BOARD MEMBERS PRESENT: Lowell Berg, Donna Marvin, Carol Speicher, Kathy McKillip, Herb Schimek, Herb Friedman. Absent - Martha Florence. A quorum was present.

OTHERS PRESENT: Pat Leach, Library Director; Julee Hector, Assistant Library Director; Barbara Hansen, Administrative Aide; Paul Jones, Business Office Accountant; Rod Cummings, Virtual Services Coordinator; Peter Jorgensen, Virtual Services Manager; Brenda Ealey, Gere Branch Manager; Kathryn Kelley, Librarian; Vicki Wood, Youth Services Coordinator; Tammy Teasley, Support Services Coordinator; Gail McNair, Foundation for Lincoln City Libraries Executive Director; Jeff Kirkpatrick, Law Department; Denise Pearce, Mayor’s Office.

The meeting was called to order at 8:00 a.m. by President Schimek. It was announced the Open Meetings Law of the State of Nebraska was posted.

APPROVAL OF AGENDA: The Meeting Notice/Agenda was posted according to the Open Meetings Law of the State of Nebraska. Friedman moved the agenda be approved as posted. Second by Marvin. Roll Call Vote: Berg, Friedman, Marvin, McKillip, Schimek, Speicher – aye; Florence – absent. Motion carried 6-0

PUBLIC COMMENT ON AGENDA ITEMS: None.

APPROVAL APRIL 15, 2014, MEETING MINUTES: Marvin moved to approve the minutes of the April 15, 2014, Library Board meeting as published. Second by Berg. Roll Call Vote: Friedman, Marvin, McKillip, Schimek, Speicher, Berg – aye; Florence – absent. Motion carried 6-0.

STANDING COMMITTEE REPORTS:

Committee on Administration – No report.

Committee on Buildings & Grounds –
Approval of Contract to Replace Air Handling Units at Bennett Martin Public Library – Speicher reported the committee met to review submissions for the replacement of air handling units at Bennett Martin Public Library. Speicher moved to approve awarding the contract to MC Larkins for the replacement of three air handling units at Bennett Martin Public Library at a total cost of $83,900.00. Second by Marvin. The bids came in much higher than anticipated. The Library Board had previously approved using $45,000 from unallocated Keno funds. The remainder needed will be from operational funds, or if necessary, carryover funds from FY12-13. Roll Call Vote: Marvin, McKillip, Schimek, Speicher, Berg – aye; Florence – absent. Motion carried 6-0.

Leach updated the Library Board on the Capital Improvement Program and the changes made by the Capital Improvements Advisory Committee. The changes included moving the main library project to Fiscal Year 2019/2020 and changing the funding to $21 million from GO bonds and $21 million from other funds. Leach explained that anything outside of the first two years (2014/15 and 2015/16) is very fluid and could be revised in future budget years.
Speicher reported that progress is being made on the joint Jensen Park project with Parks and Recreation, Lincoln Public Schools, YMCA and a possible site for a southeast branch library. The library has been asked to contribute $123,000 towards infrastructure expenses. Unallocated Keno funds may be available. Leach is investigating the development of an agreement that would assure the refund of infrastructure payments if a branch library is not located in Jensen Park.

Committee on Finance –

*Monthly Recap Report* - Marvin reported on the recap of expenditures for April 2014, listing claims in the amount of $718,226.80. Marvin moved approval of the report and payment of all claims. Second by Berg. Roll Call Vote: Marvin, Speicher, Berg, Friedman, McKillip, Schimek – aye; Florence – absent. Motion carried 6-0.

**SPECIAL COMMITTEE REPORTS**

**Main Library** – Schimek reported on the May 6 committee meeting. The committee is in agreement that the Board needs to reaffirm the need for a new main library and its placement on the Pershing site. Friedman moved the Library Board reaffirm its previous action for a new main library and Block 63, Pershing site, as the preferred location. Second by McKillip. Roll Call Vote: McKillip, Schimek, Speicher, Berg, Friedman, Marvin – aye; Florence – absent. Motion carried 6-0.

Friedman drafted a guest editorial for submission to the Journal Star regarding the need for a new main library. The draft has been reviewed by the committee and others. Friedman moved to authorize submitting the revised guest editorial to the Journal Star. Second by McKillip. Roll Call Vote: Schimek, Speicher, Berg, Friedman, Marvin, McKillip – aye; Florence – absent. Motion carried 6-0.

