BOARD MEMBERS PRESENT: Lowell Berg, Martha Florence, Herb Friedman, Donna Marvin, Carol Speicher. Kathy McKillip, Herb Schimek – Absent. A quorum was present.

OTHERS PRESENT: Pat Leach, Library Director; Julee Hector, Assistant Library Director; Barbara Hansen, Administrative Aide; Paul Jones, Business Office Accountant; Sheila Jacobs, Eiseley/Williams/Lied Bookmobile Branch Manager; Jodene Glaesemann, Walt Branch Manager; Julie Beno, Bennett Martin Public Library and South Branch Manager; Rod Cummings, Virtual Services Coordinator; Gail McNair, Foundation for Lincoln City Libraries Executive Director; Jeff Kirkpatrick, Law Department; Denise Pearce, Mayor’s Office.

The meeting was called to order at 6:00 p.m. by Vice President Friedman. It was announced the Open Meetings Law of the State of Nebraska was posted.

INTRODUCTIONS: New Board member Lowell Berg was introduced to everyone attending the meeting and welcomed to the Board.

APPROVAL OF AGENDA: The Meeting Notice/Agenda was posted according to the Open Meetings Law of the State of Nebraska. Speicher moved the agenda be approved as posted. Second by Florence. Roll Call Vote: Berg, Florence, Friedman, Marvin, Speicher – aye; McKillip, Schimek – absent. Motion carried 5-0.

PUBLIC COMMENT ON AGENDA ITEMS: None.

APPROVAL FEBRUARY 18, 2014, MEETING MINUTES: Marvin moved to approve the minutes of the January 28, 2014, Library Board meeting as published. Second by Speicher. Roll Call Vote: Florence, Friedman, Marvin, Speicher, Berg – aye; McKillip, Schimek – absent. Motion carried 5-0.

STANDING COMMITTEE REPORTS:

Committee on Administration – No report.

Committee on Buildings & Grounds – No report.

Committee on Finance – Monthly Recap Report - Marvin reported on the recap of expenditures for February 2014, listing claims in the amount of $684,633.03. Marvin moved approval of the report and payment of all claims. Second by Speicher. Roll Call Vote: Friedman, Marvin, Speicher, Berg, Florence – aye; Schimek, McKillip – absent. Motion carried 5-0.

SPECIAL COMMITTEE REPORTS

Main Library – No report

Foundation Liaison & Executive Director Report - Gail McNair, Foundation for Lincoln City Libraries Executive Director reported on details for the upcoming Wine & E on April 24, 2014. The new dates for the 2014 book sale were announced. The sale is scheduled to be held October 2 – 5, with the by-ticket-only preview the evening of Wednesday, October 1. It was
noted that information had previously been distributed with dates that were a week later. A reminder about the March 20 Spelling Bee was also given.

**Lincoln Cares** – No report

**One Book – One Lincoln** – Marvin reported the Selection Committee has begun its work. The list of nominations will be narrowed down to the top three titles by April 30. The top three titles will be announced at a Foundation event at The Mill, on Monday, May 26.

**Technology** – No report.

**NEW BUSINESS:**

**Annual Volunteer Report and Adoption of Volunteer Proclamation and Resolutions** – Jodene Glaesemann, Volunteer Coordinator, reported on the 2013 volunteer program noting that change in City policy regarding volunteers resulted in extra work and coordination. All adult volunteers filled out a City volunteer application form and had a criminal history check completed. Staff continues to work on a safety program for youth volunteers. The annual volunteer recognition is scheduled to be held on Saturday, April 12, 2 p.m. at the Auld Recreation Center.

Leach presented the volunteer proclamation and recommended adoption.

In recognition of the volunteers who have contributed to the programs and services offered by the libraries to the community, the Board of Trustees of Lincoln City Libraries hereby proclaims April 6 – 12, 2014 Volunteer Appreciation Week at Lincoln City Libraries, Lincoln, Nebraska. Adopted this 18th day of March in the year 2014.

Leach presented the resolution for volunteers who have reached milestones in their volunteer service and recommended adoption.

Whereas, Thomas Tangeman, Morris Friedman, Shirley Engle, and Helen Benner have served as volunteers with Lincoln City Libraries for fifteen years; and

Whereas, Geraldine Draney and Beverly Kappenman have served as volunteers with Lincoln City Libraries for ten years; and

Whereas, Thomas, Morris, Shirley, Helen, Geraldine and Beverly have given their service for the benefit of staff and library customers; now, therefore,

Be it resolved, the Lincoln City Libraries Board of Trustees expresses its sincere appreciation and gratitude and adopts this resolution in tribute for their contribution to and support of the public library.

Adopted and issued in celebration of National Volunteer Week, April 6 - 12, 2014.
Florence moved adoption of the Volunteer Proclamation and Volunteer Resolution. Second by Speicher. Roll Call Vote: Marvin, Speicher, Berg, Florence, Friedman – aye; Schimek, McKillip – absent. Motion carried 5-0.

**Approval of Three Year Contract for Internet Filtering and Security** - Leach requested authorization to proceed with awarding a three-year contract to the Burwood Group Company for the Websense software that provides filtering and security services for the library’s Internet. There is substantial savings entering into a three year contract, however multi-year contracts require approval by the City Council. Marvin moved to authorize awarding the contract to Burwood and forwarding to City Council. Second by Speicher. Roll Call Vote: Speicher, Berg, Florence, Friedman, Marvin – aye; Schimek, McKillip – absent.

**PRESIDENT’S REPORT:** No report.

**DIRECTOR’S REPORT:**

Pat Leach announced that Sheila Jacobs, Branch Manager, will be providing a tour of Williams Branch Library after the meeting.

Leach reviewed the PewResearch Internet Project report “From Distant Admirers to Library Lovers-and Beyond.” The full report can be found at [http://www.pewinternet.org/2014/03/13/library-engagement-typology/](http://www.pewinternet.org/2014/03/13/library-engagement-typology/).

Leach reported that the prohibition of e-cigarettes in all city buildings is in process. The Board will be hearing more about that as information develops. The March 5 presentation at Eiseley Branch by Peter Kageyama, author of *for The Love of Cities*, was very well received and attended by several Library Board members. The African American Read In was held at Bennett Martin Public Library on February 27. The Read In was coordinated by Gere Branch Manager Brenda Ealey with the library partnering with Lincoln Public Schools. Leach noted that during the last month she read to a class of West Lincoln Elementary School in celebration of Read Across America Day, attended the Raymond village council meeting, presented information about what’s happening at the library and information about a potential main library to the League of Women Voters, and continues to meet one-on-one with community members regarding the main library.

**ASSISTANT DIRECTOR’S REPORT:** Hector reported the building management contract expired March 12, 2014. The transition is going well and she continues to work with City Purchasing Department for a replacement. Hector also reported that she and three other staff attended the Public Library Association conference in Indianapolis March 11 – 15, 2014. It was an excellent conference and staff had the opportunity to tour the recently expanded and remodeled main library which is about 400,000 square feet in downtown Indianapolis.

**PUBLIC COMMENT:** None

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:29 p.m.