

**LINCOLN CITY LIBRARIES
LINCOLN, NEBRASKA**

MATERIALS SELECTION AND MAINTENANCE POLICY

Lincoln City Libraries provides ready access to a broad range of information and recreation materials, with the aim of serving our community in their information, recreation and continuing education pursuits. The Library promotes literacy and encourages the development of reading and comprehension skills.

The Library Director is responsible for the selection of library materials and delegates this authority to various trained professional staff members. The Library recognizes that some items in the collections will be controversial and that some customers may find some titles objectionable. The library serves a diverse community with diverse interests and not all materials will be appropriate to an individual's interests. Parents and guardians are responsible for supervision of their minor's use of library materials. In the event of a formal filing for reconsideration, the ultimate decision on retention of the material rests with the Library Board.

The Library provides library materials in a variety of formats for our customers, depending on their needs and interests. Library collections are adapted to include new media delivery formats, but generally those formats are added as they become popularly available. As new media formats develop, older formats may become obsolete and will gradually be withdrawn from the collections.

The Library adheres to the American Library Association's Library Bill of Rights (<http://www.ala.org/advocacy/intfreedom/librarybill>) and Access to Library Resources and Services for Minors: An Interpretation of the Library Bill of Rights (<http://www.ala.org/advocacy/intfreedom/librarybill/interpretations/minors>) and the principles outlined in the Freedom to Read Statement of the American Library Association and the Association of American Publishers (<http://www.ala.org/advocacy/intfreedom/freedomreadstatement>) when selecting materials. The Library endorses the Freedom to View Statement of the American Library Association (<http://www.ala.org/advocacy/intfreedom/freedomviewstatement>).

Library collections are developed and maintained on the basis of community and customer interests, publishing trends and fiscal limitations. The Library selects materials appropriate to the level of a public library collection, recognizing the diversity of our community in age, interests, education, heritage and physical and mental abilities. Library collections are not developed as substitutes for school or college libraries. Library collections don't provide materials at the level or depth of a research library.

Materials are selected on the basis of popularity, diversity, reviews, recommended lists, publisher reputation and durability of the physical format. Customer requests for materials play a vital role in collection development. Self-published titles are evaluated on a case-by case basis.

Donated materials become the property of the City of Lincoln at the time of donation. Gift materials are evaluated on the same principles as are purchased materials. Gifts are added to the collection, sold, or discarded according to staff judgment or its contracted volunteers.

Library collections are regularly reviewed by staff on the basis of currency, use and physical condition. Withdrawn materials may be sold or recycled.

ADOPTED BY LIBRARY BOARD: March 15, 1957

LAST REVISED BY LIBRARY BOARD: November 20, 2018

AFFIRMED BY LIBRARY BOARD: June 15, 2021

REVIEWED BY LAW: June 2021