It was also reported that the paper, “Why Lincoln Needs a New Main Library,” adopted by the Library Board October 15, 2013, will be added to the Board’s Web page and the link will be forwarded to the City Council and County Commissioners for their information.

**Foundation Liaison & Executive Director Report** - Gail McNair, Foundation for Lincoln City Libraries Executive Director reported on the successful Wine & E event held in late March and encouraged attendance at the upcoming coffee at The Mill where the three finalists for the One Book – One Lincoln program will be announced. Give to Lincoln Day is also coming up on Thursday, May 29. Donations to the Foundation for Lincoln City Libraries from this online event will be used to support teen activities.

Copies of the Urban Libraries Council leadership brief “Maximizing the Library-Foundation Partnership” were shared with Board members and reviewed by McNair. Characteristics of a successful Library-Foundation partnership include shared vision about the library’s future; mutual understanding of library and foundation roles, responsibilities and challenges; trust, respect and open-mindedness; comfortable and productive working relationship; participation in each other’s board work, regular communication; and financial transparency.

**Lincoln Cares** – No report.
**One Book – One Lincoln** – Marvin reported the Selection Committee met on April 30 and selected three finalists that will be announced on Monday, May 26, at the Foundation coffee at The Mill in the Haymarket. Voting will begin on May 26 and will close on Friday, July 25. The winning title will be announced on Tuesday, September 2.

**Technology** – The committee met to discuss a variety of topics. Approval is being sought to award the contract for the redesign of the library’s website. McKillip moved to award the contract for the redesign of the website to Information Analytics at the cost of $32,750. Second by Marvin. Roll Call Vote: Speicher, Berg, Friedman, Marvin, McKillip Schimek – aye; Florence – absent. Motion carried 6-0.

Work continues on moving toward a new Integrated Library System. The RFP is at the Purchasing Department and should be published soon.

**NEW BUSINESS:**

**Approval of Books to Go Invoice** - Leach requested approval of a contract with Brodart/McNaughton to lease books for the library’s Books to Go service at a cost of $29,635.20. Speicher moved to authorize the contract and payment of the invoice. Second by Marvin. Roll Call Vote: Berg, Friedman, Marvin, McKillip, Schimek, Speicher – aye; Florence – absent. Motion carried 6-0.


**PRESIDENT’S REPORT:** Schimek reported that McKillip’s five year term ends August 31, 2014. McKillip has expressed an interest in being appointed to a full seven year term. The City Council will be contacted regarding her interest in being reappointed. The Board will follow the appointment process as directed by the Council.

**DIRECTOR’S REPORT:** Leach reported that the Library Board’s budget hearing scheduled on May 27 has been cancelled since budget information has not yet been received from the Mayor’s office. The meeting will probably be scheduled in early June.

Vicki Wood, Youth Services Coordinator, and Kathryn Kelley, Librarian, presented information outlining this year’s summer reading programs. The youth program Fizz, Boom Read!, teen program Spark a Reaction, and adult program Literary Elements, launch on Friday, May 23.

Leach reported on Lincoln Fire and Rescue’s use of the old bookmobile reporting that LFR uses the vehicle as a rehab unit for fire fighters on a regular basis. Williams Branch Library will begin its summer hours, 2 to 6 p.m. 7 days a week, on Friday, May 23. Information regarding designing 21st century libraries is included in the Board’s information packet as well as an article, “Saving the Libraries” shared by Martha Florence. Leach reported that she continues to meet one on one with community members regarding the main library project and toured the UNO Community Engagement Center. The center has office space for nonprofits and has many meeting spaces.
ASSISTANT DIRECTOR’S REPORT: Hector reported that the three air handlers being replaced at Bennett Martin Public Library are being replaced with heat pumps with digital controls rather than the old pneumatic controls. The three air handlers heat/cool half of the second floor of Bennett Martin Public Library. Hector continues to work with the Purchasing Department on a RFP for property management as well as for a new ILS.

PUBLIC COMMENT: None

ADJOURNMENT: There being no further business, the meeting was adjourned at 9:00 a.m.