE 68508 or via email to LibraryBoard@lincoln.ne.gov. The Notice of Appeal shall consist of a letter stating your desire to have the Library Director's decision reviewed and contain the address to which you wish to have future mailings made.

Sincerely,

Ryan Wieber
Library Director

cc: Lincoln Police Department

LINCOLN CITY LIBRARIES

Monthly Categorical Report

June 30, 2026

	Budget Amount	Budgeted Year-to-Date	Expended Year-to-Date	Balance	Current Month Expended
Administration-Div. 1					
Personnel	\$ 1,039,673.00	\$ 866,394.17	\$ 805,476.45	\$ 234,196.55	\$ 71,645.73
Supplies	33,000.00	27,500.00	6,003.66	26,996.34	222.04
Services & Charges	176,549.00	147,124.17	165,312.40	11,236.60	9,353.12
Other	-	-	-	-	-
Total	\$ 1,249,222.00	\$ 1,041,018.33	\$ 976,792.51	\$ 272,429.49	\$ 81,220.89
Percent Expended		83.33%	78.19%		
Buildings & Grounds-Div. 2					
Personnel	\$ 141,745.00	\$ 118,120.83	\$ 119,515.47	\$ 22,229.53	\$ 11,165.02
Supplies	27,000.00	22,500.00	76,114.56	(49,114.56)	5,822.15
Services & Charges	1,211,499.00	1,009,582.50	997,398.68	214,100.32	104,601.97
Other	163,396.00	136,163.33	45,415.82	117,980.18	-
Total	\$ 1,543,640.00	\$ 1,286,366.67	\$ 1,238,444.53	\$ 305,195.47	\$ 121,589.14
Percent Expended		83.33%	80.23%		
Public Service-Div. 3					
Personnel	\$ 6,608,087.00	\$ 5,506,739.17	\$ 5,290,419.80	\$ 1,317,667.20	\$ 511,989.13
Supplies	90,250.00	75,208.33	59,308.05	30,941.95	19,182.93
Services & Charges	61,700.00	51,416.67	45,812.88	15,887.12	8,820.50
Other	-	-	-	-	-
Total	\$ 6,760,037.00	\$ 5,633,364.17	\$ 5,395,540.73	\$ 1,364,496.27	\$ 539,992.56
Percent Expended		83.33%	79.82%		
Support Services-Div. 4					
Personnel	\$ 1,365,832.00	\$ 1,138,193.33	\$ 1,060,860.67	\$ 304,971.33	\$ 103,608.56
Supplies	62,000.00	51,666.67	84,256.94	(22,256.94)	12,984.55
Services & Charges	452,923.00	377,435.83	466,284.20	(13,361.20)	4,189.22
Other	992,472.00	827,060.00	749,538.83	242,933.17	37,388.04
Total	\$ 2,873,227.00	\$ 2,394,355.83	\$ 2,360,940.64	\$ 512,286.36	\$ 158,170.37
Percent Expended		83.33%	82.17%		
Total Library Operational					
Personnel	\$ 9,155,337.00	\$ 7,629,447.50	\$ 7,276,272.39	\$ 1,879,064.61	\$ 698,408.44
Supplies	212,250.00	176,875.00	225,683.21	(13,433.21)	38,211.67
Services & Charges	1,902,671.00	1,585,559.17	1,674,808.16	227,862.84	126,964.81
Other	1,155,868.00	963,223.33	794,954.65	360,913.35	37,388.04
Total	\$ 12,426,126.00	\$ 10,355,105.00	\$ 9,971,718.41	\$ 2,454,407.59	\$ 900,972.96
Percent Expended		83.33%	80.25%		
Other Library Fund Appropriations	Amount Appropriated		Expended Year-to-Date	Balance	Current Month Expended
FY 2024-25 Reappropriated	\$ 301,992.00		\$ 301,992.00	\$ -	\$ -

LINCOLN CITY LIBRARIES - FUND BALANCES
June 2026

	Beginning Balance	Receipts	Expended	Ending Balance
<u>GRANT FUNDS</u>				
Net Lender Fund	\$ 2,747.50	\$ -	\$ -	2,747.50
NLC Misc Grants	\$ 6,242.28	\$ -	\$ 427.91	5,814.37
NLC Youth Grant 2024	11,810.14	-	-	11,810.14
NLC NE eReads Grant 2025	1,599.32	-	-	1,599.32
State Aid 2025	51,676.55		1,047.79	50,628.76
State Aid 2026	53,837.00	-	-	53,837.00

DONATED FUNDS

Heritage Room	\$ 219,939.47	\$ 341.82	\$ 3,020.72	217,260.57
Polley Music Library	270,878.52	479.22	9,784.06	261,573.68
Joseph J. Hompes	161,698.42	293.13	730.03	161,261.52
Misc. Library Donations	912,465.23	6,873.77	23,868.78	895,470.22
Alice Nielsen	91,790.22	155.99	-	91,946.21
Dorothy Holland	132,035.93	224.39	-	132,260.32
Glennis Leapley	6,493.43	11.66	-	6,505.09
Lincoln Cares	35,292.77	381.63	-	35,674.40

APPROPRIATED FUNDS

	Budget	Expended June 2026	Exp-to-Date	Balance
Heritage Room FY 2025-26	\$ 38,438.00	\$ 3,020.72	\$ 32,739.94	5,698.06
Polley Music Library FY 2025-26	128,527.00	9,784.06	104,339.69	24,187.31
Keno FY 2025-26	988,657.00	176,576.14	682,467.90	306,189.10
Capital Improvement Projects				
FY 2022-23 Bennett Martin Elevator 1-4	179,359.15	-	-	179,359.15
FY 2024-25 Bennett Martin Improvements	250,000.00	-	-	250,000.00
FY 2025-26 BMPL Building Upgrades	250,000.00			250,000.00
FY 2025-26 New Central Library	29,448,424.30	313,402.12	7,333,247.10	22,115,177.20

ORDINANCE NO. _____

1 AN ORDINANCE amending Lincoln Municipal Code Sections 2.25.040, 2.76.070,
2 4.20.020, 4.20.030, 4.20.040, and 4.20.050 to update and make clear the Library Director's and
3 Board's powers and duties; and repealing Sections 2.25.040, 2.76.070, 4.20.020, 4.20.030,
4 4.20.040, and 4.20.050 of the Lincoln Municipal Code as hitherto existing.

5 BE IT ORDAINED by the City Council of the City of Lincoln, Nebraska:

6 Section 1. That Section 2.25.040 of the Lincoln Municipal Code be amended to read
7 as follows:

8 **2.25.040 Library Director; Performance Review.**

9 The Library Board shall conduct an annual performance review of the Library Director and
10 forward such review to the Mayor. The Mayor shall then conduct a performance review, in
11 compliance with the City's Personnel Rules and Regulations, which shall be the final rating for
12 purposes of the Library Director's salary.

13 Section 2. That Section 2.76.070 of the Lincoln Municipal Code be amended to read
14 as follows:

15 **2.76.070 Classified Service; What Constitutes.**

16 The classified service shall consist of all positions not specifically included in the unclassified
17 service, ~~and shall include all employees of the Library Board.~~ On or after September 11, 2008, the
18 Library Director shall not be considered a member of classified service.

19 Section 3. That Section 4.20.020 of the Lincoln Municipal Code be amended to read
20 as follows:

1 **4.20.020 Powers and Duties.**

2 ~~Said Board of Library Directors~~ The Library Board shall have and exercise the following powers:

- 3 a. ~~To m~~Meet and organize the election of ~~one of their number~~ as president of the board and
4 such other officers as the board may deem necessary;
- 5 b. ~~To have supervision of the~~ Supervise public library facilities, ~~its~~ their appurtenances and
6 fixtures, and rooms containing the same, directing the affairs;
- 7 c. ~~To s~~Select and make purchases of books, magazines, and all forms of information, and to
8 select and purchase furnishings, fixtures, and supplies according to City Purchasing
9 guidelines.
- 10 d. ~~To a~~Authorize the use of such libraries by nonresidents of the city and to fix charges
11 therefore;
- 12 e. ~~To m~~Make and adopt, amend, modify, or repeal bylaws, rules, and regulations not
13 inconsistent with law for the care, use, government, and management of such library
14 facilities and the business of said board, ~~fixing~~, and enforcing of policies ~~penalties for the~~
15 ~~violation~~ thereof; and
- 16 f. ~~To h~~Have control of the expenditures of all taxes levied for library purposes and of the
17 expenditure of all monies available by gift or otherwise for the erection of library buildings
18 and of all other monies belonging to the Library Fund.
- 19 g. ~~Said board shall~~ Keep a record of ~~its proceedings~~ Library Board meetings.

20 Section 4. That Section 4.20.030 of the Lincoln Municipal Code be amended to read
21 as follows:

1 **4.20.030 Library Fund.**

2 All monies received and set apart for the maintenance of the library and all monies received from
3 any source shall be deposited in the city treasury to the credit of the Library Fund, and shall be
4 kept by the City Treasurer separate and apart from all other monies. ~~and Such funds for expenses~~
5 shall be paid out upon the standing orders of the Library Board and in accordance with Lincoln
6 Municipal Code and other applicable rules and regulations ~~Board of Directors of the Library.~~

7 Section 5. That Section 4.20.040 of the Lincoln Municipal Code be amended to read
8 as follows:

9 **4.20.040 Annual Report.**

10 The Library Board, with the assistance of the Library Director, shall, on or before the second
11 Monday in ~~November~~ February of each year, make a report to the Mayor and City Council of the
12 holding, use of services, revenues, and other topics of general interest for the previous fiscal year.

13 Section 6. That Section 4.20.050 of the Lincoln Municipal Code be amended to read
14 as follows:

15 **4.20.050 Library Board Bylaws, Rules and Regulations, Policies. Organization; Approved**
16 **by Council.**

17 ~~The Library Board shall at the first meeting of the Council after their election and organization~~
18 ~~report the fact of their organization to the City Council, and file the same with the City Clerk. They~~
19 The Library Board shall from time to time as they make, adopt, or amend, alter, or revise bylaws,
20 rules and regulations, and policies for the use of ~~the government of the library or reading room and~~
21 report the same to the City Council and file a copy thereof with the City Clerk, ~~and the same shall~~
22 ~~be by the City Clerk recorded at large and indexed in the records of the clerk's office.~~

1 Section 7. That Section 2.25.040, 2.76.070, 4.20.020, 4.20.030, 4.20.040, and
2 4.20.050 of the Lincoln Municipal Code as hitherto existing be and the same are hereby repealed.

3 Section 8. This ordinance shall be published, within fifteen days after the passage
4 hereof, in one issue of a daily or weekly newspaper of general circulation in the City, or posted on
5 the official bulletin board of the City, located on the wall across from the City Clerk's office at
6 555 S. 10th Street, in lieu and in place of the foregoing newspaper publication with notice of
7 passage and such posting to be given by publication one time in the official newspaper by the City
8 Clerk. This ordinance shall take effect and be in force from and after its passage and publication
9 or after its posting and notice of such posting given by publication as herein and in the City Charter
10 provided.

Introduced by:

Approved as to Form & Legality:

City Attorney

Approved this ____ day of _____, 2026:

Mayor